CITY COUNCIL

Hon. Kelly Garrett Mayor

Hon. Bruce Kantor Mayor Pro Tem

Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

CITY ATTORNEY

Scott Baker, Esq.Baker & Elowsky
City Attorney



CITY COUNCIL

CITY OF LATHRUP VILLAGE 27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING AGENDA

MONDAY, SEPTEMBER 23, 2019
Council Chambers
7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. MitchellCity Administrator

Pamela BratschiCity Treasurer

Scott McKeeChief of Police

Yvette Talley City Clerk

Susie Stec
Comm. & Econ. Dev.
DDA Director

Christopher Clough Parks & Recreation

AGENDA ITEMS

- 1. Call to Order by Mayor Garrett
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- 5. Consent Agenda
 - A. Approval of Minutes August 19, 2019, Council Study Session
 - B. Approval of Minutes August 19, 2019, Council Meeting
 - C. Approval of Minutes September 9, 2019 Council Study Session
- 6. Consider / Approval of Disbursement Reports

A. Disbursement Period 08.01.2019-08.15.2019: \$ 55.083.24

B. Disbursement Period 09.16.2019-09.30.2019: \$584,832.86

- 7. Consider / Acceptance of the Department Reports
- 8. **Public Comment** Items not on the agenda
 - A. Presentation Certificate for Pastor Maurice Hardwick

- 9. **Public Hearings** None
- 10. Action Requests:
 - A. Fiscal Year 2018-2019 Audit Report Plante Moran
 - B. Consider / Approval Agreement Between the City of Lathrup Village and the City of Ferndale Regarding Use of the Southwest Storage Area
 - C. Consider / Approval City of Lathrup Village Public Participation Plan Updated July 2019
 - D. Consider / Approval -2^{nd} Reading and Adoption of An Ordinance to Amend the Lathrup Village Code of Ordinances to Amend Chapter 30 Article II to Add Division 1 Which Regulates Illicit Discharge in the City
 - E. Consider / Approval SEMCOG Infrastructure Asset Management Program Application
 - F. Consider / Approval Motion to Approve the City Clerk's Office Being Open on the Saturday Before All Elections From 7:00 a.m. to 3:00 p.m.
 - G. Consider / Approval Resolution to Waive All Penalties for Late and Non-filing Property Transfer Affidavits
 - H. Adoption Resolution Honoring National Recovery Month
 - I. Adoption Proclamation Declaring September as Suicide Prevention Month in the City of Lathrup Village
- 11. City Administrator Report
- 12. City Attorney Report
- 13. Reports of Boards, Commissions and Committees
- 14. Unfinished / New Business
- 15. Adjourn

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES AUGUST 19, 2019

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, AUGUST 19, 2019 IN THE CITY COUNCIL CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 5:37 p.m. by Mayor Pro Tem Kantor and Roll Call was taken.

Present: Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Excused: Mayor Mykale Garrett

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police Chief

Scott McKee and City Clerk, Yvette Talley

Purpose of meeting to discuss Agenda items

B. Discussion Items:

A. Discussion – Infrastructure Study group Recommendation

Mayor Pro Tem Kantor gave an overview and answered specific questions.

B. <u>Discussion – Agenda Items</u>

Dr. Sheryl Mitchell gave an overview of the Agenda items and answered specific questions. Scott Baker gave an overview and answered specific questions of two ordinances; The 2nd Reading of the Ordinance to amend the City of Lathrup Village Code of Ordinances at Chapter 14- Buildings and Regulations, Article VI-Property Maintenance code. Also, he gave an overview of the Illicit discharge Ordinance.

C. Discussion – Mayor and Council comments

Council member Ferguson gave an update on the Caribbean festival. Discussed the historical markers on the sidewalks and how they can be preserved. Sidewalks that are damaged due to city tree roots, are an issue throughout the city. Discussion – Lathrup Village leaving Southfield school district. Discussion on trash haulers blocking middle of street.

Council member Stallings asked if there are tags for yard waste that cannot be picked up. There's a speeding problem on Eldorado and Sunset. Chief McKee will do a traffic count and speed study on Eldorado and Sunset.

Dr. Mitchell gave an updated on the following:

Sidewalks, bike lanes, dog park sign ordinance, discussion - house in the woods, right-of-way near George's soccer, Lathrup Village Town homes – Alley and landscaping, Chase Bank brick wall replacement, decorative street sign Lathrup Blvd., San Quentin; and Catalpa sign.

Scott Baker gave an update on the town homes developer and Mr. Ferrell's complaint of the landscaping.

D. Public Comments - None

Motion by Council member Siddiqi, seconded by Council member Stallings to adjourn this meeting. Motion carried.

E. Adjournment- 6:45 p.m.

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES SEPTEMBER 9, 2019

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, SEPTEMBER 9, 2019 IN THE CITY COUNCIL CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 5:45 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council member Ian Ferguson

Excused: Council members Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, City Clerk,

Yvette Talley

Purpose of meeting to discuss Agenda items

B. Discussion Items:

A. Discussion – Ferndale Resolution Denouncing White Supremacy

Mayor Garrett gave an overview and answered specific questions.

B. Discussion General Items

Mayor Garrett said to put the house in the woods property on the market. There was discussion to look into turning the house in the woods property into a dog park. Dr. Mitchell said it should be included in the recreational plan, then we can go to the DNR trust fund to request funding.

Discussion about abandoned cars on Santa Barbara and the bad road conditions.

Mayor Pro Tem Kantor said to have code enforcement go inside Annie Lathrup school to note code violations and if needed, issue citations. Council member Ferguson asked for an update on the Police department's evidence locker.

C. Mayor and Council Comments

Services for Officer Imber were a very nice tribute to him. Council member Ferguson suggested that a a yearly picnic in memory of fallen police officers and veterans be held in the municipal park.

He will contact Southfield Board of Education president to discuss, renaming Southfield school district to Southfield Lathrup school district, have a student liaison/ Southfield Board of Education member report monthly to City Council, how would the school district market to Lathrup Village, statistics on progress in comparison to other local cities. Mayor Garrett said there should be

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES SEPTEMBER 9, 2019

action items on the agenda for the next joint meeting with Southfield City Council, Southfield School Board and Lathrup Village City Council. Discussion regarding dispatch services with City of Southfield and decorative street signs for Lathrup Village.

- D. Public Comments None
- E. Adjournment- 6:45 p.m.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to adjourn this meeting.

Motion carried.

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 8/1/2019-8/1	15/2019			
Gross Payroll:				
Payroll Department	Amount	Personnel		
Admin	\$15,243.10	Bratschi, Carl Schultz,Talley	ton, London, Mitchell	
DDA	\$2,145.83	Stec		
Bldg Mnt	\$0.00			
Police	\$34,988.85	Knoll,Lask,La	n, Carmack, Elhourani,Hustor wrence, McKee,Roberts kins Upshaw, Zang	1
DPS	\$0.00			
Water	\$1,038.79	Carlton		
Recreation	\$1,666.67	Clough		
Total Gross	\$55,083.24			
Deductions	\$21,242.91			
Net Payroll	\$33,840.33			
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L	* Fund Totals Include Gross Pay	TOIL		

General Fund	\$51,898.62
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,145.83
Water & Sewer Fund	\$1,038.79

Total	\$55,083.24
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CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 8/16/2019-8/	31/2019	
Gross Payroll:		
Payroll Department	Amount	Personnel
Admin	\$15,243.10	Bratschi, Carlton, London, Mitchell Schultz, Talley
DDA	\$2,145.83	Stec
Bldg Mnt	\$0.00	
Police	\$35,681.64	Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Roberts Tackett, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,666.67	Clough
Total Gross	\$55,776.03	

Total Gross	\$55,776.03
Deductions	\$19,846.02
Net Payroll	\$35,930.01

* Fund Totals Include Gross Payroll

General Fund	\$209,041.94
Major Road Fund	\$17,868.98
Local Road Fund	\$16,699.03
Capital Acquisition Fund	\$9,901.46
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$13,728.50
Water & Sewer Fund	\$317,592.95

Total	\$584,832.86
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GL Number GL Desc Vendor Invoice Description Check # Amount Fund 101 GENERAL FUND Dept 201.000 BUILDING & GROUNDS 200.00 42918 101-201.000-938.000 PARKING LOT & GROUNDS EXCELL SNOW & TURF MAINT FERTILIZER APPLICATION HORTULUS GARDENS 398.41 42958 101-201.000-938.000 PARKING LOT & GROUNDS PLANTING OF FLOWERS AROUND CITY HALL 101-201.000-938.000 PARKING LOT & GROUNDS NICO INC SIDEWALK REMOVAL AND REPLACEMENT 2,400.00 42994 13,273.45 Total For Dept 201.000 BUILDING & GROUNDS Dept 301.000 PUBLIC SAFETY 3,122.83 42901 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS BLUE CROSS BLUE SHIELD HEALTH INSURANCE 10,709.33 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS BLUE CROSS-BLUE SHIELD HEALTH INSURANCE 42902 221.45 42903 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS BRIAN AVEDISIAN PRESCRIPTION REIMBURSEMENT 380.00 42903 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS BRIAN AVEDISIAN COPAY RIEMBURSEMENT 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS 38.02 42954 VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 492.04 42954 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS BLUE CARE NETWORK INSURANCE 986.41 42957 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPA INSURANCE 287.19 43003 101-301.000-703.000 38.02 43010 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 506.62 43010 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 258.77 42895 101-301.000-726.000 OFFICE SUPPLIES CARDMEMBER SERVICE COMMUNITY EVENTS, CONCERTS IN THE PAR 101-301.000-726.000 OFFICE SUPPLIES FEDEX SHIPPING CHARGES 14.43 42979 101-301.000-726.000 OFFICE SUPPLIES CITY OF LATHRUP VILLAGE OFICE SUPPLIES, FIREARMS, VEHICLE EXP 7.41 42972 101-301.000-729.000 OFFICE MACHINE MAINTENANCE CARDMEMBER SERVICE COMMUNITY EVENTS, CONCERTS IN THE PAR 73.78 42895 101-301.000-803.000 MEMBERSHIPS & MEETINGS LEXIS NEXIS JULY 2019 MINIMUM COMMITMENT 150.00 42935 101-301.000-822.000 395.00 42937 TRAINING MICHIGAN POLICE TRAINING GENERAL CMV ENFORCEMENT CLASS FOR OFF 101-301.000-822.000 TRAINING CARDMEMBER SERVICE 299.00 42895 COMMUNITY EVENTS, CONCERTS IN THE PAR 101-301.000-822.000 570.00 42911 TRAINING CONTROLLED F.O.R.C.E INC RE-CERTIFICATION FOR OVVICER TOMPKINS 230.00 42991 101-301.000-822.000 TRAINING MICHIGAN ASSOC OF CHIEFS TRAINING FOR MICHAEL ZANG 101-301.000-823.000 176.45 42895 FIREARMS TRAINING CARDMEMBER SERVICE COMMUNITY EVENTS, CONCERTS IN THE PAR 101-301.000-823.000 THREE HOLOGRAPHIC WEAPON SIGHTS RED D 1,155.00 42953 FIREARMS TRAINING VANCE OUTDOORS, INC. 101-301.000-823.000 FIREARMS TRAINING CITY OF LATHRUP VILLAGE OFICE SUPPLIES, FIREARMS, VEHICLE EXP 11.63 42972 101-301.000-829.000 POLICE UNIFORMS & CLEANING UNITEX DIRECT UNIFORMS 175.03 43009 54.78 42898 101-301.000-850.000 TELEPHONE EXPENDITURES AT & T DISPATCH 101-301.000-850.000 TELEPHONE EXPENDITURES PAETEC PHONE BILL 480.97 42941 247.06 101-301.000-850.000 CELL PHONE BILLS 43011 TELEPHONE EXPENDITURES VERIZON WIRELESS 101-301.000-860.000 VEHICLE EXPENSE CARDMEMBER SERVICE COMMUNITY EVENTS, CONCERTS IN THE PAR 87.96 42895 101-301.000-860.000 VEHICLE EXPENSE REPLACE BATTERY, REPLACE VACUUM PUMP 401.95 42948 SERRA CHEVROLET FUEL CHARGES FOR CITY VEHICLES 1,975.50 42952 101-301.000-860.000 VEHICLE EXPENSE US BANK VOYAGER FLEET SY 101-301.000-860.000 VEHICLE EXPENSE BMW MOTORCYCLES OF SOUTH OIL FILTER, GASKET RING, MOTOR OIL FO 87.53 42967 101-301.000-860.000 VEHICLE EXPENSE CITY OF LATHRUP VILLAGE OFICE SUPPLIES, FIREARMS, VEHICLE EXP 12.85 42972 118.93 101-301.000-860.000 VEHICLE EXPENSE BIRMINGHAM OIL CHANGE CE OIL CHANGE 42966 Total For Dept 301.000 PUBLIC SAFETY 23,765.94 Dept 401.000 PUBLIC SERVICE 42941 101-401.000-920.000 91.98 UTILITIES PAETEC PHONE BILL 913.84 42952 101-401.000-920.000 UTILITIES US BANK VOYAGER FLEET SY FUEL CHARGES FOR CITY VEHICLES 101-401.000-920.000 CONSUMERS ENERGY 142.48 42910 UTILITIES ENERGY BILLS 99.06 42915 101-401.000-920.000 UTILITIES DTE ENERGY ELECTRIC BILLS 101-401.000-920.000 UTILITIES CITY OF LATHRUP VILLAGE, CITY WATER BILLS 53.71 42973 101-401.000-921.000 LATHRUP SERVICES, LLC PUBLIC SERVICES PROVIDED 10,333.30 42934 CONTRACTUAL SERVICES 11,634.37 Total For Dept 401.000 PUBLIC SERVICE Dept 501.000 LEAF COLLECTION 101-501.000-978.000 REFUSE EOUIP/ROLLOFF EXPEND SOCRRA SPECIAL WASTE 732.42 43001 Total For Dept 501.000 LEAF COLLECTION 732.42

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

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		PAID			
GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES, AND YARD WASTE C	14,803.00	42949
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES, AND YARD WASTE C	13,155.00	43001
		Total For Dept 502.000		27,958.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	42954
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	321.26	42957
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA		21.51	43003
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	43010
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	COMMUNITY EVENTS, CONCERTS IN THE PAR	920.60	42895
101-601.000-812.000	COMMUNITY EVENTS	SOPHIA L CHUE	ADMINISTRATIVE AND FINANCE SERVICES	1,000.00	42950
101-601.000-812.000	COMMUNITY EVENTS		SURETY BOND FOR FALL FEST	50.00	42959
101-601.000-812.000	COMMUNITY EVENTS	MEADOWBROOK INSURANCE GR		50.00	42959
101-601.000-812.000	COMMUNITY EVENTS		SURETY BOND FOR SUMMER IN THE VILLAGE	50.00	42959
101-601.000-812.000	COMMUNITY EVENTS	RALPH TAYLOR	CARIBBEAN MARDI GRAS PARADE AND WORKS	1,200.00	42960
101-601.000-812.000	COMMUNITY EVENTS	SOPHIA L CHUE	CARIBBEAN FEST	1,000.00	43002
101-601.000-812.000	COMMUNITY EVENTS	1ST CLASS PROMOTIONS APP		245.00	42961
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	CLEANED KITCHEN AND STOVE	150.00	42974
101-601.000-812.000	COMMUNITY EVENTS	KIMBERLY RUSHING	ASSISTANT FOR AUGUST 24TH AND 25TH	160.00	42988
101-601.000-812.000	COMMUNITY EVENTS CONCERTS IN THE PARK	BRENDELS SEPTIC	BATHROOM RENTALS	625.00	42968 42893
101-601.000-884.000		KEITH M FERGUSON	SOUND ENGINEER FOR CONCERT IN THE PAR	400.00	
101-601.000-884.000	CONCERTS IN THE PARK		CONCERT IN THE PARK AUGUST 7TH	1,000.00	42894
Dont 911 000		Total For Dept 601.000 R	ECREATION	7,243.37	
Dept 811.000 101-811.000-970.000	CAPITAL EXPENDITURE	I.T. RIGHT	NETWORK SECURITY FIREWALL APPLIANCE,	3,316.00	42984
		Total For Dept 811.000		3,316.00	
		Total For Fund 101 GENERA	AL FUND	156,450.53	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	34.74	42957
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA		2.69	43003
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	AUDIT FOR YEAR ENDING JUNE 30TH 2019	5,360.00	42997
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	162.75	42905
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINT		56.00	42918
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINT		800.00	42918
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL		2,212.34	42998
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL		233.59	42998
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY		304.75	42930
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY		1,051.78	42986
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY		199.47	42986
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY		2,115.97	42986
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	42934
		Total For Dept 702.000		17,868.98	
		Total For Fund 202 MAJOR	ROAD FUND	17,868.98	
Fund 203 LOCAL ROAD FUND Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	34.74	42957
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA		2.69	43003
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Check # GL Number GL Desc Vendor Invoice Description Amount Fund 203 LOCAL ROAD FUND Dept 703.000 203-703.000-810.000 AUDIT FOR YEAR ENDING JUNE 30TH 2019 3,185.00 42997 AUDITING & ACCOUNTING PLANTE MORAN CADILLAC ASPHALT L.L.C. ROAD PATCH 162.75 42905 203-703.000-861.000 ROAD MAINTENANCE 203-703.000-861.000 ROAD MAINTENANCE GIFFELS-WEBSTER ENG INC 2018 ROADWAY REPAIR PROJECT 118.75 42920 203-703.000-861.000 ROAD MAINTENANCE ROAD COMMISSION FOR OAKL CHLORIDE SPREAD FOR LOCAL ROADS 2,094.11 42998 CHLORIDE SPREAD FOR 2019 SUMMER SEASO 203-703.000-862.000 ROADSIDE MAINTENANCE ROAD COMMISSION FOR OAKL 2,094.12 42947 203-703.000-870.000 FORESTRY J.H. HART URBAN FORESTRY TREE TRIMMING 304.75 42930 203-703.000-870.000 TREE REMOVAL, AND TREE TRIMMING 1,051.78 42986 FORESTRY J.H. HART URBAN FORESTRY 203-703.000-870.000 FORESTRY J.H. HART URBAN FORESTRY TREE TRIMMING 199.47 42986 203-703.000-870.000 J.H. HART URBAN FORESTRY 2,115.97 42986 FORESTRY TREE TRIMMING LATHRUP SERVICES, LLC 42934 203-703.000-921.000 CONTRACTUAL SERVICES PUBLIC SERVICES PROVIDED 5,334.90 Total For Dept 703.000 16,699.03 Total For Fund 203 LOCAL ROAD FUND 16,699.03 Fund 258 CAPITAL ACQUISITION FUND Dept 000.000 258-000.000-970.000 CAPITAL EXPENDITURE AXON ENTERPRISE, INC TEN TASERS 4,450.00 42965 42976 258-000.000-970.000 CAPITAL EXPENDITURE DELL MARKETING L.P. INSPIRON 17, MCAFEE SMALL BUISNESS SE 1,050.46 258-000.000-970.000 CAPITAL EXPENDITURE ADVANCED LIGHTING & SOUN CABLE EOUIPMENT 4,401.00 42962 Total For Dept 000.000 9,901.46 Total For Fund 258 CAPITAL ACQUISITION FUND 9,901.46 Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY Dept 000.000 494-000.000-702.000 SALARIES PART-TIME CARDMEMBER SERVICE COMMUNITY EVENTS, CONCERTS IN THE PAR 10.00 42895 494-000.000-703.000 HEALTH SAVINGS PLAN 43.18 42954 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER INSURANCE 1,107.32 42957 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS BLUE CARE NETWORK 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPA INSURANCE 31.96 43003 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 43.18 43010 494-000.000-882.000 PLANNING/CONSULTING FEES GIFFELS-WEBSTER ENG INC PLANNING SERVICES 1,480.00 42983 494-000.000-887.000 COMMUNITY EVENTS, CONCERTS IN THE PAR 162.39 42895 FARMERS MARKET CARDMEMBER SERVICE 494-000.000-887.000 8.33 42954 FARMERS MARKET VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 494-000.000-887.000 6,491.10 42958 FARMERS MARKET HORTULUS GARDENS LANDSCAPING AND WEEDING IN DIFFERENT 494-000.000-887.000 FARMERS MARKET VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 8.33 43010 494-000.000-933.000 DTE ENERGY 1,780.97 42914 REPAIRS & MAINTENANCE STREET LIGHTS 494-000.000-955.000 MISCELLANEOUS EXPENDITURES HORTULUS GARDENS PLANTING OF FLOWERS AROUND CITY HALL 415.91 42925 Total For Dept 000.000 11,582.67 Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY 11,582.67 Fund 592 WATER & SEWER FUND Dept 000.000 2501 592-000.000-202.999 SHORT TERM PORTION OF LTD 60,000.00 THE BANK OF NEW YORK MEL BOND PAYMENT 60,000.00 Total For Dept 000.000 Dept 536.000 WATER DEPARTMENT 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 42954 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS BLUE CARE NETWORK INSURANCE 5,070.10 42957 9.49 43003 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPA INSURANCE 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 43010 4,980.00 42997 592-536.000-810.000 AUDITING & ACCOUNTING PLANTE MORAN AUDIT FOR YEAR ENDING JUNE 30TH 2019 600.00 2494 592-536.000-902.000 BILLING SERVICES POSTMASTER POSTAGE FOR WATER BILLS

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PAID Vendor

		PAID			
GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER F	UND				
Dept 536.000 WATER DEPAR	TMENT				
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2498
592-536.000-902.000	BILLING SERVICES	RAPID REFILL INK-M10128A	WATER BILL OVER PAYMENT ON WRONG METE	424.79	2499
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,994.75	42934
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WATER MAIN PARTS	184.28	42919
592-536.000-937.000	WATER SYSTEM MAINTENANCE	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	42926
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR THE MONTH OF JULY 2	35,704.23	2496
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2018 WATER MAIN PROGRAM	507.50	42920
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	14,071.03	42912
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	16,955.54	42912
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	2,051.88	42912
592-536.000-974.000	WATER MAIN PROJECT		WATER MAIN SUPPLIES, FILL SAND AND GR	24,319.98	42917
592-536.000-974.000	WATER MAIN PROJECT		CRUSHED CONCRETE 1 1/2 INCH	305.00	42977
592-536.000-974.000	WATER MAIN PROJECT		CRUSHED CONCRETE 1 1/2 INCH	345.00	42977
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	2,245.00	42977
592-536.000-974.000	WATER MAIN PROJECT		SAND, DEBRIS HAULED OUT	1,445.00	42977
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP		2,245.00	42977
592-536.000-974.000	WATER MAIN PROJECT		FILL SAND, DEBRIS HAULED OUT	1,005.00	42977
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	CRUSHED CONCRETE 1 1/2 INCH	345.00	42977
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP		250.00	42977
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	SHUT OFF ROD	47.41	42978
592-536.000-974.000	WATER MAIN PROJECT	FERGUSON WATERWORKS	WATER MAIN PARTS	257.89	42978
		EAGLE LANDSCAPING & SUPP		250.00	42980
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL		42977
		Total For Dept 536.000 WA	ATER DEPARTMENT	120,770.57	
Dept 537.000 SEWER DEPAR					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	42954
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	133.31	42957
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA		9.50	43003
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43010
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MEL	BOND PAYMENT	5,089.28	2500
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MEL	BOND PAYMENT	12,578.75	2501
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	AUDIT FOR YEAR ENDING JUNE 30TH 2019	4,980.00	42997
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,994.75	42934
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS	14.22	42915
592-537.000-939.000	SEWER SYTEM MAINTENANCE	OAKLAND COUNTY TREASURER	GRINDER PUMP OM AGREEMENT	25,000.00	2497
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWERAGE CHARGES FOR THE MONTH OF JUL	81,786.82	2495
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE,	CITY WATER BILLS	69.34	42973
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	18.54	42910
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	PHONE BILL	77.38	42941
		Total For Dept 537.000 SE	EWER DEPARTMENT	135,783.59	
		Total For Fund 592 WATER	& SEWER FUND	316,554.16	

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GL Number GL Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 101 GENERAL FUND

Fund 202 MAJOR ROAD FU

17,868.98

Fund 203 LAOAD FU

16,699.03

Fund 258 CAPITAL ACQUI

Fund 494 DOWNTOWN DEVE

Fund 494 DOWNTOWN DEVE

11,582.67

Fund 592 WATER & SEWER

Total For All Funds:

529,056.83



BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

SCOTT R. BAKER

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

JENNIFER H. ELOWSKY

MATTHEW C. QUINN

August 8, 2019

Via Email

Sheryl Mitchell, DBA, MSA City Administrator City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076 Pam Bratschi, MiCPT, CPFA City Treasurer City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Re: Legal Department Billing for July 1 through July 31, 2019

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of July 2019:

1.	General Retainer	\$2,500.00
2.	Special Legal Services	\$1,885.00
3.	Downtown Development Authority	\$0
4.	Project Reimbursement	\$0
5.	Prosecution/Code Enforcement	\$ 812.50

\$5,197.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker Lathrup Village Attorney

Enclosures

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

08-08-2019

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 872

Invoice Period: 07-01-2019 - 07-31-2019

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
07-01-2019	SRB	Review and respond to multiple correspondence with staff re MFCU certificate of occupancy.	0.50	No Charge
07-02-2019	SRB	Review correspondence from Admin re DDA banners.	0.25	No Charge
07-03-2019	SRB	Review and respond to Admin re study session agenda items	0.25	No Charge
07-03-2019	SRB	Review correspondence from S. Stec re Master Plan meeting	0.25	No Charge
07-09-2019	SRB	Review correspondence from admin re FOIA request	0.25	No Charge
07-09-2019	SRB	Review correspondence from Admin re high profile arrest feedback.	0.25	No Charge
07-10-2019	SRB	Review Correspondence from Admin	0.25	No Charge
07-10-2019	SRB	Review and respond to correspondence from S. Stec	0.25	No Charge
07-11-2019	SRB	Review correspondence from S. Stec re Planning Commisison Agenda	0.25	No Charge
07-12-2019	SRB	Review correspondence from Admin re bond proposal language	0.25	No Charge
07-14-2019	SRB	Review and respond to correspondence from Admin re marijuana emergency rules	0.25	No Charge
07-15-2019	SRB	Review correspondence from S. Stec re Master plan meeting	0.25	No Charge
07-15-2019	SRB	Review correspondence from Admin re updated ballot language	0.25	No Charge
07-15-2019	SRB	Review correspondence from Admin re proposed council agenda	0.25	No Charge
07-15-2019	SRB	Review correspondence with Admin re Lathrup Services contract; Telephone conference with same.	0.25	No Charge
07-16-2019	SRB	Review and respond to correspondence from Admin re contract for janitorial services	0.25	No Charge
07-16-2019	SRB	Review correspondence from Admin re Marijuana Webinar	0.25	No Charge
07-16-2019	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
		We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 2

Date	Professional	Description	Hours	Amount
07-17-2019	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
07-18-2019	SRB	Review correspondence from Admin	0.25	No Charge
07-18-2019	SRB	Review and respond to correspondence from Admin; Telephone conference with same re Maniaci complaint	0.50	No Charge
07-18-2019	SRB	Review correspondence from Admin re Tringali services	0.25	No Charge
07-18-2019	SRB	Review correspondence from Admin re updated agenda; Review agenda for City Council meeting	0.25	No Charge
07-19-2019	SRB	Review and respond to correspondence from Mayor Pro-Tem re millage assessments	0.25	No Charge
07-22-2019	SRB	Review correspondence from Treasurer re summer taxes	0.25	No Charge
07-22-2019	SRB	Prep for and attend Study Session and Regular Meeting of City Council.	3.75	No Charge
07-23-2019	SRB	Review correspondence from Admin re citizen complaint log	0.25	No Charge
07-23-2019	SRB	Review correspondence from Clerk; Telephone conference with the same.	0.50	No Charge
07-23-2019	SRB	Review correspondence from Admin re townhall meeting schedule	0.25	No Charge
07-24-2019	SRB	Review correspondence from Admin re November ballot	0.25	No Charge
07-24-2019	SRB	Review correspondence from Admin re footing drain disconnection program	0.25	No Charge
07-25-2019	SRB	Review correspondence from admin re tree issue	0.25	No Charge
07-25-2019	SRB	Review correspondence from Admin re ballot proposal	0.25	No Charge
07-26-2019	SRB	Review correspondence from Admin re recreation marijuana ordinance	0.25	No Charge
07-29-2019	SRB	Review correspondence from Clerk re recreation marijuana ordinance.	0.25	No Charge
07-29-2019	SRB	Review correspondence from Admin re Maniaci complaint	0.25	No Charge
07-31-2019	SRB	Review correspondence from Admin re Staff Meet and Greet	0.25	No Charge
07-31-2019	SRB	Services Rendered		2,500.00
		То	tal Fees	2,500.00
Time Sum	ımary			
Professiona	l		Hours	Amount
Scott Baker			13.50	2,500.00
		То	tal Fees	2,500.00

Total for this Invoice 2,500.00

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

08-08-2019

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 873

Invoice Period: 07-01-2019 - 07-31-2019

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
07-03-2019	SRB	Phone call and receipt of correspondence from Jim Wright re: 19L0001629.	0.25	32.50
07-03-2019	SRB	Phone call with defense counsel concerning court date for formal hearing re: 19LV01054A.	0.25	32.50
07-03-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01188A; copy to Police Clerk.	0.25	32.50
07-09-2019	SRB	Review and respond to correspondence from defense attorney re pending OWI citation	0.25	32.50
07-10-2019	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.00	390.00
07-16-2019	SRB	Receipt and review correspondence from Police Clerk re: officer attendance at court hearing.	0.25	32.50
07-24-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01374A; copy to Police Clerk.	0.25	32.50
07-24-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing 19L247573A; copy to Police Clerk.	0.25	32.50
07-24-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01054A; copy to Police Clerk.	0.25	32.50
07-24-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01212A; copy to Police Clerk.	0.25	32.50
07-24-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19L247630A; copy to Police Clerk.	0.25	32.50
		We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 2

Date	Professional	Description Hou	rs	Amount
07-29-2019	SRB	Receipt and review correspondence from Officer Tackett 0.2 concerning availability for court appearances.	25	32.50
07-31-2019	SRB	Phone call with defense counsel concerning plea re: 19LV01054. 0.2	25	32.50
07-31-2019	SRB	Receipt of Draft Docket for Judge Johnson 8/7/19 0.2	25	32.50
		Total Fee	es	812.50
Time Sum	ımary			
Professiona	I	Hou	rs	Amount
Scott Baker		6.2	25	812.50
		Total Fee	es	812.50
		Total for this Invoice		812.50

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

08-08-2019

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 874

Invoice Period: 07-01-2019 - 07-31-2019

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
07-01-2019	SRB	Review and respond to multiple correspondence re MFCU North Line drainage project.	0.75	97.50
07-01-2019	SRB	Draft temporary construction easement and utility easement agreement for MFCU north line drainage project	0.75	97.50
07-01-2019	SRB	Draft correspondence to attorney for MFCU; Telephone conference with same re Certificate of Occupancy issuance.	0.50	65.00
07-03-2019	SRB	Review and respond to correspondence from Building official re 27465 Southfield Road	0.25	32.50
07-03-2019	SRB	Review correspondence from City Engineer	0.25	32.50
07-08-2019	SRB	Review correspondence from MFCU Engineer re North Line Drainage project.	0.25	32.50
07-09-2019	SRB	Review correspondence from MFCU Engineer re North Line Drainage project.	0.25	32.50
07-10-2019	SRB	Review and respond to multiple correspondence re MFCU North Line Drainage project	0.50	65.00
07-11-2019	SRB	Review and respond to multiple correspondence re MFCU North Line Drainage project	0.50	65.00
07-15-2019	SRB	Review and respond to multiple correspondence re MFCU North Line Drainage project	0.50	65.00
07-15-2019	SRB	Review contract between City and Russian Ballet Academy	0.50	65.00
07-15-2019	SRB	Review and respond to correspondence from City Engineer re MFCU north line drainage project	0.25	32.50
07-15-2019	SRB	Review contract between City and Lathrup Services	0.25	32.50
07-16-2019	SRB	Review and respond to multiple correspondence re MFCU North Line Drainage project	0.50	65.00
		We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 2

Ve appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

age 1 of 2

Date	Professional	Description	Hours	Amount
07-16-2019	SRB	Prep for and attend Planning Commission Meeting	1.00	130.00
07-16-2019	SRB	Draft ordinance adopting updated property maintenance code.	1.00	130.00
07-17-2019	SRB	Review correspondence from MFCU Engineer re North Line Drainage project.	0.25	32.50
07-18-2019	SRB	Draft resolution for adoption of utility easements related to MFCU north line drainage project.	0.50	65.00
07-19-2019	SRB	Review correspondence from code enforcement officer re Olga's dumpster enclosure	0.25	32.50
07-19-2019	SRB	Review multiple correspondence from Mgmt company/ property owner re Olga/s dumpster enclosure.	0.50	65.00
07-19-2019	SRB	Review correspondence from Code enforcement officer re various code violations.	0.25	32.50
07-22-2019	SRB	Review correspondence from code enforcement officer re Olga's dumpster enclosure	0.25	32.50
07-22-2019	SRB	Review multiple correspondence from Mgmt company/ property owner re Olga/s dumpster enclosure.	0.50	65.00
07-22-2019	SRB	Draft correspondence to Lathrup Townhomes developer re alley licensing issue	0.25	32.50
07-23-2019	SRB	Draft correspondence to attorney for MFCU	0.25	32.50
07-23-2019	SRB	Review and respond to multiple correspondence re MFCU North Line Drainage project	0.50	65.00
07-23-2019	SRB	Review correspondence from code enforcement officer re Olga's dumpster enclosure	0.25	32.50
07-23-2019	SRB	Review multiple correspondence from Mgmt company/ property owner re Olga/s dumpster enclosure.	0.50	65.00
07-24-2019	SRB	Review correspondence from Lathrup Townhomes developer; telephone conference with same re alley licensing issue	0.50	65.00
07-24-2019	SRB	Review and respond to multiple correspondence re MFCU North Line Drainage project	0.50	65.00
07-25-2019	SRB	Review correspondence with attorney for Lathrup Townhomes development	0.25	32.50
07-25-2019	SRB	Telephone conference with Attorney for PAP Investments re alley licensing issue	0.50	65.00
07-26-2019	SRB	Review correspondence from property manager re Olga's dumpster enclosure	0.25	32.50
07-31-2019	SRB	Review and respond to correspondence from City Engineer re MFCU north line drainage project.	0.25	32.50
		То	tal Fees	1,885.00
Time Sum	•			
Professiona Scott Baker	<u> </u>		Hours	1,885.00
Scott Baker		T-	14.50 tal Fees	1,885.00

1,885.00

Total for this Invoice

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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User: PAM
DB: Lathrup

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 08/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL I	ZUND						
Revenues	. 0115						
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,693,123.00	2,693,123.00	2,408,755.06	1,854,816.44	284,367.94	89.44
	REFUSE COLLECTION TAXES	403,957.00	403,957.00	361,355.02	278,262.57	42,601.98	89.45
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	7,000.00	696.06	693.21	6,303.94	9.94
101-000.000-414.000		38,500.00	38,500.00	0.00	0.00	38,500.00	0.00
	MISCELLANEOUS REVENUE	12,000.00	12,000.00	420.25	100.00	11,579.75	3.50
	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
	AT & T LEASE PAYMENTS	55,000.00	55,000.00	10,148.22	5,074.11	44,851.78	18.45
	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	6,894.76	5,171.07	38,105.24	15.32
	INVESTMENT INTEREST	20,000.00	20,000.00	2,033.51	0.00	17,966.49	10.17
	TAX 1% ADMINISTRATIVE FEE	75 , 000.00	75,000.00	60,082.79	45,883.88	14,917.21	80.11
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00 95,000.00	15,000.00 95,000.00	0.00 14,897.00	0.00 4,261.00	15,000.00 80,103.00	0.00 15.68
	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,000.00	221.00	164.00	2,779.00	7.37
	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	3,340.00	1,485.00	21,160.00	13.63
101-000.000-459.000		16,000.00	16,000.00	2,277.00	1,207.00	13,723.00	14.23
	LICENSES & REGISTRATIONS	9,000.00	9,000.00	350.00	295.00	8,650.00	3.89
101-000.000-461.000		1,000.00	1,000.00	209.00	132.00	791.00	20.90
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	20,000.00	20,000.00	12,294.90	9,366.90	7,705.10	61.47
101-000.000-471.000	DONATIONS-OTHER	8,000.00	8,000.00	200.00	200.00	7,800.00	2.50
	COMM ROOM & BLDG RENT REVENUE	60,000.00	60,000.00	10,167.00	4,362.00	49,833.00	16.95
	302 TRAINING FUNDS-REVENUES	800.00	800.00	0.00	0.00	800.00	0.00
101-000.000-542.000		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	1,891.93	1,520.93	13,108.07	12.61
	STATE SHARED REVENUES	416,425.00	416,425.00	0.00	0.00	416,425.00	0.00
	DISTRICT COURT FINES COMMUNITY DEVELOPMENT	125,000.00 4,000.00	125,000.00 4,000.00	20,459.19	11,022.68	104,540.81 4,000.00	16.37 0.00
	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
	MUNICIPAL BUILDING RENT	0.00	0.00	100.00	0.00	(100.00)	100.00
	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	0.00	0.00	1,639.00	0.00
	EMPLOYEE BENEFIT CONTRIBUTION	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 000.000		4,373,361.00	4,373,361.00	2,916,792.69	2,224,017.79	1,456,568.31	66.69
TOTAL REVENUES		4,373,361.00	4,373,361.00	2,916,792.69	2,224,017.79	1,456,568.31	66.69
TOTAL REVENUES		4,3/3,301.00	4,3/3,301.00	2,910,792.09	2,224,017.79	1,430,300.31	00.09
Expenditures	DAMMENT CEDUTCEC						
Dept 100.000 - GOVE	PROPERTY & LIABILITY INSURANC	27,000.00	27,000.00	0.00	0.00	27,000.00	0.00
	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
	WORKER'S COMP INSURANCE	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-100.000-726.000		6,000.00	6,000.00	1,733.38	1,227.60	4,266.62	28.89
101-100.000-732.000		2,000.00	2,000.00	60.00	60.00	1,940.00	3.00
101-100.000-802.000		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
	MEMBERSHIPS & MEETINGS	7,000.00	7,000.00	1,255.80	422.53	5,744.20	17.94
	BUILDING TRADE INSPECTION	97,100.00	97,100.00	0.00	0.00	97,100.00	0.00
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	7,650.50	3,316.50	27,349.50	21.86
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	28,000.00	28,000.00	6,794.43	3,104.43	21,205.57	24.27
	AUDITING & ACCOUNTING	27,540.00	27,540.00	11,320.00	11,320.00	16,220.00	41.10
	APPRECIATION DINNER	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-100.000-822.000		7,000.00	7,000.00	370.47	290.47	6,629.53	5.29
101-100.000-832.000	CITIZEN COMMUNICATION/PR	Page 23	3 of 194,000.00	914.42	914.42	9,085.58	9.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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User: PAM
DB: Lathrup

PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 08/31/2019 MONTH 08/31/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures Expenditures

101-100.000-840.000 LIBRARY PAYMENT 145,439.00
101-100.000-848.000 GOVERNMENT OPERATIONS 35,000.00
101-100.000-848.001 TECHNOLOGY 30,000.00
101-100.000-850.000 TELEPHONE EXPENDITURES 16,000.00 145,439.00 0.00 0.00 145,439.00 0.00
 145,439.00
 0.00
 0.00

 35,000.00
 4,937.09
 3,824.17

 30,000.00
 11,223.00
 11,223.00

 16,000.00
 1,810.31
 1,554.51

 7,500.00
 1,006.13
 606.13

 4,000.00
 540.00
 540.00
 30,062.91 18,777.00 14.11 37.41 14,189.69 11.31 101-100.000-850.000 VEHICLE EXPENSE 7,500.00
101-100.000-880.000 CDBG EXPENDITURES 4,000.00
101-100.000-882.000 PLANNING/CONSULTING FEES 6,000.00
101-100.000-883.000 CITY BEAUTIFICATION 2,000.00
101-100.000-900.000 PRINTING/PUBLICATION COSTS 15,000.00 6,493.87 13.42 3,460.00 13.50 0.00 0.00 6,000.00 6,000.00 0.00 0.00 0.00 1,966.40 200.00 2,000.00 0.00 2,000.00 0.00 2,192.80 15,000.00 12,807.20 14.62 101-100.000-901.000 POSTAGE FEES 4,000.00 200.00 200.00 3,800.00 5.00 4,000.00 Total Dept 100.000 - GOVERNMENT SERVICES 40,570.16 523,179.00 523,179.00 52,008.33 471,170.67 Dept 101.000 - ADMINISTRATION 369,486.00 31,664.00 114,947.00 20,000.00 12,000.00 35,350.00 60,000.00 560.00 58,096.29 0.00 30,963.70 812.50 84.80 28,090.02 0.00 14,702.03 812.50 84.80 568.94 4,428.75 101-101.000-701.000 SALARIES FULL-TIME 101-101.000-702.000 SALARIES PART-TIME 369,486.00 311,389.71 15.72 31,464.00 101-101.000-703.000 EMPLOYEE TAXES & BENEFITS 114,947.00 101-101.000-717.000 CODE ENFORCEMENT LEGAL 20,000.00 31,664.00 0.00 83,983.30 26.94 19,187.50 4.06 12,000.00 11,915.20 0.71 101-101.000-718.000 ELECTIONS 101-101.000-721.000 DATA PROCESING & ASSESSMENTS 35,350.00 101-101.000-722.000 BOARD OF REVIEW 560.00 568.94 34,781.06 1.61 4,428.75 4,428.75 55,571.25 7.38 560.00 0.00 0.00 0.00 644,007.00 644,007.00 94,954.98 48,687.04 549,052.02 14.74 Total Dept 101.000 - ADMINISTRATION Dept 201.000 - BUILDING & GROUNDS

101-201.000-702.000 SALARIES PART-TIME 31,000.00 31,000.00 4,895.96 2,447.96 26,104.04 15.79 101-201.000-920.000 UTILITIES 45,000.00 45,000.00 6,283.53 5,838.42 38,716.47 13.96 #45,000.00
101-201.000-930.000 BUILDING MAINTENANCE & REPAIR 28,000.00
101-201.000-936.000 BUILDING - GRANTS 7,928.00
101-201.000-936.000 EQUIPMENT MAINTENANCE 2,500.00
101-201.000-938.000 PARKING LOT & GROUNDS 5,500.00 28,000.00 4,631.45 1,799.63 23,368.55 16.54 0.00 7,928.00 2,569.00 5,359.00 32.40 2,500.00 0.00 0.00 2,500.00 0.00 5,500.00 3,685.69 3,187.44 1,814.31 67.01 97,862.37 Total Dept 201.000 - BUILDING & GROUNDS 119,928.00 119,928.00 22,065.63 13,273.45 18.40

 750,641.00
 115,299.27
 58,087.55
 635,341.73

 50,000.00
 10,526.76
 7,694.54
 39,473.24

 435,101.00
 57,026.95
 24,482.05
 378,074.05

 60,000.00
 6,620.75
 4,888.40
 53,379.25

 24,480.00
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 280.61
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 6.00
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 1,494.00

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 73.78
 2,926.22

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 150.00
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 194.00
 12,767.00

 4,500.00
 1,998.08
 1,343.08
 2,501.92

 3,000.00
 0.00
 3,000.00

 Dept 301.000 - PUBLIC SAFETY 101-301.000-701.000 SALARIES FULL-TIME 750,641.00 101-301.000-702.000 SALARIES PART-TIME 50,000.00 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS 435,101.00 750,641.00 50,000.00 435,101.00 60,000.00 15.36 21.05 13.11 101-301.000-704.000 SALARIES-OVERTIME 60,000.00 101-301.000-708.000 PROPERTY & LIABILITY INSURANC 24,480.00 11.03

 101-301.000-708.000
 PROPERTY & LIABILITY INSURANC
 24,480.00

 101-301.000-710.000
 UNEMPLOYMENT INSURANCE
 700.00

 101-301.000-712.000
 WORKER'S COMP INSURANCE
 15,500.00

 101-301.000-726.000
 OFFICE SUPPLIES
 5,000.00

 101-301.000-727.000
 ROAD SUPPLIES
 2,000.00

 101-301.000-728.000
 EVIDENCE SUPPLIES
 1,500.00

 101-301.000-729.000
 OFFICE MACHINE MAINTENANCE
 3,000.00

 101-301.000-731.000
 PUBLICATIONS/DOCUMENT REDUCIN
 1,000.00

 101-301.000-803.000
 MEMBERSHIPS & MEETINGS
 3,500.00

 101-301.000-821.000
 POLICE RESERVES
 1,000.00

 101-301.000-822.000
 TRAINING
 14,000.00

 101-301.000-823.000
 FIREARMS TRAINING
 4,500.00

 101-301.000-824.000
 CRIME PREVENTION
 3,000.00

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 0.00 0.00 0.00 5.61 0.00 0.40 2.46 0.00 19.29 0.00 8.81 44.40 0.00 Page 24 of 194

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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User: PAM DB: Lathrup

PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 08/31/2019 MONTH 08/31/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures 1,500.00 1,500.00 0.00 0.00 1,500.00 0.00 101-301.000-825.000 ANIMAL CONTROL 1,000.00 1,000.00 0.00 0.00 1,000.00 0.00 101-301.000-826.000 YOUTH & DRUG PROGRAMS 101-301.000-827.000 302 TRAINING FUNDS EXPENDITURES 800.00 800.00 0.00 0.00 800.00 0.00 101-301.000-828.000 FIRE SERVICE/DISPATCH CONTRACT 689,623.00 689,623.00 150,591.25 0.00 539,031.75 21.84 101-301.000-829.000 POLICE UNIFORMS & CLEANING 15,000.00 15,000.00 436.86 175.03 14,563.14 2.91 101-301.000-836.000 PRISONER LOCKUP 8,000.00 8,000.00 0.00 0.00 8,000.00 0.00 101-301.000-850.000 TELEPHONE EXPENDITURES 10,000.00 10,000.00 782.81 782.81 9,217.19 7.83 16,200.00 16,200.00 16,200.00 0.00 0.00 0.00 101-301.000-851.000 RADIO COMMUNICATIONS 2,734.69 101-301.000-860.000 VEHICLE EXPENSE 40,000.00 40,000.00 2,684.72 37,265.31 6.84 Total Dept 301.000 - PUBLIC SAFETY 2,157,045.00 2,157,045.00 348,285.81 100,836.57 1,808,759.19 16.15 Dept 401.000 - PUBLIC SERVICE 101-401.000-703.000 EMPLOYEE TAXES & BENEFITS 4,250.00 4,250.00 1,047.40 572.20 3,202.60 24.64 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 101-401.000-890.000 PARK MAINTENANCE 2,500.00 2,500.00 0.00 0.00 2,500.00 0.00 101-401.000-892.000 SIDEWALK MAINTENANCE 21,000.00 1,450.02 1,301.07 19,549.98 101-401.000-920.000 UTILITIES 21,000.00 6.90 123,999.00 123,999.00 20,666.60 10,333.30 103,332.40 16.67 101-401.000-921.000 CONTRACTUAL SERVICES 101-401.000-936.000 EQUIPMENT MAINTENANCE 2,500.00 2,500.00 0.00 0.00 2,500.00 0.00 Total Dept 401.000 - PUBLIC SERVICE 159,249.00 159,249.00 23,164.02 12,206.57 136,084.98 14.55 Dept 501.000 - LEAF COLLECTION 101-501.000-978.000 REFUSE EOUIP/ROLLOFF EXPEND 6,000.00 6,000.00 732.42 732.42 5,267.58 12.21 6,000.00 Total Dept 501.000 - LEAF COLLECTION 6,000.00 732.42 732.42 5,267.58 12.21 Dept 502.000 101-502.000-801.001 SOCRRA 360,500.00 360,500.00 41,113.00 27,958.00 319,387.00 11.40 360,500.00 360,500.00 41,113.00 27,958.00 319,387.00 11.40 Total Dept 502.000 Dept 601.000 - RECREATION 32,250.00 32,250.00 5,000.00 2,500.00 101-601.000-701.000 SALARIES FULL-TIME 27,250.00 15.50 8,213.00 8,213.00 1,147.85 573.92 7,065.15 13.98 101-601.000-703.000 EMPLOYEE TAXES & BENEFITS 101-601.000-712.000 WORKER'S COMP INSURANCE 1,000.00 1,000.00 0.00 0.00 1,000.00 0.00 101-601.000-726.000 OFFICE SUPPLIES 500.00 500.00 0.00 0.00 500.00 0.00 20,000.00 0.00 0.00 20,000.00 101-601.000-806.000 OTHER RECREATION PROGRAMS 20,000.00 0.00 101-601.000-807.000 BUS TRANSPORTATION 3,000.00 3,000.00 0.00 0.00 3,000.00 0.00 101-601.000-811.000 SENIOR ACTIVITIES 1,000.00 1,000.00 0.00 0.00 1,000.00 0.00 101-601.000-812.000 COMMUNITY EVENTS 20,000.00 20,000.00 7,364.00 5,450.60 12,636.00 36.82 101-601.000-817.000 FITNESS CENTER EXP 500.00 500.00 0.00 0.00 500.00 0.00 101-601.000-884.000 CONCERTS IN THE PARK 10,000.00 10,000.00 4,500.00 1,400.00 5,500.00 45.00 Total Dept 601.000 - RECREATION 96,463.00 96,463.00 18,011.85 9,924,52 78,451.15 Dept 811.000 3,316.00 3,316.00 2.94 101-811.000-970.000 CAPITAL EXPENDITURE 112,950.00 112,950.00 109,634.00 193,812.00 193,812.00 0.00 0.00 101-811.000-999.203 TRANSFER OUT TO LOCAL ROADS 193,812.00 0.00

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NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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(2,312,912.65) 4,535.37

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PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 08/31/2019 MONTH 08/31/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures Total Dept 811.000 306,762.00 306,762.00 3,316.00 3,316.00 303,446.00 1.08 4,373,133.00 4,373,133.00 603,652.04 257,504.73 TOTAL EXPENDITURES 3,769,480.96 13.80 Fund 101 - GENERAL FUND: TOTAL REVENUES 4,373,361.00 4,373,361.00 2,916,792.69 2,224,017.79 1,456,568.31 66.69 4,373,133.00 4,373,133.00 257,504.73 13.80 TOTAL EXPENDITURES 603,652.04 3,769,480.96

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 08/31/2019 MONTH 08/31/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 202 - MAJOR ROAD FUND Revenues Dept 702.000 202-702.000-574.000 STATE SHARED REVENUES 385,986.00 385,986.00 28,153.30 0.00 357,832.70 7.29 202-702.000-665.000 INVESTMENT INTEREST 0.00 400.00 400.00 400.00 0.00 0.00 386,386.00 386,386.00 28,153.30 0.00 358,232.70 7.29 Total Dept 702.000 386,386.00 0.00 358,232.70 7.29 TOTAL REVENUES 386,386.00 28,153.30 Expenditures Dept 702.000 202-702.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 6,540.00 144.46 72.23 6,395.54 2.21 5,460.00 5,460.00 202-702.000-705.000 SALARIES-ADMIN 910.00 455.00 4,550.00 16.67 5,360.00 5,360.00 5,360.00 5,360.00 100.00 202-702.000-810.000 AUDITING & ACCOUNTING 0.00 202-702.000-856.000 ADMINISTRATION & ENGINEERING 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 202-702.000-861.000 ROAD MAINTENANCE 5,000.00 5,000.00 408.84 162.75 4,591.16 8.18 5,000.00 5,000.00 856.00 4,144.00 202-702.000-862.000 ROADSIDE MAINTENANCE 856.00 17.12 202-702.000-864.000 TRAFFIC CONTROLS 25,000.00 25,000.00 2,445.93 2,445.93 22,554.07 9.78 202-702.000-866.000 SNOW & ICE REMOVAL 5,500.00 5,500.00 0.00 0.00 5,500.00 0.00 5,000.00 202-702.000-867.000 EQUIPMENT RENTAL 5,000.00 5,000.00 0.00 0.00 0.00 25,904.03 202-702.000-870.000 FORESTRY 30,000.00 30,000.00 4,095.97 3,671.97 13.65 202-702.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 10,669.80 5,334.90 53,349.20 16.67 40,000.00 0.00 40,000.00 202-702.000-970.000 CAPITAL EXPENDITURE 40,000.00 0.00 0.00 173,694.00 0.00 0.00 173,694.00 202-702.000-999.203 TRANSFER OUT TO LOCAL ROADS 173,694.00 0.00 375,573.00 375,573.00 24,891.00 18,358.78 350,682.00 6.63 Total Dept 702.000 375,573.00 375,573.00 24,891.00 18,358.78 350,682.00 6.63 TOTAL EXPENDITURES Fund 202 - MAJOR ROAD FUND: 386,386.00 386,386.00 28,153.30 0.00 358,232.70 7.29 TOTAL REVENUES 375,573.00 375,573.00 24,891.00 18,358.78 350,682.00 TOTAL EXPENDITURES 6.63

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NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 08/31/2019 MONTH 08/31/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 203 - LOCAL ROAD FUND Revenues Dept 703.000 203-703.000-415.000 MISCELLANEOUS REVENUE 13,603.00 13,603.00 0.00 0.00 13,603.00 0.00 203-703.000-574.000 STATE SHARED REVENUES 128,662.00 25,662.26 102,999.74 19.95 128,662.00 12,497.83 203-703.000-665.000 INVESTMENT INTEREST 300.00 300.00 0.00 0.00 0.00 300.00 203-703.000-690.101 TRANSFER IN FROM GENERAL FUND 193,812.00 193,812.00 0.00 0.00 193,812.00 0.00 203-703.000-690.202 TRANSFER IN FROM MAJOR ROADS 173,694.00 173,694.00 0.00 0.00 173,694.00 0.00 510,071.00 510,071.00 25,662.26 12,497.83 484,408.74 5.03 Total Dept 703.000 510,071.00 510,071.00 25,662.26 12,497.83 484,408.74 5.03 TOTAL REVENUES Expenditures Dept 703.000 2.21 203-703.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 6,540.00 144.46 72.23 6,395.54 203-703.000-705.000 SALARIES-ADMIN 5,460.00 5,460.00 910.00 455.00 4,550.00 16.67 3,185.00 3,185.00 3,185.00 3,185.00 100.00 203-703.000-810.000 AUDITING & ACCOUNTING 0.00 203-703.000-852.000 PUBLIC SERVICE BUILDING 1,000.00 1,000.00 1,000.00 0.00 0.00 0.00 203-703.000-861.000 ROAD MAINTENANCE 318,737.00 318,737.00 4,926.72 2,375.61 313,810.28 1.55 (2,094.12)2,094.12 203-703.000-862.000 ROADSIDE MAINTENANCE 0.00 0.00 2,094.12 100.00 203-703.000-864.000 TRAFFIC CONTROLS 4,000.00 4,000.00 0.00 0.00 4,000.00 0.00 203-703.000-866.000 SNOW & ICE REMOVAL 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 2,000.00 2,000.00 2,000.00 203-703.000-867.000 EQUIPMENT RENTAL 0.00 0.00 0.00 2,000.00 2,000.00 0.00 2,000.00 0.00 203-703.000-868.000 NON-MOTOR FACILITIES 0.00 203-703.000-870.000 FORESTRY 30,000.00 30,000.00 4,095.97 3,671.97 25,904.03 13.65 203-703.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 10,669.80 5,334.90 53,349.20 16.67 203-703.000-970.000 CAPITAL EXPENDITURE 40,000.00 40,000.00 0.00 0.00 40,000.00 0.00 17,188.83 Total Dept 703.000 481,941.00 481,941.00 26,026.07 455,914.93 5.40 TOTAL EXPENDITURES 481,941.00 481,941.00 26,026.07 17,188.83 455,914.93 5.40 Fund 203 - LOCAL ROAD FUND: 510,071.00 510,071.00 25,662.26 12,497.83 484,408.74 5.03 TOTAL REVENUES TOTAL EXPENDITURES 481,941.00 481,941.00 26,026.07 17,188.83 455,914.93 5.40

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PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 08/31/2019 MONTH 08/31/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 258 - CAPITAL ACQUISITION FUND Revenues Dept 000.000 258-000.000-446.000 INVESTMENT INTEREST 400.00 400.00 148.56 0.00 251.44 37.14 258-000.000-690.101 TRANSFER IN FROM GENERAL FUND 112,950.00 112,950.00 0.00 0.00 112,950.00 0.00 113,350.00 113,350.00 148.56 0.00 113,201.44 0.13 Total Dept 000.000 113,350.00 113,350.00 148.56 0.00 113,201.44 0.13 TOTAL REVENUES Expenditures Dept 000.000 258-000.000-970.000 CAPITAL EXPENDITURE 112,950.00 112,950.00 40,965.96 9,901.46 71,984.04 36.27 Total Dept 000.000 112,950.00 112,950.00 40,965.96 9,901.46 71,984.04 36.27 112,950.00 112,950.00 40,965.96 9,901.46 71,984.04 36.27 TOTAL EXPENDITURES Fund 258 - CAPITAL ACQUISITION FUND: TOTAL REVENUES 113,350.00 113,350.00 148.56 0.00 113,201.44 0.13 TOTAL EXPENDITURES 112,950.00 112,950.00 40,965.96 9,901.46 71,984.04 36.27 400.00 400.00 41,217.40 0,204.35 NET OF REVENUES & EXPENDITURES (40,817.40)(9,901.46)

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 08/31/2019 ORIGINAL 2019-20 MONTH 08/31/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY Revenues Dept 000.000 494-000.000-407.000 TIFA-CAPTURE TAXES 92,837.00 92,837.00 0.00 0.00 92,837.00 0.00 494-000.000-410.000 TAX COLLECTED OTHER 45,000.00 45,000.00 0.00 0.00 45,000.00 0.00 494-000.000-410.002 SPEC ASSESSEMENT - REVENUE 1,800.00 1,800.00 0.00 0.00 1,800.00 0.00 494-000.000-415.000 MISCELLANEOUS REVENUE 6,000.00 6,000.00 0.00 0.00 6,000.00 0.00 494-000.000-446.000 INVESTMENT INTEREST 10,000.00 10,000.00 1,274.44 0.00 8,725.56 12.74 1,500.00 0.00 494-000.000-614.000 FARMERS MARKET 1,500.00 (100.00)1,600.00 (6.67)494-000.000-615.000 MAIN STREET REVENUES 1,100.00 1,100.00 0.00 0.00 1,100.00 0.00 158,237.00 158,237.00 157,062.56 Total Dept 000.000 1,174.44 0.00 0.74 TOTAL REVENUES 158,237.00 158,237.00 1,174.44 0.00 157,062.56 0.74 Expenditures Dept 000.000 56,136.00 56,136.00 9,365.39 4,685.82 46,770.61 16.68 494-000.000-701.000 SALARIES FULL-TIME 494-000.000-702.000 SALARIES PART-TIME 9,250.00 9,250.00 9,240.00 0.11 10.00 10.00 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS 22,000.00 22,000.00 3,947.57 2,003.71 18,052.43 17.94 900.00 900.00 900.00 0.00 494-000.000-722.000 LEGAL SERVICES 0.00 0.00 494-000.000-726.000 OFFICE SUPPLIES 200.00 200.00 0.00 0.00 200.00 0.00 494-000.000-802.000 TAX TRIBUNAL RETURNS 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 0.00 0.00 494-000.000-810.000 AUDITING & ACCOUNTING 800.00 800.00 800.00 0.00 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 494-000.000-822.000 TRAINING/MEMBERSHIP 494-000.000-844.000 MAIN STREET PROGRAM 6,300.00 6,300.00 3,640.00 0.00 2,660.00 57.78 494-000.000-845.000 STREETSCAPING 3,000.00 3,000.00 2,910.00 0.00 90.00 97.00 35,000.00 1,480.00 1,480.00 33,520.00 494-000.000-882.000 PLANNING/CONSULTING FEES 35,000.00 4.23 494-000.000-887.000 FARMERS MARKET 19,200.00 19,200.00 8,481.09 7,567.29 10,718.91 44.17 494-000.000-900.000 PRINTING/PUBLICATION COSTS 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 200.00 200.00 0.00 200.00 494-000.000-901.000 POSTAGE FEES 0.00 0.00 494-000.000-933.000 REPAIRS & MAINTENANCE 8,900.00 8,900.00 1,780.97 1,780.97 7,119.03 20.01 494-000.000-955.000 MISCELLANEOUS EXPENDITURES 1,300.00 1,300.00 415.91 415.91 884.09 31.99 494-000.000-970.000 CAPITAL EXPENDITURE 1,500.00 1,500.00 0.00 0.00 1,500.00 0.00 10,000.00 10,000.00 10,000.00 494-000.000-971.000 SIGN GRANT PROGRAM 0.00 0.00 0.00 494-000.000-971.001 FACADE GRANT PROGRAM 20,000.00 20,000.00 0.00 0.00 20,000.00 0.00 Total Dept 000.000 200,686.00 200,686.00 32,030.93 17,943.70 168,655.07 15.96 200,686.00 200,686.00 32,030.93 17,943.70 168,655.07 15.96 TOTAL EXPENDITURES Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY: 158,237.00 1,174.44 TOTAL REVENUES 158,237.00 0.00 157,062.56 0.74 200,686.00 200,686.00 32,030.93 17,943.70 168,655.07 15.96 TOTAL EXPENDITURES

(42,449.00)

(30.856.49)

(17,943.70)

(42,449.00)

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2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 08/31/2019 MONTH 08/31/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Revenues Dept 536.000 - WATER DEPARTMENT 592-536.000-415.000 MISCELLANEOUS REVENUES 40,000.00 40,000.00 3,563.00 1,780.00 36,437.00 8.91 559,065.00 559,065.00 65,077.04 446,731.11 592-536.000-640.000 WATER SERVICE 112,333.89 20.09 592-536.000-641.000 WATER & SEWER PENALTIES 25,000.00 25,000.00 339.12 187.78 24,660.88 1.36 5,735.76 66,305.44 592-536.000-642.000 METER CHARGE REVENUE 77,792.00 77,792.00 11,486.56 14.77 592-536.000-643.000 REPLACEMENT RESERVE REVENUE 151,003.00 151,003.00 0.00 0.00 151,003.00 0.00 4,500.00 4,500.00 363.09 4,136.91 592-536.000-665.000 INVESTMENT INTEREST 0.00 8.07 857,360.00 857,360.00 128,085.66 72,780.58 729,274.34 14.94 Total Dept 536.000 - WATER DEPARTMENT Dept 537.000 - SEWER DEPARTMENT 592-537.000-641.000 WATER & SEWER PENALTIES 43,000.00 43,000.00 12,905.25 7,856.30 30,094.75 30.01 1,462,770.00 232,239.78 134,045.46 592-537.000-645.000 SEWAGE DISPOSAL REVENUE 1,462,770.00 1,230,530.22 15.88 43,000.00 43,000.00 5,079.57 2,532.11 37,920.43 11.81 592-537.000-651.000 INDUSTRIAL SURCHARGE 1,700.00 1,336.93 592-537.000-665.000 INVESTMENT INTEREST 1,700.00 363.07 0.00 21.36 1,550,470.00 1,550,470.00 250,587.67 144,433.87 1,299,882.33 Total Dept 537.000 - SEWER DEPARTMENT 16.16 2,407,830.00 2,407,830.00 378,673.33 217,214.45 2,029,156.67 15.73 TOTAL REVENUES Expenditures Dept 536.000 - WATER DEPARTMENT 592-536.000-701.000 SALARIES FULL-TIME 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS 19,018.00 19,018.00 3,169.60 1,584.80 15,848.40 16.67 65,630.00 65,630.00 15,702.06 8,093.53 49,927.94 23.93 8,000.00 592-536.000-706.000 OPEB EXPENSE 8,000.00 0.00 8,000.00 0.00 0.00 592-536.000-708.000 PROPERTY & LIABILITY INSURANC 7,130.00 7,130.00 0.00 0.00 7,130.00 0.00 592-536.000-810.000 AUDITING & ACCOUNTING 4,980.00 4,980.00 4,980.00 4,980.00 0.00 100.00 592-536.000-875.000 PENSION EXPENSE 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 592-536.000-902.000 BILLING SERVICES 10,000.00 10,000.00 2,224.79 1,624.79 7,775.21 22.25 71,937.00 592-536.000-921.000 CONTRACTUAL SERVICES 71,937.00 11,989.50 5,994.75 59,947.50 16.67 10,000.00 592-536.000-935.000 EQUIPMENT REPLACEMENT 10,000.00 0.00 0.00 10,000.00 0.00 592-536.000-937.000 WATER SYSTEM MAINTENANCE 79,290.72 80,000.00 80,000.00 709.28 709.28 0.89 592-536.000-940.000 RENT & UTILITIES WATER & SEWE 4,917.00 4,917.00 0.00 0.00 4,917.00 0.00 362,195.77 592-536.000-944.000 WATER PURCHASES 397,900.00 397,900.00 35,704.23 35,704.23 8.97 3,100.00 3,100.00 3,100.00 592-536.000-955.000 MISCELLANEOUS EXPENDITURES 0.00 0.00 0.00 592-536.000-970.000 CAPITAL EXPENDITURE 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 592-536.000-974.000 WATER MAIN PROJECT 500,000.00 500,000.00 112,090.63 66,646.23 387,909.37 22.42 1,189,612.00 125,337.61 Total Dept 536.000 - WATER DEPARTMENT 1,189,612.00 186,570.09 1,003,041.91 Dept 537.000 - SEWER DEPARTMENT 592-537.000-701.000 SALARIES FULL-TIME 19,018.00 19,018.00 3,169.60 1,584.80 15,848.40 16.67 24,635.00 24,635.00 4,781.10 2,584.55 19,853.90 592-537.000-703.000 EMPLOYEE TAXES & BENEFITS 19.41 592-537.000-708.000 PROPERTY & LIABILITY INSURANC 7,650.00 7,650.00 0.00 0.00 7,650.00 0.00 40,179.00 40,179.00 17,668.03 17,668.03 22,510.97 592-537.000-720.000 INTEREST EXPENSE 43.97 592-537.000-725.000 PAYING AGENT FEES 750.00 750.00 750.00 0.00 0.00 100.00 4,980.00 592-537.000-810.000 AUDITING & ACCOUNTING 4,980.00 4,980.00 4,980.00 0.00 100.00 592-537.000-921.000 CONTRACTUAL SERVICES 71,937.00 71,937.00 11,989.50 5,994.75 59,947.50 16.67 592-537.000-939.000 SEWER SYTEM MAINTENANCE 150,000.00 150,000.00 27,483.51 25,014.22 122,516.49 18.32 592-537.000-940.000 RENT & UTILITIES WATER & SEWE 500.00 500.00 0.00 0.00 500.00 0.00 981,442.00 981,442.00 81,786.82 81,786.82 899,655.18 8.33 592-537.000-942.000 SEWAGE DISPOSAL EXPENSE 592-537.000-945.000 RETENTION TANK-UTIL ELEC 18,707.00 18,707.00 0.00 0.00 18,707.00 0.00 592-537.000-946.000 RETENTION TANK UTIL-WATER ⁵Page 31 of 194,000.00 138.18 69.34 4,861.82 2.76

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

10/10

Page:

1,867,716.53

(2.618.757.43)

681.12

User: PAM DB: Lathrup

PERIOD ENDING 08/31/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 08/31/2019 ORIGINAL 2019-20 MONTH 08/31/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Expenditures 300.00 11.03 592-537.000-947.000 RETENTION TANK UTIL-GAS 300.00 33.09 18.54 266.91 2,000.00 189.23 9.46 592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE 2,000.00 77.38 1,810.77 592-537.000-949.000 RETENTION TAN GENERATOR FUEL 500.00 500.00 0.00 0.00 500.00 0.00 1,400.00 1,400.00 0.00 0.00 1,400.00 0.00 592-537.000-950.000 RETENTION TANK SUPPLIES/TOOLS 592-537.000-951.000 RETENTION TANK BUILDING/EQUIP 15,000.00 15,000.00 0.00 0.00 15,000.00 0.00 592-537.000-953.000 RETENTION TANK EXCESS LIABIL 8,800.00 8,800.00 0.00 0.00 8,800.00 0.00 592-537.000-955.000 MISCELLANEOUS EXPENDITURES 1,200.00 1,200.00 0.00 0.00 1,200.00 0.00 592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI 34,600.00 34,600.00 0.00 0.00 34,600.00 0.00 592-537.000-970.000 CAPITAL EXPENDITURE 142,000.00 142,000.00 0.00 0.00 142,000.00 0.00 592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA 0.00 0.00 20,000.00 20,000.00 20,000.00 0.00 1,550,598.00 152,969.06 139,778.43 Total Dept 537.000 - SEWER DEPARTMENT 1,550,598.00 1,397,628.94 9.87 2,740,210.00 2,740,210.00 339,539.15 265,116.04 12.39 TOTAL EXPENDITURES 2,400,670.85 Fund 592 - WATER & SEWER FUND: TOTAL REVENUES 2,407,830.00 2,407,830.00 378,673.33 217,214.45 2,029,156.67 15.73 TOTAL EXPENDITURES 2,740,210.00 2,740,210.00 339,539.15 265,116.04 2,400,670.85 12.39 NET OF REVENUES & EXPENDITURES (332,380.00)(332,380.00)39,134.18 (47,901.59)11.77 (371,514.18)7,949,235.00 7,949,235.00 3,350,604.58 2,453,730.07 4,598,630.42 42.15 TOTAL REVENUES - ALL FUNDS TOTAL EXPENDITURES - ALL FUNDS 8,284,493.00 8,284,493.00 1,067,105.15 586,013.54 7,217,387.85 12.88

(335, 258.00)

(335, 258.00)

2,283,499,43

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED AUGUST 31, 2

_	Revenues Through 8/31/2019	Expenses Through 8/31/2019
101-GENERAL FUND	2,916,793	603,652
202-MAJOR STREET FUND	28,153	24,891
203-LOCAL STREET FUND	25,662	26,026
258-CAPITAL ACQUISITION FUND	149	40,966
494-DOWNTOWN DEVELOPMENT AUTHORITY	1,174	32,031
592-WATER & SEWER FUND	378,673	339,539
GRAND TOTAL ALL FUNDS	3,350,605	1,067,105

Revenues Over (Under) Expenses

2,313,141

3,262

(364)

(40,817)

(30,856)

39,134

2,283,499

CITY OF LATHRUP VILLAGE DEPARTMENT REPORTS

August 2019 Police Summaries

8/1/2019 – 19-6919: Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

8/1/2019 – 19-6923: Animal Bite

Officers were dispatched to a residence for a reported dog bite. Officers conducted interviews and one party stated they were bitten, the other party stated that the dog did not bite the reporting party. There were no visible injuries. Statements were taken from both parties and the incident is being investigated.

8/2/2-19 – 19-6959: Larceny

An individual came to the LVPD to report that credit cards were stolen from her purse while she was getting her hair done at a local business. A report was taken and the incident is being investigated.

8/2/2019 – 19-6967: Animal Bite

Officers were dispatched to a local residence for a reported dog bite. Officers interviewed the reporting party and observed visible injuries. Officers also interviewed the owner of the dog. A report was taken and the owner of the dog was issued a citation and advised on the quarantine procedures.

8/3/2019 – 19-7000: Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

8/4/2019 – 19-7023: Found Property

An individual came into the station to turn in two found cell phones. The phones were secured in LVPD Property.

8/5/2019 - 19-7045: Mental Health Call

Officers were dispatched for a suicidal individual. Officers spoke with the individual and were able to get them to agree to go to a medical facility for evaluation. Officers transported the individual to a medical facility and turned them over to hospital staff.

8/6/2019 - 19-7084: Suspicious Circumstances

An individual came to the LVPD to report a verbal altercation/road rage incident that occurred. No crime was committed. Officers took a report on the situation.

8/7/2019 - 19-7110: Open Intoxicants in a Motor Vehicle

Officers conducted a traffic stop and observed the driver had open intoxicants within the motor vehicle. After an investigation, the driver was issued a citation.

8/8/2019 - 19-7154: Assist Motorist

Officers were dispatched to a local business to assist a motorist that was having vehicle issues. Officers were able to assist the motorist with their vehicle issue. A report was taken on the incident.

8/9/2019 - 19-7188: Fraud

An individual came to the LVPD to report a scam that they were a victim of. The reporting party stated that they received a phone call from someone claiming to be from Apple. The reporting party provided the caller from Apple with their credit card information, and shortly after noticed fraudulent charges. A report was taken on the incident and the reporting party was advised of steps to take.

8/9/2019 – 19-7191: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

8/10/2019 - 19-7221: Hospice Death

Officers were dispatched to a Hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/11/2019 - 19-7232: B&E/Burglary

Officers were dispatched to a local business for an alarm run. Upon arrival Officers found all doors and windows secured, but noticed a door that appeared to have damage to it. The owner of the business arrived and verified that the damage to the door was new. A report and pictures were taken. The incident is under investigation.

8/11/2019 - 19-7247: Larceny

An individual came to the LVPD to report that their daughter's cell phone was stolen. The reporting party stated there were no suspects at this time. A report was taken on the incident.

8/11/2019 – 19-7252: Suspicious Circumstances

Officers were dispatched to University High School for a fight in progress. Upon arrival officers found that there was not a fight, but rather large crowds arguing due to a sporting event.

Officers conducted crowd control until all parties left the area.

8/12/2019 – 19-7263: Larceny

An individual came to the LVPD to report that items were stolen from their vehicles, while parked in their driveway. The reporting party stated that the vehicles were unlocked. There are no suspects at this time. A report was taken on the incident.

8/12/2019 – 19-7266: Sudden Death

Officers were dispatched to a Sudden Death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/13/2019 - 19-7302: MDOP

An individual came to the LVPD to make a MDOP report. The reporting party stated that a vehicle struck and damaged their mailbox, then left the scene. There are no suspects at this time. A report was taken on the incident.

8/13/2019 – 19-7330: Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

8/15/2019 – 19-7413: Found Property

An individual came to the LVPD to turn over found property. The property was secured in the LVPD property room, and a report was taken.

8/16/2019 – 19-7467: Traffic Complaint/Abandoned Auto

LVPD officers tagged an abandoned vehicle with a 48 hour tag. After the 48 hours expired, the vehicle was impounded.

8/16/2019 - 19-7485: Fraud

A local business owner came to the LVPD to report fraudulent activity on business credit cards. The reporting party suspects that an employee used these credit cards for personal gain. A report was taken, and the incident is under investigation.

8/18/2019 – 19-7581: Mental Health Call

Officers were dispatched to a residence for an individual having mental health issues. Officers made the scene and determined the subject was a threat to themselves and others. The subject was placed into protective custody and transported to Beaumont Hospital for a mental evaluation.

8/19/2019 - 19-7594: Hospice Death

Officers were dispatched to a Hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

8/20/2019 – 19-7626: Suspicious Circumstances

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they were a victim of a phone scam. The reporting party stated that they purchased a gift card, then contacted the phone scammer and provided them with the gift cards information. After realizing this was a scam, the reporting party wanted to file a report. Officers took a report on the incident.

8/21/2019 – 19-7659: Neighborhood Trouble

Officers were dispatched to a local residence for a neighborhood trouble report. The reporting party was upset because a neighbor's dog was leaving waste on their yard. Officers spoke with both parties and mediated the situation.

8/22/2019 - 19-7703: Suspicious Circumstances

An individual came to the LVPD to report that when they went to a local pharmacy to pick up their prescriptions that one prescription was missing. A report was taken.

8/22/2019 - 19-7720: Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

8/24/2019 - 19-7797: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then released.

8/27/2019 - 19-7886: Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

8/28/2019 – 19-7949: Suspicious Circumstances

A local business owner came to the LVPD to report a verbal altercation that occurred with a customer. A report was taken and the reporting party was advised on steps to take if future incidents occur.

8/30/2019 – 19-8044: Suspicious Circumstances

An individual came to the LVPD to report that a tenant keeps paying rent by writing checks with insufficient funds. The reporting party was advised on the steps to take to document the fraud. A report was taken and the case is under investigation.

8/31/2019 – 19-8125: Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

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The last day to register in any manner other than in -person with the local clerk is **Monday**, **October 21**, **2019**.

After this date, anyone who qualifies as an elector may register to vote in person with proof of residency at the City of Lathrup Village Clerk's office located at 27400 Southfield Rd., Lathrup Village, MI 48076 at the following times:

Regular business hours: Monday through Friday 8:00 a.m.- 4:30 p.m.

Saturday, November 2, 2019 from 7:00 a.m. -3:00 p.m.

Election Day, Tuesday, November 5, 2019 from 7:00 a.m.-8:00 p.m.

Absentee voting:

Absentee ballots will be available in the Clerk's office beginning October 1st Monday – Friday, 8:00 am-4:30pm

Last day absentee ballots will be mailed - Friday, November 1st before 5:00pm

November 2, 2019 – 7:00 a.m.-4:00 p.m. -Clerk's office will be open November 4th before 4:00 p.m.- Voters may receive an absentee ballot in person in the Clerk's office

November 5th 7:00 a.m.-8:00 p.m -Election Day – voters may register and vote an absentee ballot in person or vote in person in the proper precinct



Date: September 19, 2019

To: Sheryl Mitchell, City Administrator

From: Christopher Clough, Parks & Recreation Coordinator

Re: Department Report

Wow! A very busy summer is complete. We have hosted 14 major events in the last 6 months. That's bananas, especially for a small town. Many of these events were new creations built from the ground up. While there is a short moment to catch our breath, there are a multitude of other responsibilities for the department that are itching for some attention. Nonetheless, we should congratulate ourselves on a job well done this summer.

Family Fun Fridays

Back to School Rally Aug 23

The Back2School Rally was a smash success. We exceeded our goal of giving away more than 300 backpacks with supplies. We ended up giving away 348 backpacks to local kids. Of those who decided to leave their information, 67 were Lathrup Village kids. The remainder represented at least 17 local communities. What a great opportunity to showcase our community to potential future residents.

Additionally, this event represented a vibrant coalition of community organizations and businesses. We received sponsorships or in-kind donations from: Meijer, Foodland, Sun Communities, Starbucks, Fortson Dentistry, AT&T, Oakland County Parks & Recreation, Play Your Way Video Game Truck, the Lathrup Village Women's Club and several smaller donors. Volunteers showed up from the Lathrup Village Homeowners Association, Lathrup Village Supper Club, Lathrup Village Women's Club, Lathrup Village Lion's Club, Southfield-Lathrup Village Optimists Club and, our partners in this event, LOGOS Global Ministries.

Summer in the Village: Caribbean Festival September 14

The Caribbean Festival and related events have all received positive reviews from residents and guests. For me, it was a good learning experience.

Fall Fest October 19

The Fall Fest is set for 12-3 pm, slightly shorter than originally planned. Activities were scaled-back to create a more low-key event. Highlights will be a live music performance, three food trucks, costume contests for kids and dogs as well as crafts for kids and adults. Additionally, we have a liquor license for the event. I am planning to offer a very small amount of craft beers by the bottle and spiced wine. For

\$5, residents will get a pumpkin, donuts and cider (\$7 for non-residents). Tickets are optional and are on sale at City Hall or on-site day of. Sponsorships are needed and I have a letter available.

Other Upcoming Events

November: Shop Small Saturday and Artisan Fair. Family Fun Friday for November will be cancelled.

December: Friday Dec. 6 Tree lighting and possible holiday light tour 6-9 pm. Saturday, Dec. 7 Breakfast with Santa 9-11 am. (I need ideas and information about what activities are expected for the holidays)

January: Senior Appreciation Lunch Saturday, Jan. 12 from 12-3 pm

Classes/Programs

The new programs for Fall are starting. Walking Club has been the biggest success with 5 members on the first day and more signing up. Hustle and Bridge should start next week but need more participants. Tuesday's (24th) Lunch n' Learn similarly needs more registration. It is a free workshop on healthy eating habits for seniors, with cooking demonstration samples and refreshments. We also are getting registration for our trip to Frankenmuth Nov. 20.

I am open to ideas to consider for the Winter session.

Rentals

I just sent proposed indoor rate adjustments to Sheryl and have drafts of new policies. We are booked up Saturdays until Christmas and Sundays until early Dec.

Parks

Andrea, our parks intern, is starting to make progress on some parks issues which have been on the back burner. Our top priority is getting the dead memorial trees in Lathrup Park removed this Fall. We intend to plant some replacement trees this Fall and/or Spring. There are park clean ups scheduled for Sept. 28 (Sarrackwood) and Oct. 6 (Dorothy Warren). I have asked DPS to seed out the various bald spots where we have incurred damage over the course of the summer at all parks. Trees will be trimmed at Sarrackwood and Warren parks by Hart in January. Goldengate dead tree removals will be planned for next year since there are so many that need to go. Lastly, Andrea is working on setting up a yearly maintenance schedule.

Social Media

Facebook followers have grown from 34 to more than 250 since I started in March.

Building

I just reached for quotes on having the 2nd floor flooring redone, which is one of our capital improvement projects for the year. I also plan to get mulch around the city hall building in areas that have been plagued by weeds. We did put in for a grant to get trees planted around the building were the former shaped arborvitaes used to be.





Christopher Clough Evaluation September 2019







Amazing Facts & Figures

- We have hosted 14 major events in less than 6 months!
- Record crowds at our events
- Re-built relationships with all major community groups: Lions, Women's Club, Supper Club, Optimists, Homeowners, Children's Garden and Timebank who have become tremendous advocates
- Collected more than \$2,000 in new sponsorships and donations (not including any Caribbean Fest sponsors)
- Introduced 6 new programs for seniors
- More than 30 participants registered for new Fall classes and counting
- Recruited and managed two awesome interns
- Improved relationships with some of our most challenging residents
- Grew Facebook followers from 34 to 250. Did I mention I had never used Facebook when I started?
- Established/re-established
 relationships with Southfield
 Recreation Department, Southfield
 Fire Department, Oakland County
 Sheriff Department, Oakland County
 Parks & Recreation
- Created updated, spiffy marketing materials
- Successfully secured 3 liquor licenses!

- Transformations of Annie Lathrup,
 Sarrackwood and Goldengate Parks
 with new playground mulch, tree
 trimming, weeding and general
 maintenance
- Resolved on-going drainage issues in Veteran's Grove and improved landscaping
- Successfully manage Ciffy and Cliffy's summer assistants
- Back2School Rally gave out nearly 350 backpacks filled with school supplies to families in need from at least 17 local communities. That's a huge impact for such a tiny town. And we showed off our city to potential future residents.



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Recreation Coordinator Responsibilities

Parks & Recreation (50%)

- Creating, implementing and supervising programs for youth, adults and seniors
- Creating and managing community events
- Supervising maintenance and improvements of parks
- Serving as liaison with community groups
- Supervising interns and part-time staff
- Managing parks & recreation budget
- Recruiting new vendors, sponsors and donors
- Managing senior services
- Assisting with front desk responsibilities as needed

Building Rental & Maintenance (50%)

- Addressing daily building problems
- Supervising custodial and event staff
- Managing building maintenance projects
- Managing capital improvement projects
- Customer service for building rentals
- Writing rental contracts
- Approving deposit refunds
- Creating and implementing associated policies and procedures
- Supervising commercial kitchen









Date: September 18, 2019

To: Sheryl Mitchell, City Administrator

From: Susie Stec, Manager – Community & Economic Development

Re: Department Report

Redevelopment Ready Communities (RRC)

We're making good progress on our recertification. MEDC awarded the city \$25K in Technical Assistance funds for the master plan & downtown plan updates.

Trainings/Events/Networking

I have/will be attending the following trainings:

- Innovate Michigan! Aug. 29th
- Michigan Association of Planning (MAP) Annual Conference Sept. 25th 27th

Planning Commission

The LVPC is continuing its work with the Comprehensive Plan. There will be a joint meeting on Tuesday, Oct. 29th with City Council & DDA.

DDA

- Per PA 57 of 2018, the DDA must hold two informational meetings. The next informational meeting will be Tues., Nov. 19th; details will be forthcoming.
- Promotions Committee came up with "52 Weeks in LV" campaign which will highlight businesses throughout the year. Details still need to be hammered out.

Business Updates

- Jagged Fork is open! There will be a grand opening the first week in October. We are awaiting a firm date from the business owners.
- BP has submitted engineering plans. We are waiting to receive the final utility clearances before demolition begins.

Grant/Award Opportunities

• MEDC/RRC Technical Assistance – Awarded \$25K for the Comprehensive Plan update.

Enforcements By Category

Jim Wright

RESIDENTIAL RENTAL

Enforcement Number Address	Status	Filed	Closed
27738 LATHRUP BLVD	Discovered	08/23/19	
Failure to comply with rental ordinace			
27460 EVERGREEN RD	Discovered	08/23/19	
Failure to comply with martal andinous			

Failure to comply with rental ordinance

Total Residential Rental Entries: 2

Total Records: 2

Enforcement.CodeOfficer = Jim Wright AND Enforcement.DateFiled Between 8/1/2019 12:00:00 AM AND 8/31/2019 11:59:59 PM

Total Pages:1

Monthly Permit List

Building

Work Description: KITCHEN REMODel Note all required Smoke and carbon monoxide detectors must be installed per current code. PB190087 07/25/2019 THAYER, CYNTHIA ARMOUR 18775 SUNNYBROOK AVE 40-24-14-454-005 \$467.00 \$60.00 Work Description: KITCHEN & BATH REMODIe All smoke and carbon monoxide detectors must be to code All required GFCI's must be installed may require electrical permit. Any electrical work requires a permit. 40-24-24-105-007 \$626.00 \$60.00 Work Description: SUNROOM ADDITION PB190093 08/16/2019 SUMMERS, ERIK JAMES 18791 SAN QUENTIN DR 40-24-14-404-006 \$215.00 \$60.00 Work Description: REPLACING 5 WINDOWS PB190094 08/19/2019 TYK INVESTMENT INC 18411 W 12 MILE RD 201 40-24-14-226-048 \$474.00 \$60.00 Work Description: NEW ROOF	Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	st. Value
PB190076 07/03/2019 AT & T MOBILITY 19104 W TWELVE MILE RD 40-24-14-601-002 \$961.00 \$1	PB190019	03/18/2019	DYE, FREDDIE	26231 MEADOWBROOK WAY	40-24-23-254-013	\$828.00	\$(
Work Description: CELL TOWER IMPROVEMENTS PB190078 07/15/2019 BABCOCK, BYRON 27661 LATHRUP BLVD 40-24-13-306-011 \$663.00 \$6 Work Description: KITCHEN REMODEl Note all required Smoke and carbon monoxide detectors must be installed per current code. \$467.00 \$6 Work Description: KITCHEN & BATHI REMODIE All smoke and carbon monoxide detectors must be to code All required GFCf's must be installed may require electrical permit. Any electrical work requires a permit. \$626.00 \$6 Work Description: SUNROOM ADDITION \$626.00 \$6 Work Description: REPLACING 5 WINDOWS \$8791 SAN QUENTIN DR \$0-24-14-404-006 \$215.00 \$6 Work Description: REPLACING 5 WINDOWS \$811 W 12 MILE RD 201 \$0-24-14-226-048 \$474.00 \$6 Work Description: NEW ROOF \$880 CORAL GABLES AVE \$0-24-23-227-024 \$185.00 \$6 Work Description: INSTALL ALUMINUM AWNING OVER FRONT PORCH \$0 \$0 \$0 \$0 \$0	Work Descr	iption: Addition	n				
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Work Description: INSTALL ALUMINUM AWNING OVER FRONT PORCH	Work Descr	iption: NEW R	ROOF				
•	PB190095	08/20/2019	HILLS, LENELL D	18180 CORAL GABLES AVE	40-24-23-227-024	\$185.00	\$(
PB190096 08/21/2019 PIZANA, ALVERTO J 26646 LATHRUP BLVD 40-24-24-105-011 \$170.00 \$6	Work Descr	iption: INSTA	LL ALUMINUM AWNING OVE	ER FRONT PORCH			
	PB190096	08/21/2019	PIZANA, ALVERTO J	26646 LATHRUP BLVD	40-24-24-105-011	\$170.00	\$(
				Page 50	ot 194		

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PB190097 08/27/2019 BURWELL, DONALD E 18210 ROSELAND BLVD 40-24-14-227-034 \$155.00 \$0

Work Description: REMOVE AND REPLACE FRONT PORCH STEP

Handrail required

Total Permits For Type: 10

Total Fees For Type: \$4,744.00

Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	t. Value
PE190065	08/12/2019	BERNIER, STEVEN	28280 WOODWORTH WAY	40-24-14-181-001	\$110.00	\$0
Work Descri	iption: A/C AN	ND FURANCE INSTALL				
PE190066	08/12/2019	MONCRIEF, WILLIAM	26665 LATHRUP BLVD	40-24-24-104-029	\$110.00	\$0
Work Descri	iption: A/C AN	ND FURANCE INSTALL				
PE190068	08/15/2019	KNIGHT, WILLIAM	28145 LATHRUP BLVD	40-24-13-155-008	\$95.00	\$0
Work Descri	iption: ELECT	RICAL FOR FURANCE AND A	A/C			
PE190071	08/28/2019	WILLIS, SIMEON	27700 STANFORD CT	40-24-14-427-002	\$95.00	\$0
Work Descri	iption: Generat	or Install				
PE190072	08/29/2019	MORRIS, ANTHONY	18680 BUNGALOW DR	40-24-14-476-012	\$150.00	\$0
Work Descri	iption: A/C AN	ND FURANCE INSTALL				
PE190073	08/29/2019	Solomon Property Holdings, LLC	18181 W 12 MILE RD	40-24-14-227-046	\$292.00	\$0
Work Descri	iption: ELECT	RICAL UPDATES				

Total Permits For Type: 6

Total Fees For Type: \$852.00

Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const. V	/alue	
PEXC-010-19	, ,	RPU LLC	17373 W 12 MILE RD	40-24-13-102-016	\$40.00	\$0	
Work Descript	tion: repaving	parking lot					
PEXC-013-19	08/26/2019	MICHIGAN FIRST CREDIT U	N. 27000 EVERGREEN RD	40-24-14-356-053	\$50.00	\$0	
Work Descrip	Work Description: SIDEWALK						

Total Permits For Type: 2

Total Fees For Type: \$90.00

Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const	. Value
PF190017	08/12/2019	WILLIS, DARRYL	19021 SUNNYBROOK AVE	40-24-14-384-001	\$65.00	\$0
Work Descri	iption: porch ex	xtention				
PF190018	08/14/2019	LINDSAY, CHARLES E	27683 RAINBOW CIR	40-24-14-328-006	\$80.00	\$0
Work Descri	iption: VINYL	FENCE INSTALLL				

Total Permits For Type: 2

Total Fees For Type: \$145.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	t. Value
PM190208	08/01/2019	DYE, FREDDIE	26231 MEADOWBROOK W	WAY 40-24-23-254-013	\$65.00	\$0
			Page	52 of 194		

Work Description:	DUCTWORK
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PM190209							
PM190210 08/12/2019 BERNIER, STEVEN 28280 WOODWORTH WAY 40-24-14-181-001 \$115.00 Work Description: A/C & FURANCE INSTALL PM190211 08/12/2019 MONCRIEF, WILLIAM 26665 LATHRUP BLVD 40-24-24-104-029 \$115.00 Work Description: A/C AND FURANCE INSTALL PM190212 08/14/2019 CAI, YUZHEN 18254 MEADOWOOD AVE 40-24-23-230-012 \$90.00 Work Description: DUCTWORK AND A/C INSTALL PM190213 08/15/2019 KNIGHT, WILLIAM 28145 LATHRUP BLVD 40-24-13-155-008 \$130.00 Work Description: FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL	PM190209	08/07/2019	RUCKER, GERALD G L	19430 W 11 MILE RD	40-24-14-378-055	\$115.00	\$0
Work Description: A/C & FURANCE INSTALL PM190211 08/12/2019 MONCRIEF, WILLIAM 26665 LATHRUP BLVD 40-24-24-104-029 \$115.00 Work Description: A/C AND FURANCE INSTALL PM190212 08/14/2019 CAI, YUZHEN 18254 MEADOWOOD AVE 40-24-23-230-012 \$90.00 Work Description: DUCTWORK AND A/C INSTALL PM190213 08/15/2019 KNIGHT, WILLIAM 28145 LATHRUP BLVD 40-24-13-155-008 \$130.00 Work Description: FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	Work Descri	ption: FURAN	ICE AND A/C INSTALL				
PM190211	PM190210	08/12/2019	BERNIER, STEVEN	28280 WOODWORTH WAY	40-24-14-181-001	\$115.00	\$0
Work Description: A/C AND FURANCE INSTALL PM190212 08/14/2019 CAI, YUZHEN 18254 MEADOWOOD AVE 40-24-23-230-012 \$90.00 Work Description: DUCTWORK AND A/C INSTALL PM190213 08/15/2019 KNIGHT, WILLIAM 28145 LATHRUP BLVD 40-24-13-155-008 \$130.00 Work Description: FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	Work Descri	iption: A/C & l	FURANCE INSTALL				
PM190212 08/14/2019 CAI, YUZHEN 18254 MEADOWOOD AVE 40-24-23-230-012 \$90.00 Work Description: DUCTWORK AND A/C INSTALL PM190213 08/15/2019 KNIGHT, WILLIAM 28145 LATHRUP BLVD 40-24-13-155-008 \$130.00 Work Description: FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	PM190211	08/12/2019	MONCRIEF, WILLIAM	26665 LATHRUP BLVD	40-24-24-104-029	\$115.00	\$0
Work Description: DUCTWORK AND A/C INSTALL PM190213 08/15/2019 KNIGHT, WILLIAM 28145 LATHRUP BLVD 40-24-13-155-008 \$130.00 Work Description: FURANCE & A/C INSTALL FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	Work Descri	iption: A/C AN	ND FURANCE INSTALL				
PM190213 08/15/2019 KNIGHT, WILLIAM 28145 LATHRUP BLVD 40-24-13-155-008 \$130.00 Work Description: FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	PM190212	08/14/2019	CAI, YUZHEN	18254 MEADOWOOD AVE	40-24-23-230-012	\$90.00	\$0
Work Description: FURANCE & A/C INSTALL PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	Work Descri	iption: DUCTW	WORK AND A/C INSTALL				
PM190214 08/26/2019 MORRIS, ANTHONY 18680 BUNGALOW DR 40-24-14-476-012 \$145.00 Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	PM190213	08/15/2019	KNIGHT, WILLIAM	28145 LATHRUP BLVD	40-24-13-155-008	\$130.00	\$0
Work Description: FURANCE & A/C INSTALL PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	Work Descri	ption: FURAN	ICE & A/C INSTALL				
PM190215 08/28/2019 WILLIS, SIMEON 27700 STANFORD CT 40-24-14-427-002 \$80.00	PM190214	08/26/2019	MORRIS, ANTHONY	18680 BUNGALOW DR	40-24-14-476-012	\$145.00	\$0
	Work Descri	ption: FURAN	ICE & A/C INSTALL				
Work Description: Generator Install	PM190215	08/28/2019	WILLIS, SIMEON	27700 STANFORD CT	40-24-14-427-002	\$80.00	\$0
	Work Descri	ption: Generat	or Install				

Total Permits For Type: 8

Total Fees For Type: \$855.00

Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const. Value
PORC-190008	07/31/2019	FISHER, SEAN ANDRE	27475 GOLDENGATE W DR	40-24-14-476-022	\$25.00 \$0
Work Descrip	otion: dumpste	r for household items			

Total Fees For Type: \$25.00 Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	t. Value
PP190039	08/22/2019	THAYER, CYNTHIA ARMOUR	18775 SUNNYBROOK AVE	40-24-14-454-005	\$155.00	\$0
Work Descri	ption: KITCH	EN & BATH REMOD				
PP190040	08/26/2019	Solomon Property Holdings, LLC	18181 W 12 MILE RD	40-24-14-227-046	\$410.00	\$0
Work Descri	ption: DENTA	AL OFFICE REMOD				
PP190041	08/29/2019	HALBERSTADT, MARCEL L	18500 SARATOGA BLVD	40-24-14-256-015	\$55.00	\$0
Work Descri	ption: inside di	rain				

Total Permits For Type: 3

Total Fees For Type: \$620.00

Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND Permit.DateIssued Between 8/1/2019 12:00:00 AM AND 8/31/2019 11:59:59 PM

Grand Total Fees: \$7,331.00

Grand Total Permits: 32

Grand Total Const. Value: \$0

Enforcements By Category

INOPERABLE	VEHICLE
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Enforcement Number	Address	Status	Filed	Closed
18180 WILTSHIRE BLVI)		08/20/19	

Total Inoperable Vehicle Entries:

ITEMS IN R. O. W.

Enforcement Number Address	Status	Filed	Closed
26350 MEADOWBROOK WAY	Discovered	08/08/19	
Basketball Hoop			

Total Items in R. O. W. Entries:

OFF STREET PARKING

Enforcement Number	Address	Status	Filed	Closed
17543 RAMSGATE DR			08/05/19	
Parked on Grass				
28511 LATHRUP BLVD			08/05/19	
Parked on Grass				

Total Off street parking Entries:

Total Other Entries:

OTHER

Enforcement Number	Address	Status	Filed	Closed
27031 SOUTHFIELD ST	E 200		08/05/19	
loose trash bags				
18891 RAINBOW DR			08/07/19	
Secure fence and drain wa	ater from pool			

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
27700 SOUTHFIELD RD)		08/08/19	

Total Pages 2

Enforcements By Category

Total Property Maintenance Entries: 1

TALL GRASS/ WEEDS

Enforcement Number Address Status Filed Closed

27215 GOLDENGATE W DR 08/29/19

Total Tall Grass/ Weeds Entries: 1

Total Records: 8 Enforcement.CodeOfficer = Kelda

London AND

Enforcement.DateFiled Between 8/1/2019 12:00:00 AM AND 8/31/2019 11:59:59 PM

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Enforcements By Code Officer

Jim Wright

Enforcement Number	Address	Status	Filed Closed	
E19-0172	27738 LATHRUP BLVD	Discovered	08/23/19	
E19-0173	27460 EVERGREEN RD	Discovered	08/23/19	
		Total Enforcements for Jim Wright:		2

Kelda London

Enforcement Number	Address	Status	Filed	Closed
E19-0165	17543 RAMSGATE DR		08/05/19	
E19-0166	28511 LATHRUP BLVD		08/05/19	
E19-0167	27031 SOUTHFIELD STE 200		08/05/19	
E19-0168	18891 RAINBOW DR		08/07/19	
E19-0169	26350 MEADOWBROOK WAY	Discovered	08/08/19	
E19-0170	27700 SOUTHFIELD RD		08/08/19	
E19-0171	18180 WILTSHIRE BLVD		08/20/19	
E19-0174	27215 GOLDENGATE W DR		08/29/19	
		T	, C T7 11 T	1

Total Enforcements for Kelda London:

Total Records: 10 Enforce

Enforcement.DateFiled Between 8/1/2019 12:00:00 AM AND 8/31/2019 11:59:59 PM

Total Pages:1

Enforcement Totals By Category

INOPERABLE VEHICLE	Total Entries:	1
ITEMS IN R. O. W.	Total Entries:	1
OFF STREET PARKING	Total Entries:	2
OTHER	Total Entries:	2
PROPERTY MAINTENANCE	Total Entries:	1
RESIDENTIAL RENTAL	Total Entries:	2
TALL GRASS/ WEEDS	Total Entries:	1

Total Records: 10

Population: All Records

Enforcement.DateFiled Between 8/1/2019 12:00:00 AM AND 8/31/2019 11:59:

Property Info	ormation				
40-24-24-104-		17543 RAMSGATE DR	Subdivision:		
10 24 24 104	015	LATHRUP VILLAGE MI, 48076-4630	Lot:	Block:	
Name Inforn	nation	EATTINGT VICEAGE FII, 18670 1830	Lot.	DIOCK.	
Owner:		OTTI, CAHTERINE	Phone:		
Occupant:		orray duri Eranz	Phone:		
Filer:			Phone:		
	t Information				
Date Filed:	08/05/2019	Date Closed:	Status:		
Complaint: Parked o	n Grass				
ast Action Da		Last Inspection:			
_ast Action:					
Last Action.					
	spection Kelda L	ondon			
Status:	Scheduled		Result:		
Scheduled:	08/05/2019		Completed:		
Uncorrecte	ed				

Property Infor	mation				
10-24-13-107-01		511 LATHRUP BLVD	Subdivision:		
		THRUP VILLAGE MI, 48076-2805	Lot:	Block:	
Name Informa		·			
Owner:	BUSTO, JON	NATAN MARTINEZ FERNANDEZ	Phone:		
Occupant:	Jonathan M	artinez	Phone:		
iler:			Phone:		
nforcement I	nformation				
Date Filed:	08/05/2019	Date Closed:	Status:		
Complaint: Parked on (Grass				
ast Action Date	:	Last Inspection:			
ast Action:					
Uncorrected					
oncorrected					

OtherEnf	orcement	E19-0167			
Property Inf	formation				
10-99-00-092	-058	27031 SOUTHFIELD STE 200	Subdivision:		
		LATHRUP VILLAGE MI, 48076	Lot:	Block:	
Name Infori	mation				
Owner:	COM-T	ECH	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
Enforcemen	t Information				
Date Filed:	08/05/2019	Date Closed:	Status:		
Complaint: loose tra	ısh bags				
ast Action Da	ate:	Last Inspection:			
_ast Action:					
Ordinance In:	spection Kelda L	ondon			
Status:	Scheduled		Result:		
Scheduled:	08/05/2019		Completed:		
Uncorrecte	ed				

OtherEnf	forcement	E19-0168			
Property In	formation				
10-24-23-205	5-001	18891 RAINBOW DR	Subdivision:		
		LATHRUP VILLAGE MI, 48076-4425	Lot:	Block:	
Name Infor	mation				
Owner:	COLLI	NS, WILLIAM	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
nforcemen	t Information				
Date Filed:	08/07/2019	Date Closed:	Status:		
Complaint: Secure f	ence and drain w	ater from pool			
ast Action D	ate:	Last Inspection:			
_ast Action:					
Ordinance In	spection Kelda I	London			
Status:	Scheduled		Result:		
Scheduled:	08/05/2019		Completed:		
Uncorrect	ed				
·					

.	D O W Ff.				
		orcement E19-0169			
Property Inf					
10-24-23-255-001		26350 MEADOWBROOK WAY	Subdivision:		
		LATHRUP VILLAGE MI, 48076-4416	Lot:	Block:	
Name Inforr					
Owner:	DAVIS	, LABERT	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
	t Information				
Date Filed:	08/08/2019	Date Closed:	Status:	Discovered	
Complaint: Basketba	all Hoop				
ast Action Da	ate:	Last Inspection:			
_ast Action:					
Ordinance Ins	spection Kelda L	ondon			
Status:	Scheduled		Result:		
Scheduled:	08/08/2019		Completed:		
Uncorrecte	ed.				
Oncorrecte	.u				

Property Inf		ceEnforcement E19-0170				
40-24-13-303		27700 SOUTHFIELD RD	Subdivision:			
TO 2T 13 303	021	LATHRUP VILLAGE MI, 48076-7901	Lot:		Block:	
Name Infor	mation	Ettiller VIEB GETTI, 1887-0-7301	Loti		Diocki	
Owner:		INVESTMENTS LLC	Phone	:	(248) 569 0089	
Occupant:		my Of Lathrup Village	Phone		(248) 569 0089	
Filer:		, 0. 200.02	Phone		(=15, 255 555	
	t Information					
Date Filed:	08/08/2019	Date Closed:	S	Statu	ıs:	
Complaint:						
·						
Last Action Da	ate:	Last Inspection:				
Last Action:						
Ordinance In	spection Kelda I	ondon				
Status:	Scheduled	2014011	Result:			
Scheduled:	08/08/2019		Completed:			
			p			
Uncorrect	ed					

Property Inf	formation			
10-24-14-232	-013	18180 WILTSHIRE BLVD	Subdivision:	
		LATHRUP VILLAGE MI, 48076-2638	Lot:	Block:
Name Infor	mation			
Owner:	DYSTA	NT, PATRICIA A	Phone:	
Occupant:			Phone:	
Filer:			Phone:	
Enforcemen	t Information			
Date Filed:	08/20/2019	Date Closed:	Status:	
Complaint:				
ast Action D	ate:	Last Inspection:		
_ast Action:				
Ordinance In	spection Kelda L	ondon		
Status:	Scheduled		Result:	
Scheduled:	08/20/2019		Completed:	
l la aaa.	- 4			
Uncorrect	ea			

Property Inform	mation			
0-24-13-305-00	7 27	738 LATHRUP BLVD	Subdivision:	
	LA	THRUP VILLAGE MI, 48076-3573	Lot:	Block:
lame Informa	tion			
Owner:	LEKAJ, ARE	BEN	Phon	e:
Occupant:			Phon	e:
iler:				e:
inforcement I				
Date Filed:	08/23/2019	Date Closed:		Status: Discovered
Complaint:				
	omply with rental o			
ast Action Date:		Last Inspection:		
ast Action:				
Ordinance Inspe	ction Jim Wright			
Status:	Scheduled		Result:	
Scheduled:	09/04/2019		Completed:	
Uncorrected				
	ction Jim Wright			
	Completed		Result:	Not Complied
Scheduled:	08/30/2019		Completed:	
Uncorrected				
Ordinance Inche	ction Jim Wright			
	Completed		Result:	Violation(s)
	08/26/2019		Completed:	riolation(3)
	00, 20, 2013		completedi	
Uncorrected				
-				

Property Inform	nation			
10-24-14-306-07	7	27460 EVERGREEN RD	Subdivision:	
		LATHRUP VILLAGE MI, 48076-3248	Lot:	Block:
Name Informat	tion			
Owner:	LEBOW	VITZ, JORDAN	Phon	e: (248) 766 1366
Occupant:			Phon	e:
Filer:			Phon	e:
Enforcement In	nformation			
Date Filed:	08/23/2019	Date Closed:		Status: Discovered
Complaint:				
	mply with ren	tal ordinance		
_ast Action Date:		Last Inspection:		
_ast Action:				
Ordinance Inspec	ction Jim Wri	aht		
	Scheduled	5	Result:	
	09/04/2019		Completed:	
	, ,		·	
Uncorrected				
Ordinance Inspec	ction Jim Wri	ght		
Status: (Completed		Result:	Partially Complied
Scheduled: (08/30/2019		Completed:	
Uncorrected				
Comments:				
	from owner St	tating not a rental		
Recieved Call	ITOTTI OWITEL 3	tating not a rental		
Ordinance Inspec	•	ght		
	Completed		Result:	Violation(s)
Scheduled: (08/26/2019		Completed:	
Uncorrected				

Property Inf	ormation				
10-24-14-456-022		27215 GOLDENGATE W DR	Subdivision:		
		LATHRUP VILLAGE MI, 48076-3426	Lot:	Block:	
Name Inforr	nation				
Owner:	IRVIN	, ROBERT	Phone:		
Occupant:			Phone:		
iler:			Phone:		
Enforcement	t Information				
Date Filed:	08/29/2019	Date Closed:	Status:		
Complaint:					
ast Action Date: Last Inspection:					
ast Action:					
Ordinance Inc	spection Kelda L	ondon			
Status:	Scheduled	Sildon	Result:		
Scheduled:	08/29/2019		Completed:		
			-		
Uncorrecte	ed				

Property Inf	ormation				
10-24-24-104	-019	17543 RAMSGATE DR	Subdivision:		
		LATHRUP VILLAGE MI, 48076-4630	Lot:	Block:	
Name Inforr	nation				
Owner:	MENCO	OTTI, CAHTERINE	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
Enforcement	t Information				·
Date Filed:	08/05/2019	Date Closed:	Status:		
Complaint:					
Parked o	n Grass				
ast Action Da	ite:	Last Inspection:			
_ast Action:					
Ordinance Inc	spection Kelda L	ondon			
Status:	Scheduled	S. C.	Result:		
Scheduled:	08/05/2019		Completed:		
Scheduledi	00,03,2013		Completedi		

Off street	parkingEnforce	ement E19-0166			
Property Info					
40-24-13-107-0	16 285	11 LATHRUP BLVD	Subdivision:		
	LAT	HRUP VILLAGE MI, 48076-2805	Lot:	Block:	
Name Inform	ation				
Owner:	BUSTO, JON	ATAN MARTINEZ FERNANDEZ	Phone:		
Occupant:	Jonathan Ma	ortinez	Phone:		
Filer:			Phone:		
Enforcement :	Information				
Date Filed:	08/05/2019	Date Closed:	Status:		
Complaint: Parked on	Grass				
Last Action Date	e:	Last Inspection:			
Last Action:					
-					

	orcement	E19-0167			
Property Inf	formation				
40-99-00-092	-058	27031 SOUTHFIELD STE 200	Subdivision:		
		LATHRUP VILLAGE MI, 48076	Lot:	Block:	
Name Infori	mation				
Owner:	COM-T	ECH	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
Enforcemen	t Information				
Date Filed:	08/05/2019	Date Closed:	Status:		
Complaint: loose tra	sh bags				
Last Action Da	ate:	Last Inspection:			
Last Action:					
Ordinance In	spection Kelda L	ondon			
Status:	Scheduled		Result:		
Scheduled:	08/05/2019		Completed:		
-					

0.1 - 5		0.4460			
OtnerEnto Property Inf	orcement E19	9-0168			
40-24-23-205		891 RAINBOW DR	Subdivision:		
		THRUP VILLAGE MI, 48076-4425	Lot:	Block:	
Name Inforr		,			
Owner:			Phone:		
Occupant:			Phone:		
Filer:			Phone:		
Enforcement	t Information				
Date Filed:	08/07/2019	Date Closed:	Status:		
Complaint: Secure fe	ence and drain water fo	rom pool			
Last Action Da	ate:	Last Inspection:			
Last Action:					
Ordinance Ins	spection Kelda Londo	n			
Status:	Scheduled		Result:		
Scheduled:	08/05/2019		Completed:		
-					
-					

Items in R. O. W.Enforcement | E19-0169 **Property Information** 40-24-23-255-001 26350 MEADOWBROOK WAY Subdivision: LATHRUP VILLAGE MI, 48076-4416 Lot: Block: **Name Information** Owner: DAVIS, LABERT Phone: Occupant: Phone: Phone: Filer: **Enforcement Information** Date Filed: 08/08/2019 Date Closed: Status: Discovered Complaint: Basketball Hoop Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Kelda London Status: Scheduled Result: Scheduled: 08/08/2019 Completed:

Property MaintenanceEnforcement | E19-0170 Property Information 40-24-13-303-021 27700 SOUTHFIELD RD Subdivision: LATHRUP VILLAGE MI, 48076-7901 Lot: Block: **Name Information** Owner: AKIVA INVESTMENTS LLC Phone: (248) 569 0089 Occupant: Academy Of Lathrup Village Phone: (248) 569 0089 Filer: Phone: **Enforcement Information** Date Filed: 08/08/2019 Date Closed: Status: Complaint: Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Kelda London Status: Scheduled Result: Scheduled: 08/08/2019 Completed:

Property Inf		forcement E19-0171			
		10100 MIT TOUTE BLVD	C. le d'altre de		
10-24-14-232-	-013	18180 WILTSHIRE BLVD	Subdivision:		
		LATHRUP VILLAGE MI, 48076-2638	Lot:	Block:	
Name Inform					
Owner:	DYSTA	NT, PATRICIA A	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
Enforcement	t Information				
Date Filed:	08/20/2019	Date Closed:	Status:		
Complaint:					
ast Action Da	ate:	Last Inspection:			
_ast Action:					
Ordinance Ins	spection Kelda Lo	ondon			
Status:	Scheduled		Result:		
Scheduled:	08/20/2019		Completed:		

Residential RentalEnforcement | E19-0172 **Property Information** 40-24-13-305-007 27738 LATHRUP BLVD Subdivision: LATHRUP VILLAGE MI, 48076-3573 Lot: Block: **Name Information** Owner: LEKAJ, ARBEN Phone: Occupant: Phone: Filer: Phone: **Enforcement Information** Date Filed: 08/23/2019 Date Closed: Discovered Status: Complaint: Failure to comply with rental ordiance Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Jim Wright Status: Scheduled Result: Scheduled: 09/04/2019 Completed: Ordinance Inspection | Jim Wright Result: Not Complied Status: Completed Scheduled: 08/30/2019 Completed: Ordinance Inspection | Jim Wright Status: Completed Result: Violation(s) 08/26/2019 Completed: Scheduled:

Residential RentalEnforcement | E19-0173 **Property Information** 40-24-14-306-077 27460 EVERGREEN RD Subdivision: LATHRUP VILLAGE MI, 48076-3248 Lot: Block: **Name Information** Owner: LEBOWITZ, JORDAN Phone: (248) 766 1366 Occupant: Phone: Filer: Phone: **Enforcement Information** Date Filed: 08/23/2019 Date Closed: Discovered Status: Complaint: Failure to comply with rental ordinance Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Jim Wright Status: Scheduled Result: Scheduled: 09/04/2019 Completed: Ordinance Inspection | Jim Wright Result: Partially Complied Status: Completed Scheduled: 08/30/2019 Completed: **Comments:** Recieved call from owner Stating not a rental Ordinance Inspection | Jim Wright Status: Completed Result: Violation(s) Scheduled: 08/26/2019 Completed:

Property Inf	formation	<u> </u>			
10-24-14-456		27215 GOLDENGATE W DR	Subdivision:		
		LATHRUP VILLAGE MI, 48076-3426	Lot:	Block:	
Name Infor	mation				
Owner:		, ROBERT	Phone:		
Occupant:			Phone:		
Filer:			Phone:		
Enforcemen	t Information				
Date Filed:	08/29/2019	Date Closed:	Status:		
Complaint:					
ast Action D	ate:	Last Inspection:			
_ast Action:					
Ordinance In	spection Kelda L	ondon			
Status:	Scheduled		Result:		
Scheduled:	08/29/2019		Completed:		
			_		

CITY OF LATHRUP VILLAGE Oakland County, Michigan

CERTIFICATE OF RECOGNITION

WHEREAS, Pastor Maurice L. Hardwick also known as Pastor Mo, is a native of Detroit and the Pastor of Power Ministry in Southfield; and

WHEREAS, He has proven to be dedicated by his years of service, particularly to the well-being of the youth in the community; and

WHEREAS, Presentation of this award represents an effort to give recognition and show appreciation for Pastor Hardwick because on August 5th he stopped a young man from jumping off the I-696 overpass; and

THEREFORE, BE IT RESOLVED, that Mayor Mykale Garrett, the Lathrup Village City Council and all of our citizens, we hereby congratulate you on your dedicated service to our community.

In Witness Whereof, I have hereto set my hand and caused the Seal of the City of Lathrup Village to be affixed on this 23^{rd} day of September, 2019.

Mykale Garrett, Mayor	Bruce Kantor, Mayor Pro Tem
an Ferguson, Council member	Saleem Siddiqi, Council member
	llings, Council member



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

Office: 2 10.337.2000 x 223 | Gen. 2 10.320.002

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: September 23 2019

RE: MOTION TO ACCEPT FISCAL YEAR 2018/2019 AUDIT

The City of Lathrup Village's contracted with Plant & Moran, PLLC to audit the financial status for the year ended June 30, 2019.

The audited numbers reflect a positive variance in the General Fund's ending fund balance of \$163,862. This exceeded the amended FY 2018/19 Budget amount of \$2,456 in revenues exceeding expenditures.

The General Fund Balance Sheet reflects a new Assignment of \$150,000 for OPEB liability.

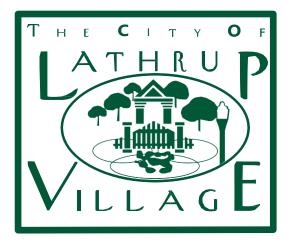
Recommended controls from last year have been implemented, including reviews of bank reconciliations, journal entries and new vendors; segregation of duties, deactivation of former employees' access to IT networks; and implementing of formal ACH policy.

This audit identified as an area of deficiency being the Water and Sewer Utility Billing. This was a result of the new rate that was approved by council not being implemented on July 1, 2019. This was corrected by the August billing.

Recommendations going forward include: reviews of interfund transactions; analysis of water loss; and developing a formal online banking policy.

Suggested Motion:

To accept the Fiscal Year 2	018- 2019 Audit as presented by Plante Moran.	
Motion by	, Seconded by	,



A HERITAGE OF GOOD LIVING

Financial Report
with Supplemental Information
June 30, 2019

Kelly Garrett, Mayor
Bruce Kantor, Mayor Pro Tem
Ian Ferguson, Council Member
Donna Stallings, Council Member
Saleem Siddiqi, Council Member
Dr. Sheryl L. Mitchell, City Administrator



City of Lathrup Village, Michigan

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Suite 360 4444 W. Bristol Road Flint, MI 48507 Tel: 810.767.5350 Fax: 810.767.8150 plantemoran.com

Independent Auditor's Report

To the City Council City of Lathrup Village, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Lathrup Village, Michigan (the "City") as of and for the year ended June 30, 2019 and the related notes to the financial statements, which collectively comprise the City of Lathrup Village, Michigan's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Lathrup Village, Michigan as of June 30, 2019 and the respective changes in its financial position and, where applicable, cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.



To the City Council City of Lathrup Village, Michigan

Other Matters

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City of Lathrup Village, Michigan's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements.

The other supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Flante & Moran, PLLC

September 5, 2019

Management's Discussion and Analysis

Our discussion and analysis of the City of Lathrup Village, Michigan's (the "City") financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2019. Please read it in conjunction with the City's financial statements.

Financial Highlights

The following represents the most significant financial highlights for the year ended June 30, 2019:

• The FY 2018/2019 General Fund property tax and related revenue increased \$68,310, or 2.41 percent, as compared to the 2017/2018 fiscal year.

	Property Taxes										
FY 2017/2018 FY 2		Y 2018/2019	2018/2019		Percent						
\$	2,834,456	\$	2,902,766	\$	68.310	2.41%					

• Total General Fund revenue was \$245,009, or 6.33 percent, greater than the prior year.

	General Fund Revenue									
FY 2017/2018 FY 2018/2019				Change	Percent					
\$	3,867,998	\$	4,113,007	\$	245,009	6.33%				

 Overall, General Fund expenditures were \$113,428 higher than the prior year. General Fund expenditures for the fiscal year were \$122,436 higher than the amended budget.

	General Fund Expenditures										
FY 2017/2018 FY 2018/2019			Change	Percent	_						
\$	3,608,152	\$	3,721,580	\$	113,428	3.14%	-				

 It should be noted that, through the hard work of staff and the City Council, we have been able to bring our budget in on a generally positive note. The ending fund balance of the General Fund increased \$166,318, or 11.33 percent, from fiscal year 2017/2018.

	General Fund - Ending Fund Balance									
FY 2017/2018 FY 2018/201		Y 2018/2019		Change	Percent					
\$	1,467,326	\$	1,633,644	\$	166,318	11.33%				

Using This Annual Report

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the City as a whole and present a longer-term view of the City's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services.

The fund financial statements present a short-term view; they tell the reader how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the City's operations in more detail than the government-wide financial statements by providing information about the City's most significant funds. The fiduciary fund statements provide financial information about activities for which the City acts solely as a trustee or agent for the benefit of those outside of the government.

The following is an expanded discussion of the concept touched upon earlier in this analysis and includes this year's financial statement format and information about the government-wide financial statements and fund financial statements.

The City as a Whole

The following table shows, in condensed format, the net position as of June 30, 2019 compared to the prior year:

The City's Net Position

	Governmental Activities		Business-type	pe Activities	Total		
	2019	2018	2019	2018	2019	2018	
Assets Current and other assets Capital assets	\$ 2,607,056 14,982,169	\$ 2,202,445 14,910,870	\$ 2,362,346 8,278,878	\$ 2,503,719 8,316,765	\$ 4,969,402 23,261,047	\$ 4,706,164 23,227,635	
Total assets	17,589,225	17,113,315	10,641,224	10,820,484	28,230,449	27,933,799	
Deferred Outflows of Resources - Related to pensions	474,833	49,966	64,663	6,878	539,496	56,844	
Liabilities Current liabilities Long-term liabilities	426,918 5,882,105	192,722 5,225,396	139,413 3,539,575	147,254 3,206,686	566,331 9,421,680	339,976 8,432,082	
Total liabilities	6,309,023	5,418,118	3,678,988	3,353,940	9,988,011	8,772,058	
Deferred Inflows of Resources - Related to pensions		189,456		25,986		215,442	
Net Position Net investment in capital assets Restricted Unrestricted	14,933,182 526,592 (3,704,739)	14,853,955 493,197 (3,791,445)	7,331,736 - (304,837)	7,284,623 - 162,813	22,264,918 526,592 (4,009,576)	22,138,578 493,197 (3,628,632)	
Total net position	\$ 11,755,035	\$ 11,555,707	\$ 7,026,899	\$ 7,447,436	\$ 18,781,934	\$ 19,003,143	

The City's combined net position is \$18.8 million compared to \$19.0 million for the prior year. This represents a 1.16 percent decrease. The governmental activities portion of net position increased \$0.199 million, or 1.72 percent, while the business-type activities decreased by \$0.42 million, or 5.65 percent.

The City's Changes in Net Position

	Governmental Activities			Business-ty	pe Activities	Total		
	2019	2018		2019	2018	2019	2018	
Revenue								
Program revenue:								
Charges for services	\$ 431,818	308,1	0 \$	2,097,664	\$ 2,145,801	\$ 2,529,482	\$ 2,453,911	
Operating grants and	,	,			. , ,	. , ,	. , ,	
contributions	541,064	468,74	4	-	-	541,064	468,744	
Capital grants and								
contributions	1,06	-		-	-	1,067	-	
General revenue:								
Property taxes	2,897,908	3 2,839,29	91	-	-	2,897,908	2,839,291	
State-shared revenue	402,27			-	-	402,277	384,909	
Investment income	43,21	2 23,05	57	11,130	12,520	54,342	35,577	
Other revenue:								
Cable franchise and								
cell tower fees	232,35	7 221,26	55	-	-	232,357	221,265	
Other miscellaneous	02.04	06.5	G			02.040	06 516	
income	93,910	96,5	0	<u> </u>		93,910	96,516	
Total revenue	4,643,613	3 4,341,89	2	2,108,794	2,158,321	6,752,407	6,500,213	
Expenses								
General government	1,266,443		'9	-	-	1,266,443	1,320,179	
Public safety	2,040,48			-	-	2,040,485	1,963,546	
Public works	1,051,94			-	-	1,051,943	1,016,257	
Recreation and culture	85,41	125,39	97		-	85,414	125,397	
Water and Sewer Fund	_			2,529,331	1,999,697	2,529,331	1,999,697	
Total expenses	4,444,28	4,425,37	<u>'9</u>	2,529,331	1,999,697	6,973,616	6,425,076	
Change in Net Position	199,328	(83,48	37)	(420,537)	158,624	(221,209)	75,137	
Net Position - Beginning of year	11,555,70	14,143,67	<u>'4</u>	7,447,436	9,002,296	19,003,143	23,145,970	
Net Position - End of year	\$ 11,755,03	\$ 14,060,18	<u> </u>	7,026,899	\$ 9,160,920	\$ 18,781,934	\$ 23,221,107	

Governmental Activities

As you read through the next several paragraphs, it is important to remember that governmental activities include not only the General Fund, but also the Major Streets and Local Streets funds and the Capital Acquisition Fund. The table shown above was generated by pulling data from pages 9 and 10 of the financial report. You will find specific breakout data for the General, Major Streets, Local Streets, and Capital Acquisition funds on pages 11 and 13 of the financial report.

The City's governmental revenue totaled \$4.6 million, with the largest revenue source being property taxes (\$2.9 million). Property tax revenue represents 62 percent of total governmental revenue. This percentage of total revenue has been relatively consistent over the past several fiscal years.

Our next largest single source of revenue is state-shared revenue. This revenue totals \$0.40 million. The City continues to work to maximize the statutory portion of revenue sharing (formerly EVIP and now CVTRS) by meeting requirements such as posting a citizen's guide and dashboard on our website and complying with other CVTRS requirements, as mandated by the State.

The charges for services category, referred to as "other revenue" in our budget, is a listing of many other smaller revenue sources. Combined with the cable franchise and cell tower lease revenue, which is included in the other revenue category, the total for this revenue is \$0.66 million.

Finally, the operating grants and contributions total \$0.54 million and reflect Act 51 funds for our major and local streets. Act 51 funding has been relatively stable over the past five fiscal years. We are unaware of any significant changes at the state level that will negatively affect this revenue in the near future, although the State has had discussions on different methods to fund roads.

As is typical of other communities in the area, a heavier reliance on property taxes will continue to pressure our tax base. The flattening of our revenue, being nearly 100 percent developed and coupled with falling property values, requires us to be cautious as we move forward. Encouraging redevelopment will be helpful in the long run.

Total governmental expenses for the City totaled \$4.4 million. Revenue exceeded expenses by \$199,328.

From an overall perspective, despite anticipated flattening revenue and expected expenditures that are growing at a faster pace than revenue, we continue to remain in good financial standing. The budgetary reductions implemented over the last few years have aided us in this effort. Since we are a service provider, the majority of our expenditures are for personnel. Therefore, it is imperative we maintain an open and cooperative spirit with our employee unions and continually review the cost of doing business in order to provide services in a cost-effective manner.

Business-type Activities

The City's business-type activity consists of the Water and Sewer Fund. We provide water as a part of the Southeastern Oakland County Water Authority (SOCWA), which in turn purchases water from the Detroit water and sewerage department. Sewage treatment is provided through the Evergreen-Farmington sewage disposal system through the water resource commissioner's office, formerly the Oakland County Drain Commission, which is a customer of the Great Lakes Water Authority.

System revenue is provided primarily through the fees paid by consumers based on actual metered water usage. Also within this fund is the debt for the retirement of capital improvement and SRF bonds for sanitary sewer system improvements.

The business-type activity revenue totaled approximately \$2.1 million. Taking expenses into consideration totaling \$2.5 million, there was a net position decrease of \$0.42 million.

General Fund Budgetary Highlights

The audited numbers included \$41,426 more revenue than the final amended budget, \$75,096 more revenue than the original budget, \$122,436 less expenditures than the final amended budget, and \$88,671 less expenditures than the original budget.

	General Fund - FY Ended June 30, 2019							
		Amended						
	Or	iginal Budget	Budget	_	Actual	_	Budget	
Total revenue Total expenditures	\$	4,052,322 \$ (4,049,771)	4,085,992 (4,083,536)		4,127,418 (3,961,100)		41,426 122,436	
Excess of revenue over expenditures	\$	2,551 \$	2,456	\$	166,318	\$	163,862	

The beginning fund balance for fiscal year 2018/2019 was \$1,467,326. The audited numbers reflect an ending fund balance of \$1,633,644. This is \$163,862 more than the final amended budget and \$163,767 more than the original budget.

		General Fund - Fund Balance - FY Ended June 30, 2019						
	Ori	ginal Budget		Amended Budget		Actual	\	/ariance from Amended Budget
Beginning fund balance Net change in fund balance	\$	1,467,326 2,551	\$	1,467,326 2,456	\$	1,467,326 166,318	\$	- 163,862
Ending fund balance	\$	1,469,877	\$	1,469,782	\$	1,633,644	\$	163,862

Capital Assets and Debt Administration

At the end of fiscal year 2018-2019, the City has \$22.3 million invested in a wide range of capital assets, including land, buildings, equipment, roads, and water and sewer lines. This is the 15th year that such reporting has occurred with such specificity and is attributable to GASB Statement No. 34 requirements.

Economic Factors and Next Year's Budgets and Rates

There are several economic factors that will continue to challenge the City. These include potential cuts to personal property tax, health insurance increases, pension costs, potential prefunding of retiree health care (GASB Statement No. 45), our overall millage rate, and state laws limiting the growth in property taxes. The 1978 Headlee Amendment (Headlee) and Proposal A passed in 1993 both limit growth to the rate of inflation. Headlee requires a rollback in the overall millage rate if total property values grow at a rate higher than inflation, and Proposal A limits increases in individual property tax assessments to the rate of inflation. While we are very fortunate that our residents approved a Headlee rollback in May 2010, these factors will still come into play at some point.

Contacting the City's Financial Management

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the City's finances and demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional information, please contact the City's administrator at (248) 557-2600, ext. 225, or the City's treasurer at (248) 557-2600, ext. 227.

Statement of Net Position

June 30, 2019

	Primary Government						Component Unit		
	_	vernmental Activities	_	Business-type Activities		Total	De	Downtown evelopment Authority	
Assets									
Cash and investments (Note 3)	\$	2,341,577	\$	1,674,647	\$	4,016,224	\$	1,079,531	
Receivables:	*	_,0 ,0	~	.,0,0	Ψ.	.,0.0,	*	.,0.0,00.	
Property taxes		18,549		_		18,549		_	
Special assessments		-		_		-		12,600	
Customer receivables		_		665,387		665,387		-,	
Other receivables - Net of allowance for				,		,			
doubtful accounts		32,820		_		32,820		_	
Due from other governmental units		159,527		_		159,527		_	
Due from component units (Note 5)		19,062		_		19,062		_	
Internal balances		(22,312)	1	22,312		-		_	
Prepaid expenses		57,833		-		57,833		_	
Capital assets: (Note 4)		0.,000				0.,000			
Assets not subject to depreciation		12,767,458		103,399		12,870,857		_	
Assets subject to depreciation - Net		2,214,711		8,175,479		10,390,190		269,661	
, leader and anophical and it is		_, ,		3,		.0,000,.00			
Total assets		17,589,225		10,641,224		28,230,449		1,361,792	
Deferred Outflows of Resources - Pension (Note 8)		474,833		64,663		539,496		-	
Liabilities									
Accounts payable		130,860		127,834		258,694		2,680	
Due to primary government (Note 5)		-		· -		· -		19,062	
Accrued liabilities and other		296,058		11,579		307,637		· -	
Noncurrent liabilities:									
Due within one year:									
Compensated absences (Note 6)		100,000		7,849		107,849		-	
Current portion of long-term debt (Note 6)		7,928		90,000		97,928		-	
Due in more than one year:									
Compensated absences (Note 6)		84,770		-		84,770		-	
Net pension liability (Note 8)		1,905,438		261,723		2,167,161		-	
Net OPEB liability (Note 10)		3,742,910		2,322,861		6,065,771		-	
Long-term debt - Net of current									
portion (Note 6)		41,059		857,142		898,201			
Total liabilities		6,309,023		3,678,988		9,988,011		21,742	
No. Company (Company)									
Net Position		44.000.400		7 004 700		00 004 040		000 004	
Net investment in capital assets		14,933,182		7,331,736		22,264,918		269,661	
Restricted for:		400 0==				400 0==			
Streets and highways		499,655		-		499,655		-	
Police forfeitures		4,326		-		4,326		-	
Rubbish		22,611				22,611		<u>-</u>	
Unrestricted		(3,704,739)	_	(304,837)		(4,009,576)		1,070,389	
Total net position	\$	11,755,035	\$	7,026,899	\$	18,781,934	\$	1,340,050	

		Program Revenue					
	Expenses		Charges for Services	_	Operating Grants and Contributions		pital Grants and ontributions
Functions/Programs Primary government: Governmental activities:							
General government Public safety Public works Recreation and culture	\$ 1,266,443 2,040,485 1,051,943 85,414	\$	290,976 116,968 4,917 18,957		16,775 7,119 517,170 -	\$	1,067 - -
Total governmental activities	4,444,285		431,818		541,064		1,067
Business-type activities - Water and Sewer Fund	 2,529,331		2,097,664	_			
Total primary government	\$ 6,973,616	\$	2,529,482	\$	541,064	\$	1,067
Component units - Downtown Development Authority	\$ 153,963	\$	-	<u>\$</u>	-	\$	

General revenue:

Property taxes
Unrestricted state-shared revenue
Unrestricted investment income
Cable franchise and cell tower fees
Other miscellaneous income

Total general revenue

Change in Net Position

Net Position - Beginning of year

Net Position - End of year

Statement of Activities

Year Ended June 30, 2019

_	Net (Expense) Revenue and Changes in Net Position									
_	Pr	imary Governme	ent							
Governmental Business-type Activities Activities		Total			Component Unit					
\$	(958,692) (1,915,331) (529,856)	\$ - - -	\$	(958,692) (1,915,331) (529,856)	\$	- - -				
	(66,457)			(66,457)						
	(3,470,336)	-		(3,470,336)		-				
		(431,667)		(431,667)						
	(3,470,336)	(431,667)		(3,902,003)		-				
	-	-		-		(153,963)				
	2,897,908 402,277 43,212	- - 11,130		2,897,908 402,277 54,342		140,704 - 13,691				
	232,357	-		232,357		-				
	93,910		_	93,910		9,623				
	3,669,664	11,130		3,680,794		164,018				
	199,328	(420,537)		(221,209)		10,055				
	11,555,707	7,447,436		19,003,143		1,329,995				
\$	11,755,035	\$ 7,026,899	\$	18,781,934	\$	1,340,050				

Governmental Funds Balance Sheet

June 30, 2019

	Ge	eneral Fund	L	ocal Streets.		Nonmajor Funds	Total
Assets							
Cash and investments (Note 3)	\$	1,790,269	\$	295,976	\$	255,332	\$ 2,341,577
Receivables: Property taxes Other receivables - Net of allowance for		18,549		-		-	18,549
doubtful accounts Due from other governmental units		32,820 78,984		- 25,662		- 54,881	32,820 159,527
Due from component units (Note 5) Due from other funds (Note 5) Prepaid expenditures		19,062 313,258		6,083		9,723	19,062 329,064
Prepaid experiditures		57,833	_		_		 57,833
Total assets	\$	2,310,775	\$	327,721	\$	319,936	\$ 2,958,432
Liabilities							<u> </u>
Accounts payable Due to other funds (Note 5)	\$	108,702	\$	16,805	\$	5,353 97,554	\$ 130,860 97,554
Advances from other funds (Note 5)		253,822		-		-	253,822
Accrued liabilities and other		296,058		-	_	-	296,058
Total liabilities		658,582		16,805		102,907	778,294
Deferred Inflows of Resources - Unavailable revenue		18,549		_		_	18,549
		·					
Total liabilities and deferred inflows of resources		677,131		16,805		102,907	796,843
Fund Balances							
Nonspendable - Prepaids		57,833		-		-	57,833
Restricted: Roads		_		310,916		188,739	499,655
Police forfeitures		4,326		-		-	4,326
Rubbish		22,611		-		-	22,611
Assigned:		054.550					054.550
Road construction Capital expenditures		654,558		-		28,290	654,558 28,290
OPEB liability		150,000		-		20,290	150,000
Unassigned		744,316		-		-	744,316
Total fund balances		1,633,644		310,916		217,029	2,161,589
Total liabilities, deferred inflows							
of resources, and fund balances	\$	2,310,775	\$	327,721	\$	319,936	\$ 2,958,432

Net Position of Governmental Activities

Governmental Funds

11,755,035

Reconciliation of the Balance Sheet to the Statement of Net Position

	Ju	ne 30, 2019
Fund Balances Reported in Governmental Funds	\$	2,161,589
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and are not reported in the funds		14,982,169
Receivables that are not collected soon after year end are not available to pay for current period expenditures and, therefore, are reported as unavailable revenue in the funds		18,549
Bonds payable obligations are not due and payable in the current period and are not reported in the funds		(48,987)
Some employee fringe benefits are payable over a long period of years and do not represent a claim on current financial resources; therefore, they are not reported as fund liabilities:		
Employee compensated absences Pension benefits		(184,770) (1,905,438)
Other postemployment benefits		(3,742,910)
Deferred outflows of resources - Employer contributions to the pension plan subsequent to the measurement date and the difference between projected and actual earnings on		474.000
pension plan investments		474,833

Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances

Year	Ended	June	30.	2019
------	-------	------	-----	------

	Ge	eneral Fund	L	₋ocal Streets Fund		Nonmajor Funds		Total
_						_		_
Revenue	Φ	0.000.766	Φ		Φ	d		2 002 766
Property taxes	\$	2,902,766	Ъ	-	\$	- \$)	2,902,766
State-shared revenue and grants: Federal grants		16,775						16,775
State-shared revenue and grants		410,463		201,851		315,319		927,633
Local grants and contributions		-		14,035		-		14,035
Construction code fees		187,558				_		187,558
Fines and forfeitures		104,377		_		-		104,377
Licenses and permits		138,932		_		-		138,932
Interest and rentals:		ŕ						ŕ
Investment income		38,953		763		3,496		43,212
Rental income		82,391		-		-		82,391
Other revenue:								
Michigan Broadband Authority		102,258		-		-		102,258
Other miscellaneous income		128,534		-				128,534
Total revenue		4,113,007		216,649		318,815		4,648,471
Expenditures								
Current services:								
General government:								
Government service		528,899		-		-		528,899
Buildings and grounds		118,842		-		-		118,842
Administration		599,350		-		-		599,350
Public safety		1,938,865		-		-		1,938,865
Public works		464,558		459,662		121,700		1,045,920
Recreation and culture		63,138		-		-		63,138
Capital outlay		-		44,396		140,271		184,667
Debt service		7,928		-				7,928
Total expenditures		3,721,580	_	504,058		261,971		4,487,609
Excess of Revenue Over (Under)								
Expenditures		391,427		(287,409)		56,844		160,862
•				(===, ===,		22,211		,
Other Financing Sources (Uses)				0.40.470		04.400		==.
Transfers in (Note 5)		- (000 500)		212,476		94,100		306,576
Transfers out (Note 5)		(239,520))	-		(67,056)		(306,576)
Insurance recoveries		14,411		-				14,411
Total other financing (uses)								
sources		(225,109))	212,476		27,044		14,411
Net Change in Fund Balances		166,318		(74,933)		83,888		175,273
Fund Balances - Beginning of year		1,467,326		385,849		133,141		1,986,316
Fund Balances - End of year	\$	1,633,644	\$	310,916	\$	217,029	5	2,161,589

Governmental Funds

Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities

Year Ended June 30, 2019

Net Change in Fund Balances Reported in Governmental Funds	\$	175,273
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures; however, in the statement of activities, these costs are allocated over their estimated useful lives as depreciation: Capital outlay Depreciation expense		477,768 (406,469)
Total		71,299
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in the funds until it is available	;	(4,858)
Repayment of bond principal is an expenditure in the governmental funds, but not in the statement of activities (where it reduces long-term debt)		7,928
Increase in accumulated employee sick and vacation pay and other similar expenses reported in the statement of activities do not require the use of current resources and, therefore, are not reported in the fund statements until they come due for payment		(8,084)
The change in the net OPEB liability does not require the use of current resources and is not reported in the governmental funds		(57,609)
The change in the net pension liability does not require the use of current resources and is not reported in the governmental funds		(598,944)
The change in the deferred inflows of resources related to pensions does not require the use of current resources and is not reported in the governmental funds		189,456
The change in the deferred outflows of resources related to pensions does not require the use of current resources and is not reported in the governmental funds		424,867
Change in Net Position of Governmental Activities	\$	199,328

Proprietary Funds Statement of Net Position

	June 30, 2019
	Major Enterprise Fund Water and Sewer Fund
Assets Current assets: Cash and investments Receivables - Net	\$ 1,674,647 665,387
Total current assets	2,340,034
Noncurrent assets: Advances to other funds (Note 5) Capital assets - Net (Note 4)	253,822 8,278,878
Total noncurrent assets	8,532,700
Total assets	10,872,734
Deferred Outflows of Resources - Pension (Note 8)	64,663
Liabilities Current liabilities: Accounts payable Due to other funds (Note 5) Accrued liabilities and other Compensated absences (Note 6) Current portion of long-term debt (Note 6)	127,834 231,510 11,579 7,849 90,000
Total current liabilities	468,772
Noncurrent liabilities: Net pension liability (Note 8) Net OPEB liability (Note 10) Long-term debt - Net of current portion (Note 6)	261,723 2,322,861 857,142
Total noncurrent liabilities	3,441,726
Total liabilities	3,910,498
Net Position Net investment in capital assets Unrestricted	7,331,736 (304,837)
Total net position	<u>\$ 7,026,899</u>

Proprietary Funds Statement of Revenue, Expenses, and Changes in Net Position

Year Ended June 30, 2019

	 or Enterprise Fund Water and ewer Fund
Operating Revenue Sale of water Sewage disposal charges Meter charge revenue Industrial surcharge Penalties	\$ 608,209 1,269,711 114,128 30,432 75,184
Total operating revenue	2,097,664
Operating Expenses Cost of water Cost of sewage treatment Industrial surcharge Other operating and maintenance costs General and administrative Depreciation	 392,184 946,087 16,882 788,493 58,261 291,108
Total operating expenses	 2,493,015
Operating Loss	(395,351)
Nonoperating Revenue (Expense) Investment income Interest expense	 11,130 (36,316)
Total nonoperating expense	 (25,186)
Change in Net Position	(420,537)
Net Position - Beginning of year	 7,447,436
Net Position - End of year	\$ 7,026,899

Proprietary Funds Statement of Cash Flows

Year Ended June 30, 2019

		or Enterprise Fund Water and ewer Fund
Cash Flows from Operating Activities Receipts from customers Receipts from other funds Payments to suppliers Payments to employees	\$	2,104,714 493,828 (1,718,250) (156,400)
Net cash provided by operating activities		723,892
Cash Flows Provided by Noncapital Financing Activities - Repayment of loan made to General Fund		50,764
Cash Flows from Capital and Related Financing Activities Purchase of capital assets Principal and interest paid on capital debt	_	(253,221) (122,296)
Net cash used in capital and related financing activities		(375,517)
Cash Flows from Investing Activities Interest received on investments Purchases of investment securities		11,130 (1,159)
Net cash provided by investing activities		9,971
Net Increase in Cash		409,110
Cash - Beginning of year		1,058,705
Cash - End of year	<u>\$</u>	1,467,815
Classification of Cash Cash and investments Less amounts classified as investments	\$	1,674,647 (206,832)
Total cash	\$	1,467,815
Reconciliation of Operating Loss to Net Cash from Operating Activities Operating loss Adjustments to reconcile operating loss to net cash from operating activities: Depreciation	\$	(395,351) 291,108
Changes in assets and liabilities: Receivables Due to and from other funds Net pension and OPEB liability Accounts payable Compensated absences		7,050 493,828 328,522 (6,861) 5,596
Total adjustments		1,119,243
Net cash provided by operating activities	<u>\$</u>	723,892

Note 1 - Significant Accounting Policies

Accounting and Reporting Principles

The City of Lathrup Village, Michigan (the "City") follows accounting principles generally accepted in the United States of America (GAAP) applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board. The following is a summary of the significant accounting policies used by the City:

Reporting Entity

The City is governed by an elected five-member council. The accompanying financial statements present the City and its component units, entities for which the City is considered to be financially accountable. Blended component units are, in substance, part of the City's operations, even though they are separate legal entities. Thus, blended component units are appropriately presented as funds of the City. Discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the City (see discussion below for description).

Blended Component Unit

The Lathrup Village Building Authority is governed by a commission appointed by the City Council. Although it is legally separate from the City, the Lathrup Village Building Authority is reported as if it were part of the primary government because its sole purpose is to finance and construct the City's public buildings.

Discretely Presented Component Unit

The Downtown Development Authority (the "DDA") is reported within the component unit column in the financial statements. It is reported in a separate column to emphasize that it is legally separate from the City. The DDA was created to correct and prevent deterioration in the downtown district, encourage historical preservation, and to promote economic growth within the downtown district. The DDA's governing body, which consists of eight individuals, is selected by the mayor with the City Council's approval. In addition, the Authority's budget is subject to approval by the City Council. The DDA does not issue separate financial statements.

Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units, as applicable. The government-wide financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Taxes, unrestricted intergovernmental receipts, and other items not properly included among program revenue are reported instead as general revenue.

As a general rule, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions to this general rule occur when there are charges between the City's water and sewer function and various other functions. Eliminations of these charges would distort the direct costs and program revenue reported for the various functions concerned.

Note 1 - Significant Accounting Policies (Continued)

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds, if any, are reported as separate columns in the fund financial statements.

Fund Accounting

The City accounts for its various activities in several different funds in order to demonstrate accountability for how it spends certain resources; separate funds allow the City to show the particular expenditures for which specific revenue is used. The various funds are aggregated into two broad fund types:

Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. Governmental funds can include the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City reports the following funds as "major" governmental funds:

- The General Fund is the City's primary operating fund. It accounts for all financial resources used to
 provide government services other than those specifically assigned to another fund. General Fund
 activities are financed by revenue from general property taxes, state-shared revenue, and other
 sources.
- The Local Streets Fund accounts for maintenance and improvement activities for streets designated as local within the City. Funding is provided primarily through state-shared gas and weight taxes. State law requires that these taxes be used for local street maintenance and construction.

Proprietary Funds

Proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees). The City reports only the Water and Sewer Fund as a "major" enterprise fund. The Water and Sewer Fund is used to account for the results of operations that provide water and sewer services to citizens that are financed primarily by a user charge for the provision of those services.

Interfund Activity

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds.

Furthermore, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

Basis of Accounting

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the City has spent its resources.

Note 1 - Significant Accounting Policies (Continued)

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree healthcare-related costs or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the City considers amounts collected within 60 days of year end to be available for recognition. The following major revenue sources meet the availability criterion: property taxes, state-shared revenue, state gas and weight tax revenue, and interest associated with the current fiscal period. Conversely, property taxes will be collected after the period of availability; receivables have been recorded for these, along with a "deferred inflow."

Proprietary funds use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Specific Balances and Transactions

Cash, Cash Equivalents, and Investments

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Prepaid Items

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements, when applicable.

Capital Assets

Capital assets, which include property, plant, equipment, intangible assets, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

Infrastructure, intangibles, buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Capital Asset Class	Depreciable Life - Years
Infrastructure Buildings and building improvements Machinery, equipment, and vehicles Utility system	10-50 80 1-25 50

Note 1 - Significant Accounting Policies (Continued)

Long-term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances and premiums as an "other financing source" and bond discounts as "other financing uses." The General Fund and Water and Sewer Fund are generally used to liquidate long-term debt.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until then. The City has one item that qualifies for reporting in this category, which is the deferred outflows of resources related to the defined benefit pension plan. The deferred outflows of resources related to the defined benefit pension plan are reported in the government-wide financial statements and the Water and Sewer Fund. The deferred outflows of resources relate to the defined benefit pension plan, and the details can be found in Note 8.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The City has one item that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, arises only under a modified accrual basis of accounting and is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from property taxes. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

Net Position

Net position of the City is classified in three components. Net investment in capital assets consists of capital assets net of accumulated depreciation and is reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. The restricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted net position is the remaining net position that does not meet the definition of invested in capital or restricted.

Net Position Flow Assumption

The City will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements (as applicable), a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Note 1 - Significant Accounting Policies (Continued)

Fund Balance Flow Assumptions

The City will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes, but do not meet the criteria to be classified as committed. The City Council has, by resolution, authorized the city administrator to assign fund balance. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Property Tax Revenue

Properties are assessed as of December 31. Property taxes are levied the following July 1 and become a lien on December 1. The taxes are due on February 28, after which point they are added to the county tax rolls.

The City's 2018 property tax revenue was levied and collectible on July 1, 2018 and is recognized as revenue in the year ended June 30, 2019 when the proceeds of the levy are budgeted and available for the financing of operations.

The 2018 taxable valuation of the City totaled \$131.6 million (a portion of which is abated and a portion of which is captured by the DDA), on which taxes levied consisted of 18.9571 mills for operating purposes and 2.8435 mills for refuse service. This resulted in approximately \$2,413,000 for operating and approximately \$362,000 for refuse service. These amounts are recognized in the General Fund as tax revenue.

Note 1 - Significant Accounting Policies (Continued)

Pension

The City offers a defined benefit pension plan to its employees. The City records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

Other Postemployment Benefit Costs

The City offers retiree healthcare benefits to retirees. The City records a net OPEB liability for the difference between the total OPEB liability calculated by the actuary and the OPEB plan's fiduciary net position. For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB plan and additions to/deductions from the OPEB plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. The City has not set aside any funds to date toward this liability; hence, the unfunded net OPEB liability is equal to the total OPEB liability calculated by the actuary.

Compensated Absences (Vacation and Sick Leave)

It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is a liability for unpaid accumulated sick leave since the City has a policy to pay out 50 percent of accumulated sick time when employees separate from services with the City. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end. Compensated absences attributable to the governmental activities will be liquidated primarily by the General Fund and the Water and Sewer Fund.

Proprietary Funds Operating Classification

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of proprietary funds is charges to customers for sales or services. Operating expenses for these funds include the cost of sales or services and administrative expenses, and may also include depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Notes to Financial Statements

June 30, 2019

Note 1 - Significant Accounting Policies (Continued)

Upcoming Accounting Pronouncements

In January 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 84, *Fiduciary Activities*. This statement establishes criteria for identifying fiduciary activities of all state and local governments. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements. The City is currently evaluating the impact this standard will have on the financial statements when adopted. The provisions of this statement are effective for the City's financial statements for the year ending June 30, 2020.

In June 2017, the GASB issued Statement No. 87, Leases, which improves accounting and financial reporting for leases by governments. This statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The City is currently evaluating the impact this standard will have on the financial statements when adopted. The provisions of this statement are effective for the City's financial statements for the year ending June 30, 2021.

In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period,* which simplifies accounting for interest cost incurred before the end of construction and requires those costs to be expensed in the period incurred. As a result, interest cost incurred before the end of a construction period will not be capitalized and included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This statement also reiterates that, in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles. The requirements of the standard will be applied prospectively and result in increased interest expense during periods of construction. The provisions of this statement are effective for the City's financial statements for the June 30, 2021 fiscal year.

In August 2018, the GASB issued Statement No. 90, *Majority Equity Interests*. This statement improves the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and improves the relevance of financial statement information for certain component units. The City is currently evaluating the impact this standard will have on the financial statements when adopted for the year ending June 30, 2020.

Note 2 - Stewardship, Compliance, and Accountability

Construction Code Fees

The City oversees building construction, in accordance with the State's Construction Code Act, including inspection of building construction and renovation to ensure compliance with the building codes. The City charges fees for these services. The law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs. A summary of the current year activity and the cumulative surplus or shortfall generated since January 1, 2000 is as follows:

Cumulative shortfall at July 1, 2018		\$ (180,609)
Current year building permit revenue Related expenses:		187,558
Direct costs Estimated indirect costs	\$ 140,933 53,630	 194,563
Current year shortfall		(7,005)
Cumulative shortfall June 30, 2019		\$ (187,614)

Note 3 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The City Council has designated banks for the deposit of its funds. The investment policy adopted by the City Council in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs, but not the remainder of state statutory authority, as listed above. The City's deposits, investments, and investment policies are in accordance with statutory authority.

The City's cash and investments are subject to several types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. At year end, the City had \$4,216,010 of bank deposits (certificates of deposit and checking and savings accounts), of which \$706,933 was covered by federal depository insurance, and the remainder was uninsured and uncollateralized. The Downtown Development Authority had \$1,079,531 of bank deposits (savings accounts), of which \$250,000 was covered by federal deposit insurance and the remainder was uninsured and uncollateralized. The City believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Note 4 - Capital Assets

Capital asset activity of the City's governmental and business-type activities was as follows:

Governmental Activities

	Balance July 1, 2018 Additions			Disposals		Balance June 30, 2019	
Capital assets not being depreciated: Land Right of ways	\$	364,738 12,402,720	\$ - -	\$	- -	\$	364,738 12,402,720
Subtotal		12,767,458	-		-		12,767,458
Capital assets being depreciated: Buildings and improvements Machinery and equipment Infrastructure		1,243,739 1,392,231 7,430,672	 - 187,884 289,884		- - (709,425)		1,243,739 1,580,115 7,011,131
Subtotal		10,066,642	477,768		(709,425)		9,834,985
Accumulated depreciation: Buildings and improvements Machinery and equipment Infrastructure		774,010 1,082,492 6,066,728	 36,334 130,810 239,325	_	- - (709,425)		810,344 1,213,302 5,596,628
Subtotal		7,923,230	406,469		(709,425)		7,620,274
Net capital assets being depreciated		2,143,412	 71,299				2,214,711
Net governmental activities capital assets	\$	14,910,870	\$ 71,299	\$		\$	14,982,169
Business-type Activities							
		Balance July 1, 2018	 Additions	_	Disposals	Ju	Balance une 30, 2019
Capital assets not being depreciated - Construction in progress	\$	-	\$ 103,399	\$	-	\$	103,399
Capital assets being depreciated: Utility system Machinery and equipment Vehicles		14,684,067 564,704 69,487	149,822 - -		- - -		14,833,889 564,704 69,487
Subtotal		15,318,258	149,822		-		15,468,080
Accumulated depreciation: Utility system Machinery and equipment Vehicles		6,516,667 415,339 69,487	 272,628 18,480 -		- - -		6,789,295 433,819 69,487
Subtotal		7,001,493	 291,108		<u>-</u>		7,292,601
Net capital assets being depreciated		8,316,765	(141,286)				8,175,479
Net business-type activities capital assets	\$	8,316,765	\$ (37,887)	\$		\$	8,278,878

Notes to Financial Statements

June 30, 2019

Note 4 - Capital Assets (Continued)

Component Unit

	Balance July 1, 2018			Additions	Disposals	Balance June 30, 2019		
Capital assets being depreciated: Infrastructure Furniture and equipment	\$	360,290 16,280	\$	- -	\$ - -	\$	360,290 16,280	
Subtotal		376,570		-	-		376,570	
Accumulated depreciation: Infrastructure Furniture and equipment		73,295 4,067		27,106 2,441	- -		100,401 6,508	
Subtotal		77,362		29,547	-		106,909	
Net capital assets	\$	299,208	\$	(29,547)	\$ -	\$	269,661	

Depreciation expense was charged to programs of the primary government as follows:

Governmental activities: General government Public safety Public works Recreation and culture	\$ 33,069 55,644 295,906 21,850
Total governmental activities	\$ 406,469
Business-type activities - Water and Sewer Fund	\$ 291,108
Component unit activities - Downtown Development Authority	\$ 29,547

Note 5 - Interfund Receivables, Payables, and Transfers

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund	 Amount	
General Fund	Nonmajor governmental funds Water and Sewer Fund	\$ 81,748 231,510	
	Total General Fund	313,258	
Local Streets Fund Nonmajor governmental funds	Nonmajor governmental funds Nonmajor governmental funds	 6,083 9,723	
	Total	\$ 329,064	

The City has made the following long-term advances between funds:

Fund Borrowed From	Fund Loaned To	Ar	mount
Water and Sewer Fund	General Fund	\$	253,822

Notes to Financial Statements

June 30, 2019

Note 5 - Interfund Receivables, Payables, and Transfers (Continued)

The balance of amounts loaned to the discretely presented component unit is as follows:

	Receivable	Payable	 Amount
General Fund		Component unit - Downtown Development Authority	\$ 19,062

These balances result from the time lag between the dates that goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

The long-term advance between the General Fund and Water and Sewer Fund resulted from a contribution to fund the City's unfunded pension liability. The Water and Sewer Fund paid more than its related portion and will be reimbursed by the General Fund over a period of 10 years.

Interfund transfers reported in the fund financial statements are composed of the following:

Paying Fund (Transfer Out)	Receiving Fund (Transfer In)	 Amount
General Fund	Local Streets Fund Nonmajor governmental funds	\$ 145,420 94,100
	Total General Fund	239,520
Nonmajor governmental funds	Local Streets Fund	 67,056
	Total	\$ 306,576

The transfers from the General Fund to the Local Streets Fund and the nonmajor governmental funds represent the use of unrestricted resources to finance those programs in accordance with budgetary authorizations. The transfer from the nonmajor governmental funds to the Local Streets Fund represents a redistribution of Act 51 monies.

June 30, 2019

Note 6 - Long-term Debt

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. County contractual agreements and installment purchase agreements are also general obligations of the government.

Long-term debt activity for the year ended June 30, 2019 can be summarized as follows:

Governmental Activities

	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	A	dditions	Reductions	Ending Balance	Due within One Year
Bonds and contracts payable - Direct borrowings and direct placements: EECBG Multipurpose loan - Lighting upgrades - Amount of issue: \$26,672, maturing in 2022 Michigan Suburbs Alliance loan - Energy efficiency and renewable energy projects - Amount of issue: \$80,380,	N/A	\$982 - \$2,569	\$ 8,689	\$	-	\$ (2,569) \$	6,120	\$ 2,569
maturing in 2027	N/A	\$5,359	48,226			(5,359)	42,867	5,359
Total direct borrowings and direct placements principal outstanding			56,915		-	(7,928)	48,987	7,928
Other long-term obligations - Compensated absences			176,686		104,597	(96,513)	184,770	100,000
Total governmental activities long-term debt			\$ 233,601	\$	104,597	<u>\$ (104,441)</u> <u>\$</u>	233,757	\$ 107,928
Business-type Activ	vities							
	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	A	dditions	Reductions	Ending Balance	Due within One Year
Bonds and contracts payable - Direct borrowings and direct placements: State Revolving Fund Obligation - Amount of issue: \$626,570, maturing		\$30,000 -						
in 2028 Other debt - General	2.50%	' '	\$ 437,142	\$	-	\$ (30,000) \$	407,142	\$ 30,000
obligations bonds - Amount of issue: \$995,000, maturing in 2027	4.25% - 4.75%	\$60,000 - \$75,000	595,000			(55,000)	540,000	60,000
Total bonds and contracts payable			1,032,142		-	(85,000)	947,142	90,000
Other long-term obligations - Compensated absences			2,253		10,878	(5,282)	7,849	7,849
Total business-type activities long-term debt			\$ 1,034,395	\$	10,878	\$ (90,282) \$	954,991	\$ 97,849
			20					

June 30, 2019

Note 6 - Long-term Debt (Continued)

Debt Service Requirements to Maturity

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

	 Governmental Activities						Business-type Activities								
	Direct I		rrowings an lacements	ıd E	irect		Direct Borr Direct Pl				Othe	r D	ebt ebt		
Years Ending June 30	Principal	_	Interest		Total		Principal	_	Interest	_	Principal	_	Interest	. <u> </u>	Total
2020 2021 2022 2023 2024-2028 2029-2033	\$ 7,928 7,928 6,341 5,359 21,431	\$	- - - - -	\$	7,928 7,928 6,341 5,359 21,431	\$	30,000 35,000 35,000 35,000 190,000 82,142	\$	10,179 9,429 8,554 7,679 24,893 3,107	\$	60,000 60,000 65,000 65,000 290,000	\$	23,823 21,138 18,293 15,286 28,025	\$	124,002 125,567 126,847 122,965 532,918 85,249
Total	\$ 48,987	\$	_	\$	48,987	\$	407,142	\$	63,841	\$	540,000	\$	106,565	\$	1,117,548

Note 7 - Risk Management

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City has purchased commercial insurance for medical benefits provided to employees. The City participates in the Michigan Municipal League (MML) risk pool for claims relating to property loss, torts, errors and omissions, and employee injuries. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The Michigan Municipal League risk pool program operates as a common risk-sharing management program for local units of government in Michigan; member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

Note 8 - Defined Benefit Pension Plan

Plan Description

The City participates in an agent multiple-employer defined benefit pension plan administered by the Municipal Employees' Retirement System of Michigan (MERS) that covers certain general, nonunion, police, and patrol employees of the City. MERS was established as a statewide public employee pension plan by the Michigan Legislature under PA 135 of 1945 and is administered by a nine-member retirement board. MERS issues a publicly available financial report, which includes the financial statements and required supplemental information of this defined benefit plan. This report can be obtained at www.mersofmichigan.com or in writing to MERS at 1134 Municipal Way, Lansing, MI 48917.

Benefits Provided

The plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended, established and amends the benefit provisions of the participants in MERS.

The MERS plan covers general employees, police employees, and department heads.

Retirement benefits for general employees and nonunion employees hired before January 1, 2008 are calculated as 2.5 percent (80 percent max) of the employee's final three-year average salary times the employee's years of service. Normal retirement age is 60 with early retirement at 50 with 25 years of service or 55 with 15 years of service. Vesting period is 10 years.

Notes to Financial Statements

June 30, 2019

Note 8 - Defined Benefit Pension Plan (Continued)

Retirement benefits for police employees are calculated as 2.5 percent (80 percent max) of the employee's final five-year average salary times the employee's years of service. Normal retirement age is 60, with early retirement at 50 with 25 years of service or 55 with 15 years of service. Vesting period is 10 years.

Retirement benefits for nonunion employees hired after January 1, 2008 are calculated as 2.0 percent of the employee's final five-year average salary times the employee's years of service. Normal retirement age is 60, with early retirement at 50 with 25 years of service or 55 with 15 years of service. Vesting period is 10 years.

Retirement benefits for patrol employees are calculated as 2.8 percent (80 percent max) of the employee's final five-year average salary times the employee's years of service. Normal retirement age is 60, with early retirement at 50 with 25 years of service or 55 with 15 years of service. Vesting period is 10 years.

Benefit terms provide for annual cost of living adjustments to each employee's retirement allowance subsequent to the employee's retirement date limited to increases in the Consumer Price Index.

Benefit terms, within the parameters established by MERS, are generally established and amended by authority of the City Council, generally after negotiations of these terms with the affected unions. Police employee benefit terms may be subject to binding arbitration in certain circumstances.

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

Date of member count	December 31, 2018
Inactive plan members or beneficiaries currently receiving benefits Inactive plan members entitled to but not yet receiving benefits Active plan members	20 2 5
Total employees covered by the plan	27

Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee services rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

For the year ended June 30, 2019, the average active employee contribution rate was 6.59 percent of gross wages, and the City's minimum monthly required contribution was \$16,721.

Net Pension Liability

The City has chosen to use the December 31, 2018 measurement date as its measurement date for the net pension liability. The June 30, 2019 fiscal year end reported net pension liability was determined using a measure of the total pension liability and the pension net position as of the December 31, 2018 measurement date. The December 31, 2018 measurement date total pension liability was determined by an actuarial valuation performed as of that date.

June 30, 2019

Note 8 - Defined Benefit Pension Plan (Continued)

Changes in the net pension liability during the measurement year were as follows:

	Increase (Decrease)							
Changes in Net Pension Liability		otal Pension Liability	Plan Net Position	Net Pension Liability				
Balance at December 31, 2017	\$	8,074,156	6,587,613	\$ 1,486,543				
Changes for the year:								
Service cost		61,401	-	61,401				
Interest		623,735	-	623,735				
Differences between expected and actual								
experience		(73,176)	-	(73,176)				
Contributions - Employer		-	157,170	(157,170)				
Contributions - Employee		-	31,517	(31,517)				
Net investment loss		-	(244,887)	244,887				
Benefit payments, including refunds		(616,381)	(616,381)	-				
Administrative expenses			(12,458)	12,458				
Net changes	_	(4,421)	(685,039)	680,618				
Balance at December 31, 2018	\$	8,069,735	5,902,574	\$ 2,167,161				

The plan's fiduciary net position represents 73.1 percent of the total pension liability.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2019, the City recognized pension expense of \$183,176.

At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	0	Deferred outflows of Resources	_	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$	439,170	\$	_
Employer contributions to the plan subsequent to the measurement date		100,326		
Total	\$	539,496	\$	

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows (note that employer contributions subsequent to the measurement date will reduce the net pension liability and, therefore, will not be included in future pension expense):

Years Ending June 30	 Amount
2020 2021 2022 2023	\$ 166,251 42,408 82,837 147,674
Total	\$ 439,170

June 30, 2019

Note 8 - Defined Benefit Pension Plan (Continued)

Actuarial Assumptions

The total pension liability in the December 31, 2018 actuarial valuation was determined using an inflation assumption of 2.5 percent, assumed salary increases (including inflation) of 3.75 percent, an investment rate of return (net of investment expenses, but gross of administrative expenses) of 8.0 percent, and the RP-2014 mortality tables. These assumptions were applied to all periods included in the measurement and are based on an experience study conducted from 2009 through 2013.

Discount Rate

The discount rate used to measure the total pension liability was 8.0 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that city contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Investment Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return net of inflation as of the December 31, 2018 measurement date for each major asset class included in the pension plan's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Expected Real Rate of Return
Global equity	55.50 %	6.15 %
Global fixed income	18.50	1.26
Real assets	13.50	7.22
Diversifying strategies	12.50	5.00

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the discount rate of 8.0 percent, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	 1 Percent Decrease (7.0%)	D	Current Discount Rate (8.0%)	 1 Percent Increase (9.0%)
Net pension liability of the City	\$ 2,942,936	\$	2,167,161	\$ 1,500,734

Notes to Financial Statements

June 30, 2019

Note 8 - Defined Benefit Pension Plan (Continued)

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued financial report. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the plan's fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

Note 9 - Defined Contribution Pension Plan

The City provides additional pension benefits to all full-time employees hired after July 1, 2013 through a defined contribution plan administered by MERS. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Under the plan, all employees contribute 5 percent of gross earnings to the plan, and the City matches their contributions at a rate of 8 percent for police employees and 5 percent for all other employees. In accordance with these provisions, the City contributed \$39,379 and employees contributed \$29,404 for the year ended June 30, 2019.

Note 10 - Other Postemployment Benefit Plan

Plan Description

The City provides retiree healthcare benefits to eligible employees and their spouses. The benefits are provided through the City of Lathrup Village Retiree Healthcare Plan, a single-employer plan administered by the City of Lathrup Village, Michigan. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The City of Lathrup Village Retiree Healthcare Plan provides medical and pharmacy benefits for eligible retirees and their spouses. Benefits are provided through fully insured plans administered by Blue Cross Blue Shield of Michigan. The plan is closed to new employees hired after January 1, 2008.

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

	City of Lathrup Village Retiree Healthcare Plan
Date of member count	June 30, 2017
Inactive plan members or beneficiaries currently receiving benefits Active plan members	21 4
Total plan members	25

Contributions

Retiree healthcare costs are paid by the City on a "pay-as-you-go" basis. The City has no obligation to make contributions in advance of when the insurance premiums are due for payment. For the fiscal year ended June 30, 2019, the City made payments for postemployment health benefit premiums of \$167,338.

June 30, 2019

Note 10 - Other Postemployment Benefit Plan (Continued)

Total OPEB Liability

The June 30, 2019 total OPEB liability was determined by an actuarial valuation performed as of June 30, 2017, which used update procedures to roll forward the estimated liability to June 30, 2019.

Changes in the total OPEB liability during the measurement year were as follows:

Changes in Total OPEB Liability	T 	otal OPEB Liability	Plan Net Position	Net OPEB Liability				
Balance at July 1, 2018	\$	5,677,543	\$ -	\$ 5,677,543				
Changes for the year:								
Service cost		53,004	_	53,004				
Interest		194,817	-	194,817				
Changes in assumptions		307,745	-	307,745				
Contributions - Employer		-	167,338	(167,338)				
Benefit payments, including refunds		(167,338)	(167,338)	<u> </u>				
Net changes		388,228	 -	 388,228				
Balance at June 30, 2019	\$	6,065,771	\$ -	\$ 6,065,771				

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the City recognized OPEB expense of \$555,566.

Actuarial Assumptions

The total OPEB liability as of the June 30, 2019 measurement date was determined using an inflation assumption of 2.5 percent; assumed salary increases (including inflation) of 2 percent; a discount rate of 3.36 percent; a healthcare cost trend rate of 9.0 percent for 2018, decreasing 0.5 percent per year to an ultimate rate of 4.5 percent for 2027 and later years; and the RP-2014 mortality tables. These assumptions were applied to all periods included in the measurement.

Discount Rate

The discount rate used to measure the total OPEB liability was 3.36 percent. The discount rate was based on the municipal bond market.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City, calculated using the discount rate of 3.36 percent, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percent		Current	1 Percent
	Decrease	Di	scount Rate	Increase
	 (2.36%)		(3.36%)	 (4.36%)
Total OPEB liability of the City of Lathrup Village				
Retiree Healthcare Plan	\$ 7,135,150	\$	6,605,771	\$ 5,215,672

June 30, 2019

Note 10 - Other Postemployment Benefit Plan (Continued)

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the City, calculated using the healthcare cost trend rate of 9.0 percent, as well as what the City's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

			Current		
	1 Percent	Hea	althcare Cost		1 Percent
	 Decrease (8.0%)		rend Rate (9.0%)	_	Increase (10.0%)
Total OPEB liability of the City of Lathrup Village					
Retiree Healthcare Plan	\$ 5,211,019	\$	6,065,771	\$	7,122,454

Assumption Changes

The discount rate used to measure the total OPEB liability was decreased from 3.45 percent for June 30, 2018 to 3.36 percent for June 30, 2019.

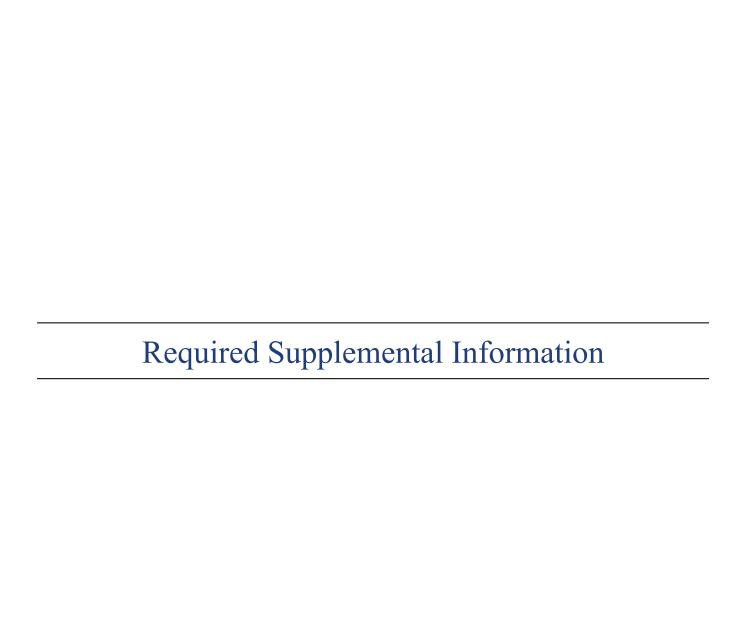
Note 11 - Retirement Healthcare Savings Plan

The City provides additional other postemployment benefits to all full-time employees hired after July 1, 2008 through a retiree healthcare savings plan administered by ICMA - Meritain Health. Under the plan, there are no employee contributions, and the City contributes 2 percent of employee's base salaries into eligible employees' health savings accounts for retirement healthcare. Contributions to the health savings accounts by the City were \$16,286 for the year ended June 30, 2019.

Note 12 - Joint Venture

The City is a member of Southeastern Oakland County Resource Recovery Authority (the "Authority"), which consists of 12 municipalities in Oakland County. The Authority provides refuse disposal services for the benefit of member municipalities. The City appoints one member to the joint venture's governing board, which approves the annual budget. The participating communities provided annual funding for its operations. During the current year, the City expensed approximately \$327,000 related to payments to the Authority. The City is unaware of any circumstances that would cause any significant additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the Authority can be obtained from the administrative offices at 3910 Webster, Royal Oak, MI 48073.

The City is a member of Southeastern Oakland County Water Authority (the "Water Authority"), which consists of 11 municipalities in Oakland County, Michigan. The City purchases water from the Water Authority. The City appoints one member to the joint venture's governing board, which approves the annual budget. The participating communities provide annual funding for its operations. During the current year, the City expensed approximately \$392,000 related to payments to the Water Authority. The City is unaware of any circumstances that would cause any significant additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the Water Authority can be obtained from the administrative offices at 3910 Webster, Royal Oak, MI 48073.



Required Supplemental Information Schedule of Changes in the Net Pension Liability and Related Ratios

				Years Ended D	ecember 31
	 2018	2017	2016	2015	2014
Total Pension Liability Service cost Interest Miscellaneous other charges Differences between expected and actual experience Changes in assumptions Benefit payments, including refunds	\$ 61,401 \$ 623,735 - (73,176) - (616,381)	65,460 637,504 (93,953) (211,835) - (612,152)	\$ 82,950 612,822 - 252,035 - (554,952)	\$ 84,814 \$ 588,230 - 29,891 377,460 (543,571)	102,340 576,312 - - - (507,237)
Net Change in Total Pension Liability	(4,421)	(214,976)	392,855	536,824	171,415
Total Pension Liability - Beginning of year	 8,074,156	8,289,132	7,896,277	 7,359,453	7,188,038
Total Pension Liability - End of year	\$ 8,069,735 \$	8,074,156	\$ 8,289,132	\$ 7,896,277	7,359,453
Plan Fiduciary Net Position Contributions - Employer Contributions - Member Net investment (loss) income Administrative expenses Benefit payments, including refunds Miscellaneous other charges	\$ 157,170 \$ 31,517 (244,887) (12,458) (616,381) -	100,914 38,023 809,627 (12,866) (612,152) (93,953)	\$ 74,706 135,489 671,396 (13,283) (554,952)	\$ 64,182 \$ 49,191 (94,420) (14,080) (543,571)	53,795 61,176 409,055 (14,946) (507,237)
Net Change in Plan Fiduciary Net Position	(685,039)	229,593	313,356	(538,698)	1,843
Plan Fiduciary Net Position - Beginning of year	 6,587,613	6,358,020	6,044,664	6,583,362	6,581,519
Plan Fiduciary Net Position - End of year	\$ 5,902,574 \$	6,587,613	\$ 6,358,020	\$ 6,044,664 \$	6,583,362
City's Net Pension Liability - Ending	\$ 2,167,161 \$	1,486,543	\$ 1,931,112	\$ 1,851,613 \$	776,091
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	73.14 %	81.59 %	76.70 %	76.55 %	89.45 %
Covered Payroll	\$ 477,215 \$	504,653	\$ 647,096	\$ 723,381 \$	877,424
City's Net Pension Liability as a Percentage of Covered Payroll	454.13 %	294.57 %	298.43 %	255.97 %	88.45 %

See notes to required supplemental information.

Required Supplemental Information Schedule of Pension Contributions

Last Ten Fiscal Years Years Ended June 30

	_	2019	 2018	2017	_	2016	_	2015	_	2014	_	2013	_	2012	_	2011	2010
Actuarially determined contribution Contributions in relation to the	\$	200,652	\$ 113,688	\$ 88,140	\$	64,182	\$	67,092	\$	81,305	\$	121,932	\$	124,034	\$	116,491	\$ 85,122
actuarially determined contribution		200,652	 113,688	 88,140		64,182		67,092	_	1,225,013		121,932	_	124,034	_	116,491	 85,122
Contribution Excess	\$	-	\$ -	\$ -	\$	-	\$	-	\$	1,143,708	\$		\$		\$		\$ -
Covered Payroll	\$	477,215	\$ 504,653	\$ 647,096	\$	723,381	\$	877,424	\$	840,997	\$	1,102,601	\$	1,135,812	\$	1,073,339	\$ 986,102
Contributions as a Percentage of Covered Employee Payroll		42.05 %	22.53 %	13.62 %		8.87 %		7.65 %		145.66 %		11.06 %		10.92 %		10.85 %	8.63 %

Notes to Schedule of Pension Contributions

Valuation date

Actuarial valuation information relative to the determination of contributions:

Actualial valuation information relative to the determination of contributions.

Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which the contributions

are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method Entry age

Amortization method Level percentage of payroll, closed

Remaining amortization period 20 years

Asset valuation method Five-year smoothed Inflation 2.5 percent Salary increase 3.75 percent

Investment rate of return 8.0 percent - Gross of pension plan investment expense, including inflation

Retirement age 60 year

Mortality 50 percent female/50 percent male RP-2014 Health Annuity Mortality Table (rates multiplied by 105 percent), RP-2014 Employee Mortality Table,

and RP-2014 Juvenile Mortality Table. For disabled retirees, RP-2014 Disabled Retiree Mortality Table, 50 percent male and 50 percent female

blend

Other information None

City of Lathrup Village, Michigan

Required Supplemental Information Schedule of Changes in the Total OPEB Liability and Related Ratios

	194,817 180,0 307,745 (280,4 (167,338) (177,0 y 388,228 (218,6		ded June 30	
		2019		2018
Total OPEB Liability Service cost Interest Changes in assumptions Benefit payments, including refunds	\$	194,817 307,745	·	58,875 180,037 (280,471) (177,091)
Net Change in Total OPEB Liability		388,228		(218,650)
Total OPEB Liability - Beginning of year		5,677,543		5,896,193
Total OPEB Liability - End of year	\$	6,065,771	\$	5,677,543
Covered Employee Payroll Total OPEB Liability as a Percentage of Covered Employee Payroll	\$	311,227 1,948.99 %	•	316,913 1,791.51 %

Required Supplemental Information Schedule of OPEB Contributions

Last Ten Fiscal Years Years Ended June 30

	2019	_	2018	2017	_	2016	2015	2014		2013		2012	2011	2010
Actuarially determined contribution	\$ 200,426	\$	181,840	\$ 288,836	\$	288,836	\$ 259,097	\$ 422,732	\$	318,021	\$	457,917	\$ 556,685	\$ 560,334
Contributions in relation to the actuarially determined contribution	167,338		177,091	143,679	_	138,020	165,208	 183,783		191,083		188,565	185,652	179,503
Contribution Deficiency	\$ (33,088)	\$	(4,749)	\$ (145,157)	\$	(150,816)	\$ (93,889)	\$ (238,949)	\$	(126,938)	\$	(269,352)	\$ (371,033)	\$ (380,831)
Covered Employee Payroll	\$ 311,227	\$	316,913	\$ 723,381	\$	723,381	\$ 877,424	\$ 840,997	\$ 1	1,102,601	\$ ·	1,135,812	\$ - 9	\$ -
Contributions as a Percentage of Covered Employee Payroll	53.77 %		55.88 %	19.86 %		19.08 %	18.83 %	21.85 %		17.33 %		16.60 %	- %	- %

Notes to Schedule of Contributions

Valuation date

Actuarial valuation information relative to the determination of contributions:

reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method Entry age
Amortization method N/A
Remaining amortization period N/A
Asset valuation method N/A
Inflation 2.5 percen

Healthcare cost trend rates 9.0 percent for 2018, decreasing 0.5 percent per year to an ultimate rate of 4.50 percent for 2027 and later years

Salary increase 2.0 percent Investment rate of return N/A Retirement age 60 years

50 percent female/50 percent male RP-2014 Health Annuity Mortality Table (rates multiplied by 105 percent), RP-2014 Employee Mortality Table, and RP-2014 Juvenile Mortality Table. For disabled retirees, RP-2014 Disabled Retiree Mortality Table, 50 percent male and 50 percent female

Actuarially determined contribution rates are calculated as of June 30, one year prior to the end of the fiscal year in which the contributions are

Mortality blend Other information None

Required Supplemental Information Budgetary Comparison Schedule General Fund

Year Ended June 30, 2019

	<u>Ori</u>	ginal Budget _	Amended Budget		Actual		ariance with Amended Budget
Revenue							
Property taxes	\$	2,924,297 \$	2,900,534	\$	2,902,766	\$	2,232
State-shared revenue and grants:	•	,- , - ,	, , , , , , , , ,	•	, ,	•	, -
Federal grants		3,000	14,670		16,775		2,105
State-shared revenue and grants		424,269	395,827		410,463		14,636
Construction code fees		104,000	169,453		187,558		18,105
Fines and forfeitures		125,000	95,000		104,377		9,377
Licenses and permits		130,000	154,000		138,932		(15,068)
Interest and rentals		75,917	99,187		121,344		22,157
Other revenue:							
Other miscellaneous income		165,839	143,192		128,534		(14,658)
Michigan Broadband Authority		100,000	99,718		102,258		2,540
Total revenue		4,052,322	4,071,581		4,113,007		41,426
Expenditures							
Current services:							
General government:							
Government service		449,211	538,432		528,899		9,533
Buildings and grounds		107,000	122,750		118,842		3,908
Administration		572,824	613,772		599,350		14,422
Public safety		2,056,636	2,005,270		1,938,865		66,405
Public works		494,836	489,309		464,558		24,751
Recreation and culture		121,816	66,555		63,138		3,417
Debt service		7,928	7,928		7,928		
Total expenditures		3,810,251	3,844,016		3,721,580		122,436
Excess of Revenue Over Expenditures		242,071	227,565		391,427		163,862
Other Financing (Uses) Sources							
Transfers out		(239,520)	(239,520)	(239,520)		_
Insurance recoveries		(239,320)	14,411	,	14,411		_
Total other financing uses		(239,520)	(225,109)	(225,109)		
Net Change in Fund Balance		2,551	2,456		166,318		163,862
Fund Balance - Beginning of year		1,467,326	1,467,326		1,467,326		
Fund Balance - End of year	\$	1,469,877	1,469,782	\$	1,633,644	\$	163,862

Required Supplemental Information Budgetary Comparison Schedule Local Streets Fund

Year Ended June 30, 2019

	Origin	ıal Budget	Amended Budget	 Actual	A	riance with amended Budget
Revenue State-shared revenue and grants: State-shared revenue and grants Local grants and contributions Interest and rentals - Investment income	\$	104,271 - 300	\$ 195,224 14,000 300	\$ 201,851 14,035 763	\$	6,627 35 463
Total revenue		104,571	209,524	216,649		7,125
Expenditures Current services - Public works Capital outlay		428,235 90,000	476,961 -	459,662 44,396		17,299 (44,396)
Total expenditures		518,235	 476,961	 504,058		(27,097)
Excess of Expenditures Over Revenue		(413,664)	(267,437)	(287,409)		(19,972)
Other Financing Sources - Transfers in		212,476	 212,476	 212,476		-
Net Change in Fund Balance		(201,188)	(54,961)	(74,933)		(19,972)
Fund Balance - Beginning of year		385,849	 385,849	 385,849		
Fund Balance - End of year	\$	184,661	\$ 330,888	\$ 310,916	\$	(19,972)

Notes to Required Supplemental Information

June 30, 2019

Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund and all special revenue funds, except that operating transfers and debt proceeds have been included in the "revenue" and "expenditures" categories, rather than as "other financing sources (uses)." All annual appropriations lapse at fiscal year end; encumbrances are not included in expenditures. During the year, the budget was amended in a legally permissible manner.

The budget document presents information by fund, function, department, and line items. The legal level of budgetary control adopted by the governing body is the activity level (i.e., the level at which expenditures may not legally exceed appropriations). The preceding schedules show the activity in more detail than the legal level of control. Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent once goods are delivered or the services rendered.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. On or before the third Monday in April, the City shall submit to the City Council a recommended budget covering the next fiscal year.
- 2. A public hearing on the proposed budget shall be held before its final adoption at such time and place as the City Council shall direct.
- 3. The budget shall be adopted no later than the third Monday in May of each year.
- 4. The budget is adopted by department on an activity basis in the General Fund and in total in the special revenue funds. Subsequent amendments thereto shall be submitted from time to time by the city administrator for the consideration of the City Council.

The budgetary comparison schedule for the General Fund is presented on the same basis of accounting used in preparing the adopted budget.

Excess of Expenditures Over Appropriations in Budgeted Funds

During the year, the City incurred expenditures that were in excess of the amounts budgeted, as follows:

	Budget		Actual		Variance	
Local Streets Fund - Capital outlay	\$	-	\$	44,396	\$	(44,396)

Pension Information

Changes in Assumptions

December 31, 2015 - The beginning of year total pension liability was based on a single discount rate of 8.25 percent, and the end of year total pension liability was based on a single discount rate of 8.0 percent.

OPEB Information

Changes in Assumptions

June 30, 2019 - The beginning of year total OPEB liability was based on a single discount rate of 3.45 percent, and the end of year total OPEB liability was based on a single discount rate of 3.36 percent.

Other Supplemental Information

Other Supplemental Information Combining Balance Sheet Nonmajor Governmental Funds

June 30, 2019

	Spe	cial Revenue Fund	Са	pital Project Fund	
	Ma	ajor Streets Fund	Acq	Capital uisition Fund	al Nonmajor overnmental Funds
Assets					
Cash and investments	\$	129,488	\$	125,844	\$ 255,332
Receivables - Due from other governmental units		54,881		-	54,881
Due from other funds	-	9,723			 9,723
Total assets	\$	194,092	\$	125,844	\$ 319,936
Liabilities					
Accounts payable	\$	5,353	\$	-	\$ 5,353
Due to other funds		-		97,554	97,554
Total liabilities		5,353		97,554	102,907
Fund Balances					
Restricted - Roads		188,739		-	188,739
Assigned - Capital expenditures		-		28,290	28,290
Total fund balances		188,739		28,290	217,029
Total liabilities and fund balances	\$	194,092	\$	125,844	\$ 319,936

Other Supplemental Information Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds

Year Ended June 30, 2019

	Special Revenue Fund Major Streets Fund		Capital Project Fund	Total Nonmajor Governmental Funds	
			Capital Acquisition Fund		
Revenue State-shared revenue and grants Interest and rentals - Investment income	\$	315,319 2,483	\$ - 1,013	\$ 315,319 3,496	
Total revenue		317,802	1,013	318,815	
Expenditures Current - Public works Capital outlay		121,700 44,396	- 95,875	121,700 140,271	
Total expenditures		166,096	95,875	261,971	
Excess of Revenue Over (Under) Expenditures		151,706	(94,862)	56,844	
Other Financing Sources (Uses) Transfers in Transfers out		- (67,056)	94,100	94,100 (67,056)	
Total other financing (uses) sources		(67,056)	94,100	27,044	
Net Change in Fund Balances		84,650	(762)	83,888	
Fund Balances - Beginning of year		104,089	29,052	133,141	
Fund Balances - End of year	\$	188,739	\$ 28,290	\$ 217,029	





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September 5, 2019

To the City Council
City of Lathrup Village, Michigan

We have audited the financial statements of the City of Lathrup Village, Michigan (the "City") as of and for the year ended June 30, 2019 and have issued our report thereon dated September 5, 2019. Professional standards require that we provide you with the following information related to our audit, which is divided into the following sections:

Section I - Internal Control Related Matters Identified in an Audit

Section II - Required Communications with Those Charged with Governance

Section III - Other Recommendations and Legislative Items

Section I includes any deficiencies we observed in the City's accounting principles or internal control that we believe are significant. Current auditing standards require us to formally communicate annually matters we note about the City's accounting policies and internal control.

Section II includes information that current auditing standards require independent auditors to communicate to those individuals charged with governance. We will report this information annually to the City Council of the City of Lathrup Village, Michigan.

Section III presents recommendations related to internal control, procedures, and other matters noted during our current year audit. These comments are offered in the interest of helping the City in its efforts toward continuous improvement, not just in the areas of internal control and accounting procedures, but also in operational or administrative efficiency and effectiveness. This section also includes updated legislative items that we believe will be of interest to you.

We would like to take this opportunity to thank the City's staff, especially Sheryl Mitchell, Pam Bratschi, and Arron Carlton, for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This report is intended solely for the use of the City Council and management of the City of Lathrup Village, Michigan and is not intended to be and should not be used by anyone other than these specified parties.



We welcome any questions you may have regarding the following communications, and we would be willing to discuss any of these or other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC

arrens from

Pamela Hill Partner

Ashley Frase Manager

Section I - Internal Control Related Matters Identified in an Audit

In planning and performing our audit of the financial statements of the City of Lathrup Village, Michigan as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the City's internal control to be a significant deficiency:

• Water and Sewer Utility Billing - During the audit, we identified that the July 1, 2019 council-approved water and sewer rates were not updated in the utility billing system, resulting in customers being billed under the council-approved rate for their water and sewer bill for one month during the year. The estimated total loss of revenue to the City based on the rate increase and number of customers is less than \$1,500. We recommend that a periodic review of water and sewer bills be performed to ensure that residents are being charged based on council-approved rates. Without this procedure and control in place, there is risk of the City miscalculating water and sewer charges, resulting in potential under- or overbilling to residents. The City corrected the water and sewer rates within the billing system in August 2019 to the council-approved rates effective June 1, 2019, as well as corrected the water and sewer rates within the billing system for fiscal year 2020.

Section II - Required Communications with Those Charged with Governance

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated July 17, 2019, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our letter about planning matters dated July 19, 2019.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2019.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus.

There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were the estimated annual required contribution, the net pension liability, and the net other postemployment benefits liability. Management's estimates of the net pension liability and net other postemployment benefits liability are based on actuarial methods and assumptions provided through actuarial valuations. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear.

Section II - Required Communications with Those Charged with Governance (Continued)

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. During our audit, the following item was discussed with management because the item was not recorded in the accounting system. The performance bonds balance per the detailed listing was \$8,271 greater than the performance bonds liability recorded on the financial statements. Management passed on recording this adjustment in the accounting records and has determined that the effect is immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the City, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 5, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

During the previous year's audit, we communicated findings and recommendations related to both internal controls and operating efficiencies. We would like to formally acknowledge and commend the City for the changes that this management team has been able to accomplish in the last year. The City should feel proud of the strides that were made and controls that were implemented to strengthen the processes at the City. Here are a few of the additional controls that the City has implemented during the current year:

- The City has implemented reviews of bank reconciliations, payroll journals, manual journal
 entries and new vendors in response to the internal control material weakness communicated
 for the year ended June 30, 2018 surrounding segregation of duties and bank reconciliations.
- The City has reviewed and deactivated former employees' access to the IT network.
- The City has implemented a formal ACH policy.

In addition, we have noted some other areas where we believe there are opportunities for the City to further strengthen internal control or to increase operating efficiencies. Our observations on those areas are presented for your consideration below:

Interfund Transactions

We noted that currently the City does not perform a formal consistent review of interfund transactions during the year to determine amounts that should be paid back to the lending fund. We recommend that the City perform this review at least quarterly to ensure that all funds are paid back on a timely basis.

Water Loss

During our analysis of the City's Water and Sewer Fund, we identified that the City had a water loss of approximately 40 percent for the fiscal year and approximately 30 percent for the prior fiscal year. The definition of a water loss is the number of units consumed for which the City is paying the Southeastern Oakland County Water Authority is more than the number of units consumed for which the City is billing its customers. We bring this to your attention because this number is fairly large even for an older system. A water loss could signal several things, including a potential main break, error in billings to the City's customers, or error in billings from the Southeastern Oakland County Water Authority to the City. We recommend that the City look into the cause of the significant water loss and make the necessary changes to correct any issue identified. Going forward, we recommend that the City perform a review on a periodic basis to adequately track and respond to large water losses. This can be performed by analyzing the water usage billed to customers compared to the water usage billed to the City by the Southeastern Oakland County Water Authority.

Online Banking Policy

During our review of the City's online banking controls, it was noted that the City does not have a formal online banking policy. An online banking policy will help strengthen internal controls surrounding cash and ensure that online banking roles are properly distributed when there is staff turnover. We discussed this with city management and noted that the city management has begun looking into developing a formal online banking policy.

Legislative and Informational Items

Act 51 Report Due Date

The Michigan Department of Transportation has granted an automatic 60-day extension to cities and villages that are required to file the Act 51 report. The updated policy will extend the Act 51 report deadline to be due within six months of your fiscal year end date, which will align with the due date for the audited financial statements. For cities and villages whose most current fiscal year ends before July 1, the Act 51 report must be submitted by December 31 to be included in the snow payment calculation (if eligible and qualified).

Updated Uniform Chart of Accounts

In April 2017, the State released an updated Uniform Chart of Accounts. Originally, local units of government were expected to comply with the changes beginning with June 30, 2018 year ends. However, on June 4, 2018, the State extended the deadline for compliance to "sometime in 2019." While a mandatory implementation date has not been set, on November 27, 2018, further guidance was issued. The Treasury is encouraging those who have not yet implemented to delay doing so to allow the Treasury to digest the suggestions that have been made to make the process smoother. In the meantime, the Treasury is working on developing training and additional information to assist in the transition. The Treasury also assured that plenty of advance warning would be given when a date is set and that it will most likely be for years beginning January 1, 2020 or later.

Local units should begin evaluating this new chart of accounts to determine what changes will be necessary, including any budgetary changes, and set up a plan to achieve compliance. Some accounting software vendors have already been working with some local units on an automated remapping solution. The new chart of accounts can be found at the following link: http://www.michigan.gov/documents/uniformchart 24524 7.pdf.

Revenue Sharing

The fiscal year 2020 governor's budget recommendation includes \$1.4 billion for revenue sharing broken down as follows:

Description	Final 2019 Budget	Final 2020 Budget
-		
Constitutionally required payments	\$835.3 M	\$886.5 M
CVTRS	243.0 M	262.8 M
CVTRS - One-time payments	5.8 M	0 M
County revenue sharing	177.2 M	184.8 M
County incentive program	43.3 M	43.3 M
County one-time payments	1.0 M	0 M
Fiscally distressed community grants	2.5 M	5.0 M
Supplemental CVTRS	6.2 M	0 M
Total	\$1,314.3 M	\$1,382.4 M

For the third year in a row, local units will experience an increase in 2020 based on the governor's budget recommendation, as the constitutional payment budget has been increased by \$68.1 million over the 2019 budget act appropriated amount. The FY 2020 budget also includes the "City, Village, and Township Revenue Sharing" (CVTRS) appropriation that was established in FY 2015, and that number increased to \$262.8 million. Each community's overall increase will vary, as each has a different mix of constitutional and CVTRS.

In order to receive the CVTRS payments in FY 2020, qualified local units will once again need to comply with the same best practices as they did last year, as follows:

- A citizen's guide to local finances with disclosure of unfunded liabilities
- Performance dashboard
- Debt service report
- Two-year budget projection

The amount budgeted for distressed CVTRS has been increased from \$2.5 million in 2019 to \$5 million in 2020. The governor's recommendation has removed \$6.2 million for "supplemental CVTRS" payments in FY 2020.

Pension/OPEB Bonds

Originally, the public act allowing for the issuance of pension/OPEB borrowings was set to sunset effective December 31, 2015, but was extended until December 31, 2018 through Public Act 46 of 2015. Therefore, communities meeting certain criteria, such as maintaining a credit rating of AA or higher and closing or freezing plans, were able to issue bonds up until December 31, 2018. This was further extended through December 31, 2023 by Public Act 575 of 2018. This public act has additional stipulations that can be found in more detail at http://www.legislature.mi.gov/documents/2017-2018/publicact/pdf/2018-PA-0575.pdf.

Launch of MI Community Financial Dashboard

The Michigan Department of Treasury launched the MI Community Financial Dashboard. This dashboard will provide you and your community members with easy-to-use visual data regarding your municipality. The data presented on the dashboard is pulled from the Annual Local Fiscal Report (F65) submitted by your local unit. The dashboard will present data from fiscal years 2010 through 2017. You can sign in and review the dashboard here: http://micommunityfinancials.michigan.gov/#!/dashboard/COUNTY/?lat=44.731431779455505&lng=-83.018211069625&zoom=5

Legacy Cost Reporting

Public Act 530 of 2016

On December 31, 2016, the governor signed Public Act 530 of 2016, which amends Public Act 314 of 1965, also known as Public Employee Retirement System Investment Act (PERSIA). This act was effective on March 29, 2017.

Under the prior act, communities were required to publish a summary annual report setting forth key information related to pension and retiree healthcare plans. The amendment requires that this summary annual report also be submitted to the Michigan Department of Treasury within 30 days of publication.

In addition, for any system (either pension or retiree health care) that is not funded at a level of at least 60 percent, the community must now post a report to its website indicating steps that are being undertaken to address the liability. In addition, this report must be submitted to the Department of Treasury within a reasonable time frame. The legislation calls for the Department of Treasury to accumulate all of the reports and publish a summary of funding levels throughout the state.

Public Act 202 of 2017

On January 5, 2018, the Michigan Department of Treasury released initial reporting requirements under Public Act 202 of 2017 (the "Act"), which were a primary component of the Act. These reporting requirements apply to all local units of government that offer or provide defined benefit pension and/or defined benefit OPEB retirement benefits.

On September 25, 2018, the Michigan Department of Treasury released the final uniform assumptions to be used for reporting requirements under the Act. Local units must begin reporting funded ratios and contributions in accordance with the uniform assumptions, starting with their fiscal year 2019 if their audited financial statements are based on an actuarial valuation issued after December 31, 2018. If their fiscal year 2019 audited financial statements are based on an actuarial valuation issued prior to December 31, 2018, the local units must begin reporting on the uniform assumptions starting with their fiscal year 2020. This means that the local unit may potentially need three valuations: a funding valuation (if the local unit chooses to have different assumptions for funding purposes), a valuation that complies with GAAP to be used for financial statement reporting, and a valuation that complies with the State's new uniform assumptions.

The releases by the Department of Treasury include the letter titled "Public Act 202: Selection of the Uniform Assumptions," Numbered Letter 2018-1, Form 5572, detailed instructions for completion of Form 5572, and a listing of frequently asked questions. All documents can be located at http://www.michigan.gov/treasury/0,4679,7-121-1751 51556 84499---,00.html.

Form 5572 is due annually for both pension and OPEB plans provided by an employer no later than six months after the end of your fiscal year.

In addition to submitting this new form to the Department of Treasury, a local unit must also post this information on its website, or in a public place if the local unit does not have a website. The governing body of a local unit will also need to receive a copy of this form, in accordance with the Act, but the Act does not require approval by the governing body before submission to the Treasury.

Public Act 202 defines that a local unit of government is in "underfunded status" if any of the following apply:

- 1. OPEB Total plan assets are less than 40 percent of total plan liabilities according to the most recent annual report, and, for primary units of government*, the annual required contribution for all of the retirement health systems of the local unit is greater than 12 percent of the local unit of government's governmental funds operations revenue.
- 2. Retirement Pension Plans Total plan assets are less than 60 percent of plan total liabilities according to the most recent annual report, and, for primary units of government, the annual required contribution for all of the retirement pension systems of the local unit is greater than 10 percent of the local unit of government's governmental funds operations revenue.

^{*}Primary units of government are cities, villages, townships, and counties.

If, after submission of Form 5572, the Treasury determines your community to have underfunded status, you will have the opportunity to file a "waiver" under Section 6 of the Act. The waiver needs to provide a plan for how the underfunding is being addressed. This waiver will then be submitted to the Treasury.

In the event that a local unit has underfunded plans and does not submit a waiver or the waiver is not approved, the Treasury will perform an internal review. The local unit will also need to submit a corrective action plan to the newly created Municipal Stability Board (under Section 7 of the Act). The local unit will be responsible for creating the corrective action plan.

For governments with OPEB plans, Section 4(I)(a)(i)(ii) of Public Act 202 of 2017 requires the local unit to pay retiree insurance premiums for the year, as well as the normal costs for the new employees hired after June 30, 2018. The actuary will likely need to calculate this number in order for governments to comply. In addition, if communities must essentially prefund this additional cost, those communities without a qualifying OPEB trust will need to consider where these contributions will go.

Questions should be directed via email to the Treasury offices at <u>LocalRetirementReporting</u> <u>@michigan.gov</u> or by visiting its website at <u>www.Michigan.gov/LocalRetirementReporting</u>.

Public Act 57 Consolidation of Tax Increment Authorities

Public Act 57 of 2018, otherwise known as The Recodified Tax Increment Financing Act (PA 57) went into effect on January 1, 2019. PA 57 consolidated the ability to create and operate tax increment authorities (other than brownfield redevelopment authorities) into a single statute. All previously created authorities will remain; however, the following acts were repealed, and the corresponding authorities will now operate under PA 57:

- Downtown Development Authority Act (PA 197 of 1975)
- Tax Increment Finance Authority Act (PA 450 of 1980)
- Local Development Finance Authority Act (PA 281 of 1986)
- Nonprofit Street Railway Act (PA 35 of 1867)
- Corridor Improvement Authority Act (PA 280 of 2005)
- Water Resource Improvement Tax Increment Finance Authority Act (PA 94 of 2008)
- Neighborhood Improvement Authority Act (PA 61 of 2007)

Note that the above acts were repealed and recodified into PA 57. The acts listed below were repealed; however, they were not recodified:

- Historical Neighborhood Tax Increment Finance Authority Act (PA 530 of 2004)
- Private Investment Infrastructure Funding Act (PA 250 of 2010)

Any obligation, or refunding of an obligation, that was issued by an authority or by the municipality that created the authority, under a statute that was repealed by Public Act 57, will continue in effect under its original terms under the corresponding part of PA 57.

Transparency and Reporting Requirements

- 1. By April 1, 2019, each authority was required to submit its currently adopted development plan or tax increment finance plan to the Department of Treasury.
- 2. Annually, after January 1, 2019, each authority must submit a comprehensive annual report to the Treasury, the governing bodies of its related municipality, and each taxing unit levying taxes that are captured by the authority. This report must contain detailed information on the capture and use of tax increment revenue and is due concurrent with the authority's audit report due date (typically six months after the fiscal year end).
- 3. Within 180 days after the authority's fiscal year end, subsequent to January 1, 2019, the municipality that created the authority must give public access (either on its website or at a physical location within the municipality) to the following documents:
 - Minutes of all authority board meetings
 - Current authority staff contact information
 - Authority's approved budgets and annual audits
 - Currently adopted development and/or tax increment financing plans
 - Current contracts with descriptions
 - Annual synopsis of the authority's activity, which includes the following:
 - For any tax increment revenue not expended within five years of receipt, include the reasoning for accumulating the funds, their expected uses, and a time frame of when they will be expended.
 - For any tax increment revenue not expended within 10 years of receipt, include the amount of those funds, along with a written explanation for the reason the funds have not been expended.
 - For the immediately preceding fiscal year, a list of the authority's accomplishments, projects, investments, events, and promotional campaigns
- 4. The authority must hold, at a minimum, two informational meetings each year and give a 14-day advance notice to the public and to the governing body of each taxing unit. These meetings may be held in conjunction with other public meetings of the authority or municipality.

Any authority not in compliance with the above reporting requirements will receive a notice from the Department of Treasury. If the authority is still in noncompliance status after 60 days from receipt of the notice, the authority will be prohibited from capturing tax increment revenue in excess of the amounts needed to pay bonded indebtedness and other obligations of the authority during this period of noncompliance.

Additional Information

To view Public Act 57 of 2018, regarding the consolidation of tax increment authorities and additional reporting requirements, visit the State of Michigan's website: http://www.legislature.mi.gov/(S(nhboq4doz1h4bwbqb0gcxqim))/mileg.aspx?page=GetObject&objectname=mcl-Act-57-of-2018.

Other New Legislation

Opportunity Zones

The Tax Cuts and Jobs Act of 2017 (TCJA) introduced "opportunity zones," a new incentive to encourage investment in low-income communities by providing tax benefits to investors. The new law shares some similarities with other incentives by focusing on specific disadvantaged geographic areas, but unlike other programs that provide tax credits or accelerated deductions for making investments or creating jobs in distressed areas, the opportunity zone program allows taxpayers to defer and possibly exclude gains from taxable income. To realize the benefits of the program, investments must be made into a new type of investment vehicle known as a "qualified opportunity fund" (QOF). Any entity, group, or organization can establish a QOF as long as it follows the proper guidelines. The QOFs use these funds to respond to the needs of the community, allowing for investment in businesses, equipment, and/or real property. Opportunity zones were established through a nomination by the State, followed by a certification from the secretary of the U.S. treasury, via his delegation authority to the IRS. We encourage you to become familiar with where these opportunity zones are located and the potential impact on your community. Local units that will be affected should start to consider a plan for the designated opportunity zone and what types of developments you would like to see come to the area. For more information, please refer to the IRS website at https://www.irs.gov/newsroom/opportunityzones-frequently-asked-questions or to Plante & Moran, PLLC's article at https://www.plante moran.com/explore-our-thinking/insight/2018/05/opportunity-zones-offer-tax-benefits-to-invest-in -new-qof, which addresses some of the details and complexities of the program.

Upcoming Accounting Standards Requiring Preparation

GASB Statement No. 84 - Fiduciary Activities

This new pronouncement will be effective for reporting periods beginning after December 15, 2018. This statement provides criteria for state and local governments to use to identify whether an activity is fiduciary and should be reported as a fiduciary fund type in its financial statements. In addition, once identified as a fiduciary activity, GASB 84 also provides specific reporting requirements.

This statement has the potential to significantly impact what governments report currently as a fiduciary activity. Upon adoption, we anticipate that some governments' fiduciary activities will need to move to governmental funds, while other activities that never before were considered fiduciary will now be reported as such. It is also possible that certain pension and OPEB fiduciary funds will no longer be reported in a local unit's financial statements.

Given the potential to have a major impact on many governments, not only to their external financial statements, but also to their accounting system requirements and budget document, we encourage you to start analyzing the impact of this standard now. The first step to implementation is identifying the types of activities that should be analyzed and then running those activities through the lens of this standard.

GASB Statement No. 87 - Leases

This new accounting pronouncement will be effective for reporting periods beginning after December 15, 2019. This statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources.

We recommend beginning to accumulate information now related to all significant lease agreements in order to more efficiently implement this new standard once it becomes effective.

Plante & Moran, PLLC will be providing trainings and other resources to our clients over the coming months in order to help prepare for the implementation of all these new standards. In the interim, please reach out to your engagement team for assistance in getting started.

GASB Statement No. 90 - Majority Equity Interest

This new accounting pronouncement will be effective for reporting periods beginning after December 15, 2018. This statement requires that governments analyze the holdings of legally separate organizations to see if the ownership of a majority interest in a separate legal organization qualifies as an investment or a component unit. Plante & Moran, PLLC will be providing resources to assist with this analysis.

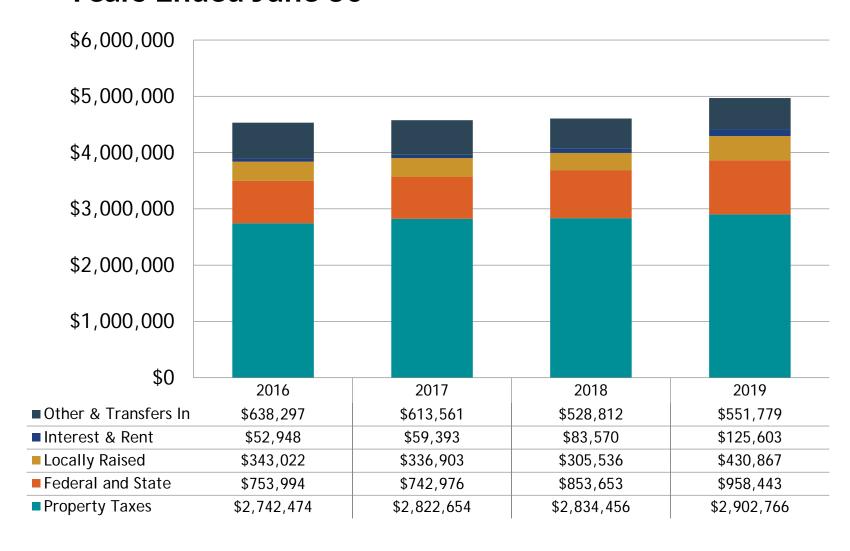


City of Lathrup Village Audit Presentation to the City Council

For Year Ended June 30, 2019



City of Lathrup Village Governmental Fund Revenue Years Ended June 30



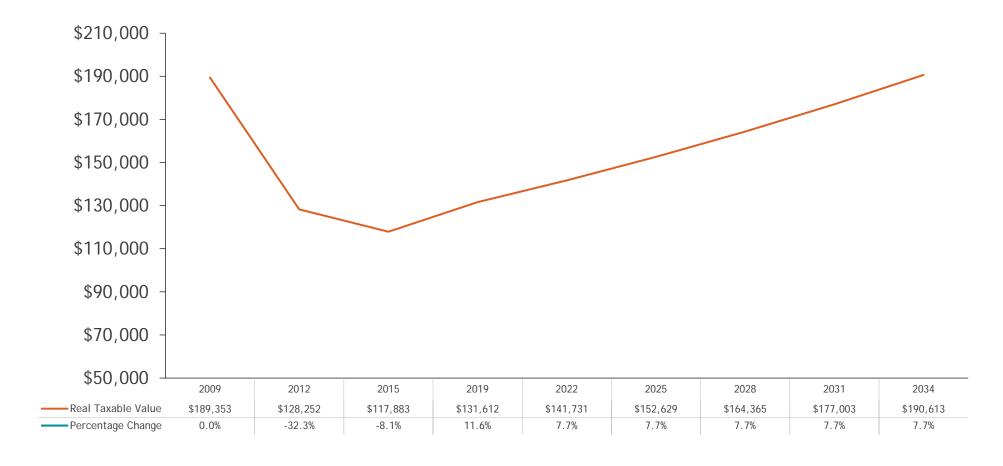


City of Lathrup Village Governmental Fund Expenditures Years Ended June 30





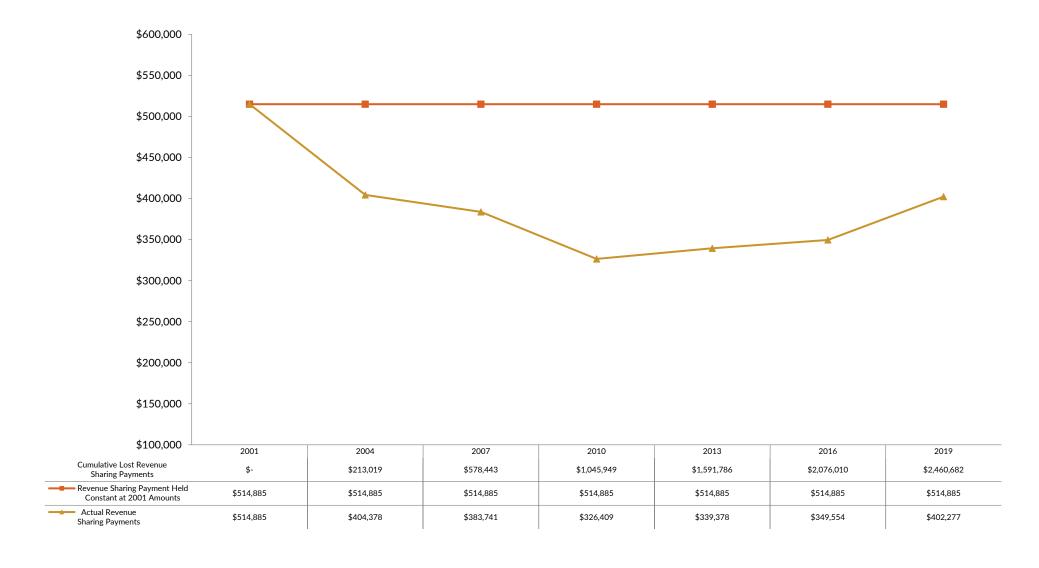
City of Lathrup Village Total Taxable Value (in thousands)



^{*} Year Ended June 30

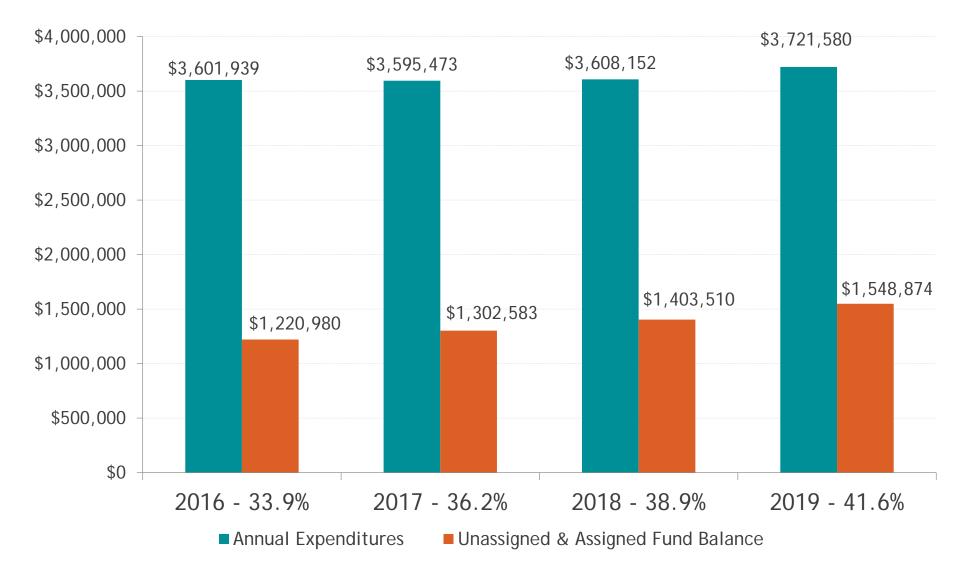


City of Lathrup Village Revenue Sharing Payment History and Estimates Years Ended June 30





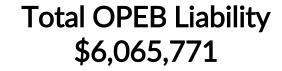
City of Lathrup Village General Fund – Fund Balance Fiscal Years Ended June 30

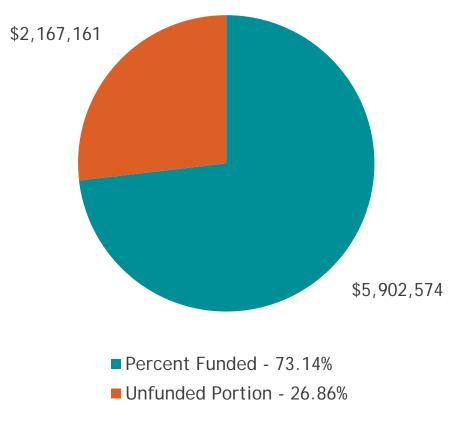




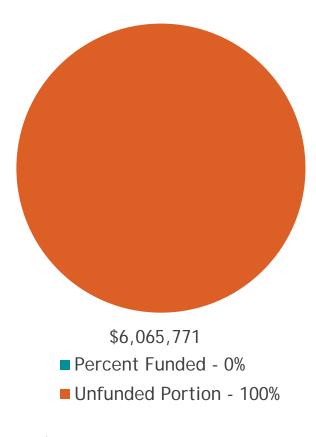
City of Lathrup Village Summary of Pension & OPEB Liabilities Fiscal Year Ended June 30, 2019

Total Pension Liability* \$8,069,735









^{*}As of June 30, 2019



Thank you for the opportunity to serve as auditors for the City of Lathrup Village

For more information, please contact:

Pamela Hill 810.766.6022 pamela.hill@plantemoran.com

Aaron Sarver 313.496.7292 aaron.sarver@plantemoran.com



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: September 23 2019

RE: MOTION TO APPROVE AGREEMENT BETWEEN THE CITY OF LATHRUP

VILLAGE AND THE CITY OF FERNDALE REGARDING USE OF

SOUTHWEST STORAGE AREA

This is the annual agreement with the City of Ferndale for the use of their Southwest Storage Yard as a transfer site for leaves.

The period of time is from October 1, 2019 through December 31, 2019.

The cost is unchanged at \$1,545.00

City Administrator recommends approval.

Suggested Motion:

To approve the agreement between the City of Lathrup Village and the City of Ferndale regarding the use of the Southwest Storage Area as a transfer site for leaves, in the amount of \$1,545.00. The Mayor and City Clerk are authorized to sign the agreement.

Motion by	, Seconded by	,
,		,



Department of Public Works 521 E. Cambourne Ferndale, MI 48220 248.546.2519 www.ferndalemi.gov

September 10, 2019

Dr. Sheryl M. Mitchell City Administrator City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Dear Dr. Mitchell,

Attached is a copy of the Agreement between Lathrup Village and Ferndale regarding the use of our Southwest Storage Yard as a transfer station from October 1 through December 31, 2019. Please sign and return a copy of the agreement.

You will notice the addition of Section 3 in the agreement. The City of Ferndale would like each community to keep track of the amount of leaves that are dumped in order to update our tonnage percentages. We were unsuccessful in doing this last season and have added this section help assist with the collection of this information.

As indicated in the agreement, a check in the amount of \$1,545 should be sent within two weeks of returning the signed copy of the agreement. Equipment and labor will be billed at the end of the season.

Sincerely,

Daniel Antosik
Deputy Director

Department of Public Works

City of Ferndale 248-546-2514

dantosik@ferndalemi.gov

AGREEMENT BETWEEN THE CITY OF LATHRUP VILLAGE AND THE CITY OF FERNDALE REGARDING USE OF SOUTHWEST STORAGE AREA

This Agreement (the "Agreement") is made between the City of Lathrup Village ("Lathrup Village"), a Michigan Municipal Corporation with an address at 27400 Southfield Road, Lathrup Village, Michigan 48076 and the City of Ferndale ("Ferndale"), a Michigan Municipal Corporation with an address at 300 E. Nine Mile Road, Ferndale, Michigan 48220.

Pursuant to Article VII, § 28 of the Michigan Constitution of 1963, Ferndale and Lathrup Village enter into this Agreement for the purpose of delineating the obligations and responsibilities regarding the use by Lathrup Village of Ferndale's Southwest Storage Yard as a transfer site for leaves.

This Agreement, which will provide for efficient and coordinated collection of leaves, is determined to be in the best interests of both Lathrup Village and Ferndale.

NOW THEREFORE, in consideration of the mutual promises, obligations, representations and assurances set forth in this Agreement, the parties agree to the following:

- 1. Ferndale shall allow Lathrup Village to utilize its Southwest Storage Yard as a transfer site for leaves from October 1, 2019 through December 31, 2019. This Agreement may be extended for additional years upon terms and conditions agreed to by the parties. Any such delivery of leaves by Lathrup Village to the Southwest Storage Yard shall be through the west gate entrance of the storage yard, with any such trucks using Republic Street in Oak Park.
- 2. Lathrup Village shall pay Ferndale for using the Southwest Storage Yard as a transfer site for leaves the amount of \$1,545 within fourteen (14) days from the execution of this Agreement. Additionally, Lathrup Village shall pay Ferndale the amount that represents the proportionate tonnage between the two communities for labor and equipment costs associated with loading the leaves into the transfer trucks at the Southwest Storage Yard as described in the attached 2017 leaf disposal schedule, which is attached as Exhibit 1 and incorporated by reference into this Agreement. The labor and equipment costs shall be paid by Lathrup Village to Ferndale within thirty (30) days from the end of this Agreement. In the event that Lathrup Village employees work at the Southwest Storage Yard for the loading of leaves to be transferred from the Southwest Storage Yard the payment to Ferndale shall be adjusted on a proportionate basis based on Exhibit 1. In the event that Lathrup Village employees work at the Southwest Storage Yard as discussed above, they shall utilize Lathrup Village equipment only.
- 3. In order to update the figures in Exhibit 1, Lathrup Village shall be required to report the daily amount of leaves dropped at the Southwest Storage Yard. The estimated yardage of each drop shall be recorded, attached as Exhibit 2 is the log that should be used to keep track of each drop. Failure to submit daily log will result in a penalty of \$100.00 per instance. The total penalty amount will be collected and shall be paid

- with the labor and equipment costs within thirty (30) days from the end of this Agreement.
- 4. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of Lathrup Village or Ferndale.
- 5. Absent a written waiver, no act, failure or delay by either Lathrup Village or Ferndale to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Lathrup Village or Ferndale shall subsequently affect its right to require strict performance of this Agreement.
- 6. Nothing contained herein shall be construed to make the employees of either party the employees of the other or to render either party liable for such other party's debts or obligations.
- 7. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
- 8. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
- 9. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the clerk of the respective party. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery services or personal delivery; or (3) three days after mailing first class or certified mail.
- 10. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan and venue is acknowledged as proper in the court set forth above.

- 11. Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and agreed to by both Lathrup Village and Ferndale. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by the same persons who signed this Agreement or other persons as authorized by the Lathrup Village and Ferndale governing bodies.
- 12. This Agreement represents the entire Agreement and understanding between Lathrup Village and Ferndale. This Agreement shall supersede all other oral or written Agreements between Lathrup Village and Ferndale respecting this matter. The language of this Agreement shall be construed as a whole according to its fair meaning and shall not be construed strictly for or against any party.
- 13. This Agreement may be executed in two or more counter parts, each of which shall be deemed an original and all of which together shall constitute one in the same instrument. The effective date shall be the date the last party has executed the Agreement.

IN WITNESS WHEREOF, the City of Lathrup Village and the City of Ferndale have caused this Agreement to be signed and executed on its behalf by its respective Mayor and City Clerk on the day and year noted below:

City of Lathrup Village, a Michigan Municipal Corporation
Ву:
Its:
Dated:
Ву:
Its:
Dated:
City of Ferndale, a Michigan Municipal Corporation
By: Mayor Dated: 9/9/19
By Marre Magrath
Marne McGrath, City Clerk

Exhibit 1

2017	CITY	PERCENTAGE	TONNAGE
	Ferndale	24%	1,235.58
	Oak Park	31%	1,595.95
	Pleasant Ridge	12%	617.49
	Huntington Woods	20%	1,029.65
	Lathrup Village	13%	669.27
	TOTAL	100%	5,147.94

Exhibit 2

Please use a new sheet daily and fax or email at the end of each day

	Attn: Shanon Rupkus	Fax: Email:	(586) 791-5 cartrucking.		comcast.net		
		Phone:	(586) 791-8	480			
	Date:						
	City of:					OFFICE US	EONIV
	D. i. a. Sianakana	Turnale#	Time	Yards	Tupo Truck	lbs	tons
	Driver Signature	Truck #	nme	rarus	Type Truck	103	10113
EXAMPLE	JOHN DOE	10565	10:30 AM	10	dump		
EXAMPLE	JOHN DOE	10564	11:00 AM	20	refuse		
				:			
							
						-	
				30			



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: September 23 2019

RE: MOTION TO APPROVE PUBLIC PARTICIPATION PLAN – UPDATED JULY

<u> 2019</u>

The Public Participation Plan is a best practice that is recommended at part of the Redevelopment Ready Community program.

The previous plan was adopted in 2014. The overarching goal is to inform planning and policy outcomes through public input of the planning process. The key objectives are to:

- Involve residents
- Utilize effective and equitable engagement tools
- Educate the community
- Develop and maintain staff expertise and support participation
- Provide a transparent record of public engagement

The Public Participation Plan was approved unanimously by the Planning Commission on August 20th as a recommendation to the City Council.

Suggested Motion:

To approve the City o	Lathrup Village Public Participation Plan – updated Jul	y 2019.
Motion by	, Seconded by	,

The City of Lathrup Village Public Participation Plan



August 2014 Updated July 2019



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Adopted by Lathrup Village City Council

Date: August 18, 2014

Motion By: Council Member Allen Weaks

Seconded By: <u>Mayor Pro Tem Kelly Garrett</u>

GOALS AND OBJECTIVES

The City of Lathrup Village believes that public input in planning and policy development processes is crucial to building consensus and buy-in from community stakeholders. The city seeks to engage the community and allow that input to inform planning and policy outcomes in a clear and consistent manner. There is no one way of communicating, and Lathrup Village has identified venues that make sense for that community with its eye on expanding into new venues as they become more readily available. Public participation, when properly executed, builds community consensus and strengthens sense of place. Public participation will be negatively impacted over time if stakeholders do not believe their input is being acted upon by the city government. Creating a culture of collaborative visioning enriches democracy by allowing citizens to voice their ideas, not just their complaints.

In developing the Lathrup Village Public Participation Plan (LVP³) the City of Lathrup Village has developed a set of objectives intended to guide City staff and elected/appointed official's actions as they move through the planning and policy process:

- **Involve all residents.** The City of Lathrup Village is a diverse community and several approaches are needed to give everyone a voice.
- Utilize effective and equitable engagement tools. There are many techniques and mechanisms available to ensure that a diverse public is well-informed and able to play a role in the planning process. Recognizing that no single technique or mechanism will work in all cases, it is up to the City staff and officials to consider the special communication needs of the public and use the best approaches to accomplish this objective. The City is committed to seeking new and innovative ways to engage and keep the public involved throughout the process.
- Educate the community. Effective participation in the decision-making process requires an
 understanding of land-use issues and the framework for making local investment decisions. Ensure
 that planning-related background information is easy to find and easy to understand. Planning
 professionals and officials need to employ visualization techniques that optimize public
 understanding of issues and concepts. Visualization techniques can be especially helpful with
 specific sites or areas of re-development.
- Develop and maintain staff expertise to inform and support participation. City staff should
 understand the composition of the community and cultivate expertise within City Hall that results in
 a open and welcoming environment. Staff should receive training and enrichment to learn effective
 techniques for bridging language, cultural and economic differences that affect participation.
 Encourage staff to convey issues and information in meaningful ways to various cultural groups as
 well as ensure equitable representation for all segments of the population and sectors of the
 economy.
- Provide a transparent record of public engagement. To properly capture the concerns, priorities
 and vision of the public, City staff will develop a system to track the various techniques and
 mechanisms of public input. To maintain transparency and consistency, Lathrup Village will develop
 a method for sharing public participation with the public.

STATE REGULATIONS ON PUBLIC PARTICIPATION

Along with the desire to include input from the City's diverse community, the City of Lathrup Village complies with all state statutes which guide its participation activities. All Lathrup Village boards, commissions, and the City Council adhere to all laws of the State of Michigan that outline public participation requirements. These laws set forth a minimum standard that the City seeks to exceed in each area for which they are applicable.

Michigan Open Meetings Act

In accordance with the Michigan Open Meetings Act (PA 267 of 1976), all meetings of those bodies that have a governmental function (e.g., City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, etc.) will hold meetings in the City Hall building located at 27400 Southfield Road, Lathrup Village, MI 48076, which is accessible to the general public. The following notice requirements will apply:

Meeting Type	Notice Type/Information	Timeline for Notice	
Regular council, board and commission meetings		Within 10 days of the first meeting of a public body in each calendar or fiscal year	
Change in regular council, board and commission schedule	A list stating the dates, times and places of all such regular meetings	Within three days of the meeting at which the schedule was changed	
Special and irregular council, board or commission meetings	passo or an east regard meetings	At least 18 hours before the meeting	
A regular meeting of a public body which is recessed for more than 36 hours		At least 18 hours before the meeting reconvenes	
Emergency sessions	No notice required if the public health, safety or welfare is severely threatened and if two-thirds of the body's members vote to hold the emergency meeting		

Any citizen can request that public bodies put them on a mailing list so that they are notified in advance of all meetings by contacting the City Clerk at (248) 557-2600 x226 or at cityclerk@lathrupvillage.org.

Michigan Planning Enabling Act - PA 33 of 2008

In accordance with the Michigan Planning Enabling Act (MPEA) the following process applies:

- Intent to Plan. Parties will be notified via first class mail, personal delivery or electronic mail by the Lathrup Village Planning Commission of the intent to plan and request the recipient's cooperation and comment:
 - The Oakland County Planning & Economic Development Division
 - The Oakland County Board of Commissioners
 - Southeast Michigan Council of Governments
 - Suburban Mobility Authority for Regional Transportation (SMART)
 - Road Commission of Oakland County
 - Michigan Department of Transportation
 - City of Southfield and other surrounding municipalities
- 2. **Review draft plan.** After a draft master plan has been submitted to the legislative body for review and approval for distribution, the draft plan will be submitted to the previously listed entities for review. The period for review is no less than 63 days for a new master plan and no less than 42 days for an amendment to the plan.
- 3. **Public hearing.** The Lathrup Village Planning Commission will hold not less than 1 public hearing on the proposed master plan.
 - The Planning Commission will give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the local unit of government.
 - The Planning Commission will also submit notice of the public hearing by first class mail, personal delivery or electronic mail to the previously listed entities for review as identified above.
 - After the adoption of the master plan, a Planning Commission may publish and distribute copies of the master plan or of any report and employ other means of publicity and education.

Michigan Zoning Enabling Act - PA 110 of 2006

Zoning Amendments. In accordance with the Michigan Zoning Enabling Act (MZEA) the following process applies for amendments to the Zoning Ordinance:

- 1. Set the Public Hearing. Planning Commission sets a public hearing
- 2. **Text Amendment Notice.** Notice of Public Hearing for <u>text amendments</u> must appear in paper of general circulation **not less than 15 days before the public hearing date.** Notice includes
 - a. Short summary of amendment(s)
 - b. Zoning Ordinance citation
 - c. Date and location of public hearing

- d. Date and location for written comments
- e. Time and location where proposed amendment(s) are available for public review
- 3. **Map Amendment Notice.** Notice of Public Hearing for <u>map amendments</u> that include <u>less than</u> <u>11</u> adjacent properties (note: notice is not required to be given to the following when the proposed map amendment includes 11 adjacent properties or more):
 - a. Notice shall be given to the following, no less than 15 days before the public hearing (personally delivered or deposited within normal business hours for delivery with the USPS or other delivery service):
 - i. Owners of property that is the subject of the request
 - ii. All persons to whom real property is assessed within 300 ft of the property that is the subject of the request
 - iii. Occupants of all structures within 300 ft of the subject property regardless of whether the property or structure is located in the zoning jurisdiction
 - iv. If a structure contains more than 1 dwelling unit or spatial area owned or leased by different persons, each owner and occupant shall be given notice (if name of occupant is not known, "occupant" is sufficient).
 - v. If a single structure contains more than 4 dwelling units or other distinct spatial areas owned or leased by different persons, notice may be given to the manager or owner of the structure, who shall be requested to post the notice at the primary entrance to the structure.
 - b. The notice shall:
 - i. Describe the nature of the request
 - ii. Indicate the property that is the subject of the request
 - 1. List all existing street addresses within the property (addresses do not need to be created and listed if they do not exist)
 - 2. If no street addresses, other means of identification may be used.
 - iii. State when and where the request will be considered
 - iv. Indicate when and where written comments will be received
- 4. **Notice for Registered Entities.** Notice of public hearings for <u>text and map amendments</u> shall be given, as described above, to utilities (electric, gas, pipeline, telecommunication service providers), railroad operating within the district or zone affected, and airport manager of each airport, <u>that registers its name and mailing address with the clerk for the purpose of receiving public hearing notices</u>.
- 5. **Public Hearing PC Recommendation.** Public hearing at the Planning Commission, which will either recommend approval or denial of the proposed amendment(s) to the City Council or continue the hearing to a date certain (if public hearing is to remain open).
- 6. **Final Action City Council.** Proposed amendment(s) are presented to the City Council for their consideration.

- 7. **Notice of Adoption.** If approved, a <u>Notice of Adoption</u> must be **published within 15 days of the adoption**. This notice contains:
 - a. Zoning Ordinance number
 - b. Short description of the amendment(s)
 - c. Effective date
 - d. Time and location where the adopted amendment(s) may be purchased and/or inspected

Special Land Uses, Planned Unit Developments, and other Development Reviews that require Public Hearings. In accordance with the MZEA, the following process applies for special land uses, PUD's, and other public hearings:

Notice of Public Hearing. The notice shall indicate that a public hearing on the special land use request may be requested by any property owner or the occupant of any structure located within 300 feet of the property being considered for a special land use regardless of whether the property or occupant is located in the zoning jurisdiction. Notices shall be prepared in accordance with items 1-3, above.

KEY STAKEHOLDERS

The LVP³ should identify important groups that can assist and enhance the public participation process, as well as identify groups that are not often at the visioning table. This section can describe the role that groups have played in the past and opportunities for them to participate in the future. The City expects this list to grow as more groups and individuals are engaged in the process through the LVP³.

The following have been identified as key stakeholders. An address list will be included in future LVP³ updates:

- Local Chambers of Commerce (Specifically the Southfield Area Chamber of Commerce)
- Commercial business owners
- Community's largest employers
- Downtown Development Authority (DDA)
- Local commercial real estate brokers
- Lathrup Village community groups
- Southeast Oakland County municipalities
- Potential investors
- Lathrup Village employees
- Local real estate professionals
- Area places of worship
- Local senior centers
- Social organizations
- Local university students
- Young professional groups
- County, Regional, and State elected officials

THE COMMUNICATION TOOLBOX

The City of Lathrup Village utilizes basic methods of announcing public meetings and other community events. However, because these methods do not consistently yield the desired level of public participation, the City has identified other tools that should be used. As a result, the city runs the risk of losing the involvement of identified key stakeholders. Moreover, information concerning community events and festivals, board/commission vacancies, and departmental news (such as utility service disruptions, election news, and water billing updates) could all be disseminated though the same means.

Tier One: Basic methods for notice

Basic methods for notice will be utilized when advising the public of routine planning and community activities. Deadlines and contact information will be added as this plan is refined and updated:

- Newspaper posting in Southfield Sun (paper of record)
- Website posting at www.lathrupvillage.org
- Announcements at televised City Council meeting
- Attachments to water bills (now available on monthly basis as of July 1, 2013)
- Cable 17 notification
- Calendar (Website)
- Individual Mailings (specific to radius surrounding public hearings locations)
- Social Networking (Facebook, Twitter)
- Flier posting on community hall door

Tier Two: Enhanced methods for notice

Enhanced methods for notice will be used when trying to reach out to the community and ask for input on a broad range of planning, ordinance, and policy issues. These methods may require additional resources compared to the Tier One approaches. Deadlines and contact information will be added as this plan is refined and updated:

- Community Workshops
- Media Notification/ Press Release (Print, News Radio, Television, Blogs)
- Newspaper Paid Posting
- Notify Me Email Service
- Post Card Mailings
- Showcase displays in City Hall lobby
- "Your Town" Newsletter (produced quarterly)
- Telephone blast

Tier Three: Active engagement methods for notice

Active methods for notice will be used when trying to actively engage the community and ask for input. These approaches will typically be utilized for master plans and significant land use policy issues, as well as major community events. These methods will require more resources than the first two tiers. Deadlines and contact information will be added as this plan is refined and updated. This may include one or more of the following:

- Canvassing
- Charrettes
- Crowdsourcing
- Focus Groups
- One-on-One Interviews
- Online Platforms

STRATEGIES FOR OUTREACH

The LVP³ allows Lathrup Village to encourage and plan for public input, rather than simply reacting to it. Proactively engaging stakeholders fosters a sense of ownership and prevents delays caused by unforeseen issues. When developing public policy and planning events, the sooner the public is involved, the easier it will be for new ideas to be incorporated into the planning process. Each of these below listed items occur often throughout the year without a consistent method of notifying key stakeholders through the methods outlined in the communication tool box section of the LVP³.

The following guide illustrates the level of engagement applicable for the noted planning issues or activities. The level of notice may vary from issue to issue. This list will be refined as the LVP³ is updated:

Planning Issues or Community Activities	Tier One	Tier Two	Tier Three
Master Plan Update	Α	А	Α
Zoning Ordinance Update	Α	Α	Α
Downtown Development Plan	Α	А	Α
Corridor Improvement Plan	А	А	Α
Parks and Recreation Plan	Α	А	Α
Low controversy development project	А		
High controversy development project	А	А	
City Festivals	Α	S	
Farmers Market	А	S	
Community Awards/ Honors	Α	А	
Community Group Events	А	S	
Senior Events	Α	S	
Volunteer Opportunities	А	S	
Positive Media Mentions	А	S	
Public Hearings	Α	S	
Regular Meetings	Α		
City Contests	Α	S	
Recreation Programs	Α	S	
Vacant Board Positions	Α	S	
Special Meetings	А	S	
Water Disruption	Α	А	
Road Closures	Α	А	
Paving Projects	А	А	
Election News	Α	А	
Department News	А	А	
A = Always S= Sometimes			

COMMUNICATING RESULTS

It should be made clear that the intention of this plan is not simply to gather input from Lathrup Village stakeholders, but rather to engage the public in a multi-directional conversation.

The final section of the LVP³ focuses on communicating how public comment has influenced its target process. This demonstrates that the responses were heard and creates an environment of transparency. Following are examples of ways to communicate public feedback.

- **Public Meetings:** All public meetings will be televised on Lathrup Village Cable 17. Also, the City Clerk will post all public meeting minutes online no later than 5 days after the minutes are approved. A hard copy of the minutes will be available in the Clerk's office.
- **Surveys:** When utilized, surveys will be compiled by the Community & Economic Development Manager no later than 14 days after the survey was completed; however, this may vary by project. The results will be posted online and published in the "Your Town" quarterly newsletter. A hard copy of the results will be available in the Clerk's office.
- Social networking: The Community & Economic Development Manager is responsible for monitoring the municipal Facebook page(s) and will respond to public posts no later than 48 hours after the post was made, as needed. The Community & Economic Development Manager will share and post on social media on behalf of City of Lathrup Village concerning community events and public participation results.
- Standing committees: Meeting minutes will be taken by recording secretary and posted online no later than 5 days after the standing meeting occurs. A hard copy of the minutes will be available in the Clerk's office.
- Walkabouts: The facilitator(s) of walkabouts, or tours, will take notes and photographs during the
 activity. These results will be compiled by the Community & Economic Development Manager and
 posted on the City's website no later than 48 hours after the walkabout. A hard copy of the results
 will be available in the Clerk's office.
- One-on-one interviews: General information will be shared with the public, but names and specific details of participants will be kept confidential for the comfort of the participants unless requested otherwise.
- **Focus groups:** General information will be shared with the public, but names and specific details of participants will be kept confidential for the comfort of the participants unless requested otherwise.
- Community workshops/Informational Meetings: The Community & Economic Development
 Manager is charged with taking notes and photographs during community workshops. These notes
 will be posted on a workshop specific webpage on the City's website no later than 48 hours after the
 workshop. In addition, the results of these events will be communicated in a wrap up community
 meeting.

EVALUATING THE EFFECTIVENESS OF PARTICIPATION EFFORTS

The following templates are 1) examples of both internal and external forms designed to track the efficacy the City's communication efforts and 2) an evaluation of the City's current efforts to reach its stakeholders and what methods are typically used to do so.

External Survey of Communication Efficacy

Lathrup Village Event Satisfaction Survey		
Date:		
What event did you attend today?		
How did you hear about this event?		
Was the event held at a convenient location and time? If no, when would be a better time?		
Are you glad you came to this event? How would you improve it?		

Internal Survey of Communication Efforts

Internal Public Participation Evaluation Form			
Type of Event:	Date:		
	Time:		
What methods were used to advertise the event?			
Where was the event held?			
How many people were expected to attend the event? How man people were underrepresented?	ny attended? Do you think any gr	roups of	
people were underrepresented.			
Who facilitated/completed the event?	_		
Are there ways this could be improved for future events?			
The there ways this total a 20 mp. order is it taken a cooling.			



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: July 22, 2019

RE: MOTION TO APPROVE - 2ND Reading and Adoption - AN ORDINANCE

TO AMEND THE LATHRUP VILLAGE CODE OF ORDINANCES TO AMEND CHAPTER 30 ARTICLE II TO ADD DIVISION 1 WHICH REGULATES ILLICIT DISCHARGE IN

THE CITY.

The ordinance establishes the Illicit Discharge Elimination Program (IDEP). This is a requirement from EGLE (formerly MDEQ) for the reissuance of the Municipal Separate Storm Sewer System (MS4) permit, which requires a separate Storm Sewer System IDEP Ordinance.

This Ordinance establishes methods for controlling the introduction of pollutants into the municipal storm sewer system in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this Ordinance are:

- (1) To regulate the contribution of pollutants to the municipal storm sewer system by stormwater discharges by any user.
- (2) To prohibit illicit connections and discharges to the municipal storm sewer system.
- (3) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this article.

Suggested Motion:

To Approve the 2nd reading and Adoption of the Ordinance To amend The Lathrup
Village Code of Ordinances to Amend Chapter 30 Article II To Add Division 1 Which
Regulates Illicit Discharge In The City.

Motion by	, Seconded b	У
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ORDINANCE NO. -_____-2019

CITY OF LATHRUP VILLAGE OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE LATHRUP VILLAGE CODE OF ORDINANCES TO AMEND CHAPTER 30 ARTICLE II TO ADD DIVISION 1 WHICH REGULATES ILLICIT DISCHARGE IN THE CITY.

THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1 of Ordinance.

The Lathrup Village City Code Chapter 30 Article II is amended to add Division 1 to read as follows:

ARTICLE II- STORMWATER MANAGEMENT

DIVISION 1- ILLICIT DISCHARGE

SECTION 30-51. TITLE AND PURPOSE

This Section of Chapter 30 shall be known and cited as the Illicit Discharge Elimination Program (IDEP).

The purpose of this Ordinance is to provide for the health, safety, and general welfare of the citizens of the City through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This Ordinance establishes methods for controlling the introduction of pollutants into the municipal storm sewer system in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this Ordinance are:

- (1) To regulate the contribution of pollutants to the municipal storm sewer system by stormwater discharges by any user.
- (2) To prohibit illicit connections and discharges to the municipal storm sewer system.
- (3) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this article.

SECTION 30-52. DEFINITIONS

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Authorized enforcement agency means the City of Lathrup Village, through its Public Services Department by its Director of Public Services and his/her authorized representatives, which shall specifically include all inspectors and code enforcement, and any other individual designated by the City Manager of the City of Lathrup Village to enforce this Ordinance. Where applicable the terms may also mean the director of the Michigan Department of Environment, Great Lakes, and

Energy (EGLE) or his/her designated official, and/or the United States EPA Administrator or his/her designated official.

Best Management Practices (BMPs) means schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

City means the City of Lathrup Village.

Clean Water Act means the federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

County means the County of Oakland.

Construction activity means activities subject to NPDES construction permits. These include construction projects resulting in land disturbance of five acres or more requiring an issued permit and small construction activities impacting one to five acres of land deemed to operate under a national permit. Such activities include, but are not limited to, clearing and grubbing, grading, excavating, and demolition.

Hazardous materials means any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal discharge means any direct or indirect non-stormwater discharge to the storm drain system, except as exempted in Section 33-306 of this Ordinance.

Illicit connections mean either of the following:

- (1) Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including, but not limited, to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency, or
- (2) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Industrial activity means activities subject to NPDES industrial permits as defined in 40 CFR, Section 122.26(b)(l4).

MS4 means a municipal separate storm sewer system.

National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit means a permit issued by United States Environmental Protection Agency (EPA), or by the State of Michigan under authority delegated pursuant to 33 USC § 1342(b) and codified in the Michigan Natural Resources and Environmental Protection Act Protection at MCL 324.101, et seq., that authorizes the discharge of pollutants to waters of the United States or State of Michigan, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-stormwater discharge means any discharge to the storm drain system that is not composed entirely of stormwater.

Person means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; nonhazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, articles, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises means any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm sewer system or **storm drainage system** means a publicly owned facility by which stormwater is collected and/or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

Stormwater pollution prevention plan means a document which describes the best management practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, and/or receiving waters to the maximum extent practicable.

Wastewater means any water or other liquid, other than uncontaminated stormwater, discharged from a facility.

SECTION 30-53. APPLICABILITY

This Ordinance shall apply to all water entering the storm drain system generated on any developed or undeveloped lands unless expressly exempted by an authorized enforcement agency.

SECTION 30-54. ENFORCEMENT, RESPONSIBILITY FOR ADMINISTRATION

This Ordinance shall be enforceable by the City Code Enforcement Officer at the direction of the Director of Public Services or other authorized enforcement agency.

SECTION 30-55. MINIMUM STANDARDS

The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore, this Ordinance does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

SECTION 30-56. DISCHARGE PROHIBITIONS

A. Prohibition of illegal discharges.

No person shall discharge or cause to be discharged into the storm drain system or watercourses, any materials, including, but not limited to, pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than stormwater. The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited; however, the following discharges are exempt from prohibition as described:

- (1) The discharges and flows from firefighting activities if they are identified as not being a significant source of pollutants to the waters of the state.
- (2) Discharges specified in writing by the Director of Public Services as being necessary to protect public health and safety.
- (3) Dye testing, when there has been verbal notification to the Director of Public Services and state department of environmental quality procedures have been followed.
- (4) Discharges permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.
- (5) The following discharges or flows if they are identified as not being a significant contributor to violations of water quality standards: water line flushing and discharges from potable water sources; landscape irrigation runoff, lawn watering runoff, and irrigation waters; diverted stream flows and flows from riparian habitats and wetlands; rising groundwaters and springs; uncontaminated pumped groundwater, except for groundwater cleanups specifically authorized by NPDES permits; foundation drains, water from crawl space pumps, footing drains and basement sump pumps; air conditioning condensation; waters from noncommercial car washing; street wash water; dechlorinated swimming pool water from single-, two- or three-family residences. Other swimming pools shall not be discharged to stormwater or to surface waters of the state without NPDES permit authorization from EGLE.

B. Prohibition of illicit connections.

- (1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- (2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (3) A person is considered to be in violation of this article if the person connects a line conveying sewage to a storm drain system or MS4, or allows such a connection to continue.

C. Prohibition of Direct Dumping or Disposal of Materials into the MS4.

(1) The direct dumping of materials or discharges into the MS4 is prohibited except for those illicit discharges identified as not being a significant contributor to violations of water quality standards.

SECTION 30-57. RIGHT OF ENTRY

The Director of Public Services and the City's Code Enforcement Officer, or other authorized enforcement agency shall be permitted to enter upon all properties for the purposes of inspection, observation, measurement, sampling and testing of suspected non-stormwater discharges in accordance with the provisions of this article. Refusal of reasonable access to the Director of Public Services, the City's Code Enforcement Officer, and/or representatives of the authorized enforcement agency to any part of the premises is a violation of this article.

SECTION 30-58. SUSPENSION OF STORM SEWER SYSTEM ACCESS

A. Suspension due to illicit discharges in emergency situations.

The Code Enforcement Officer at the direction of the Director of Public Services or other authorized enforcement agency may seek immediate injunctive relief to suspend storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the storm sewer system or the Waters of the United States or this state. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the storm sewer system or waters of the United States or this state, or to minimize danger to persons.

B. Suspension due to the detection of illicit discharge.

Any person discharging to the storm sewer system in violation of this article may have their storm sewer system access terminated by order of the District Court, or other court of competent jurisdiction, if such termination would abate or reduce an illicit discharge. The Code Enforcement Officer or the Director of Public Services will notify a violator of the proposed termination of its storm sewer system access. The violator may petition the city engineer for reconsideration and hearing.

SECTION 30-59. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the city engineer prior to the allowing of discharges to the MS4.

SECTION 30-60. MONITORING OF DISCHARGES

The Director of Public Services has the right to require non-residential dischargers to install monitoring equipment as necessary, in accordance with Court Order, if a non-stormwater discharge is suspected. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

SECTION 30-61. REQUIREMENTS TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES

The Director of Public Services or his designee will adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or watercourses through the use of these structural and non-structural BMPs. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. These BMPs shall be part of a storm water pollution prevention plan (SWPPP) as necessary for compliance with requirements of the NPDES permit.

SECTION 30-62. NOTIFICATION OF SPILLS

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or water of the U.S. said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the authorized enforcement agency in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director of Public Services within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

SECTION 60-63. ENFORCEMENT

A. Notice of Violation

Whenever the Director of Public Services or his/her designee determines that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the City of Lathrup Village may issue a notice of violation to the responsible person and the owner of the property where the violation is occurring- requiring compliance within a period set forth within the notice. Such notice may require without limitation:

- (1) The performance of monitoring, analyses, and reporting;
- (2) The elimination of illicit connections or discharges;
- (3) That violating discharges, practices, or operations shall cease and desist;
- (4) The abatement or remediation of storm water pollution or contamination of hazards and the restoration of any affected property; and
- (5) Payment of a fine to cover administrative and remediation costs; and
- (6) The implementation of source control or treatment BMPs.

B. Abatement of a Violation.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall advise that, should the violator fail to remediate or restore within the established deadline, the City may issue a municipal civil infraction citation and may seek an order of the District Court, or file a civil suit with a court of competent jurisdiction requiring the restoration to be completed within an established deadline and authorizing the City or its designee to complete the work at the violator's expense.

C. Penalties.

Violations of this Article shall be a municipal civil infraction as set forth within Section 1-24 of this Code.

SECTION 30-64. COST OF THE ABATEMENT OF THE VIOLATION

In the event the violator fails to correct the violation as required, and the City undertakes the corrective action in accordance with an order of the District Court, or other court of competent jurisdiction, within 30 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The court order may provide that if the amount due is not paid within a timely manner, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment. Unpaid assessments may be placed on the City's delinquent tax roll and may be collected as unpaid taxes.

SECTION 30-65. REMEDIES NOT EXCLUSIVE

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state, or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies, including, but not limited to circuit court actions in law or equity.

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect, and the Lathrup Village Ordinance Code shall remain in full force and effect, amended only as specified above.

Section 3 of Ordinance. Savings.

The amendments of the Lathrup Village Code of Ordinances set forth in this ordinance do not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendments of the Lathrup Village Code of Ordinances set forth in this ordinance.

Section 4 of Ordinance. Severability.

If any section, clause or provision of this ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any court of competent jurisdiction, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated, and such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this ordinance shall stand and be in full force and effect.

Section 5 of Ordinance. Effective Date.

The provisions of this ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 6 of Ordinance. Date and Publication.

	have been enacted by the City Council of the City of Lathrup Village d on the day of, 2019, and ordered to be given escribed by law.
Ayes: Nays: Abstentions: Absent:	
STATE OF MICHIGAN)
COUNTY OF OAKLAND) SS.)

I, the undersigned, the qualified and acting City Clerk of the City of Lathrup Village, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance

adopted by the City Council of the City of Lat, 2019, the original of which		day of
	Yvette Talley, City Clerk City of Lathrup Village	



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: September 23 2019

RE: MOTION TO APPROVE SEMCOG INFRASTRUCTURE ASSET

MANAGEMENT PROGRAM APPLICATION

The grant application is to digitize local road infrastructure – drinking water distribution, sanitary sewer collection and storm sewer collection.

This would add these assets to a GIS system.

It is our understanding that this grant is at zero cost to Lathrup Village and that if awarded, Giffels Webster would invoice SEMCOG directly.

Based on the application rates, the potential grant allocation could be as high as \$18,900 for GIS work along the Federally funded roads.

The application deadline is September 30, 2019.

Suggested Motion:

To approve the SEMCOG Infrastructure Asset Management Program Application and authorize the Mayor to sign as the Chief Elected Official.

Motion by	, Seconded by	,
,	, , , , , , , , , , , , , , , , , , , ,	



SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS

SEMCOG Infrastructure Asset Management Program Application

Applicant Information	
Agency Name: City of Lathrup Village	
Agency Type: City	
Contact Person:	Chief Elected Official:
Name <u>Dr. Sheryl Mitchell</u> , City Administrator	Name Mykale Garrett, Mayor
Phone 248-663-6025	Phone
Email <u>smitchell@lathrupvil</u> lage.org	Email mgarrett@lathrupvillage.org
Project Information1. Will your organization be doing this work or will you be u	sing a consulting team?
Internal Bot	h
If using a consultant, please list: Giffels Webster - Ar:	iana Toth, GIS Manager (313) 962-4442 ext 217

- 2. Please fill out the following table(s) indicating the areas and utilities covered in this application. Note that applications for funding federal aid eligible roads will be given priority; local roads and other areas will be considered secondarily. Reimbursement will be in accordance with the schedule contained in the Overview and Frequently Asked
- A. Please fill in the following table based on the approximate number of miles of each category you expect to complete that fall under Federal Aid eligible roads. If choosing Option 1, please enter the number of hours expected to convert to SEMCOG schema and submit.

Options	Drinking Water Distribution	Sanitary Sewer Collection	Storm Sewer Collection
1. Provide existing data (including local roads if applicable) in SEMCOG schema format	Ex) 2 hours		
2. Digitize as-built plans/construction drawings, etc.	7.0 Miles	6.5 Miles Ex) 40 miles	5.4 Miles
3. GPS field verification of existing digitization		Ex) 10 miles	

B. Please fill in the following table based on the approximate number of miles of each category you expect to complete that fall under Local roads.

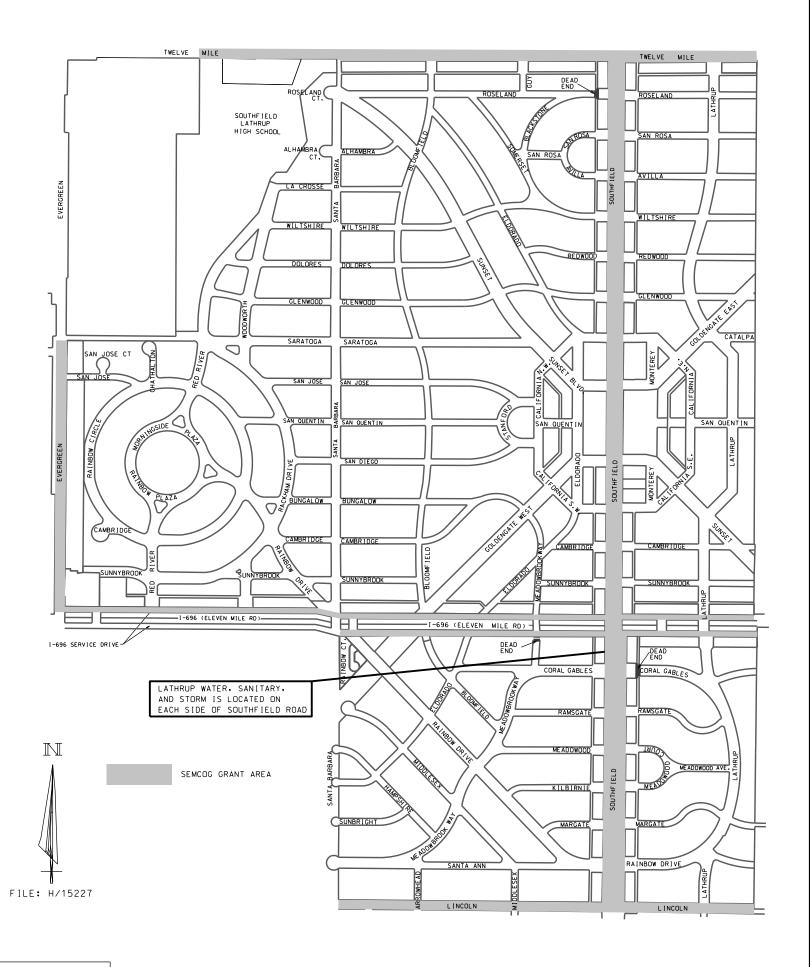
Options	Drinking Water Distribution	Sanitary Sewer Collection	Storm Sewer Collection
1. Digitize as-built plans/construction drawings, etc.	23 Miles	20.5 Miles	7.1 Miles
2. GPS field verification of existing digitization			
		Ex) 10 miles	

1001 Woodward, Suite 1400 • Detroit, Michigan 48226 • (313) 961-4266 • Fax (313) 961-4869 • semcog.org

2c. If you are providing data as part of 2A, Option 1, please provide a map of the areas that are covered as part of this application. If you are digitizing or GPS locating utilities, please provide a list of roads or map of the roads included as part of this application.
12 Mile, Southfield Road, Lincoln, WB 11 Mile, EB 11 Mile, Evergreen
Please see attached map
3. Briefly summarize your organization's current drinking water, wastewater, and stormwater asset management experience and maturity of your program, if applicable. The City has some asset information and wishes to build a GIS system to include all the available data. As a smaller bedroom community, funding has been very limited for this endeavor.
Detailed sanitary sewer attributes are available via excel spreadsheets and overall system maps. Water main attributes are available on overall maps along with water main replacements, water main age, general valves and hydrant locations, main break locations, and 5 yr and 20 year CIP. The storm system is relatively unknown other than overall maps, manhole and CB numbering, and pipe size.
4 . Briefly summarize your organization's future drinking water, wastewater, and stormwater asset management goals.
The City wishes to utilize GIS to streamline asset management and to increase office and field efficiency The City has established a 5 and 20 year water main replacement. The City is also under a consent order t reduce I and I in the sanitary sewer. The storm sewer assets are relatively unknown other than general locations and pipe size. The City wishes to commence a GIS system to assist in managing these assets, streamline field operations, assist in identifying problem areas, and verifying location and condition of the underground utility system and their corresponding attributes.
Other project considerations:
Please attach any maps or other documents that might help clearly show or describe the areas and utilities covered in this application.
The City's water, sanitary, and storm sewer maps are attached and the SEMCOG Grant Areas are highlighted. These maps are the current "overall" utility system maps which provide very general locations of existing

Signature of Chief Elected Official: ______ Date: _____

assets.

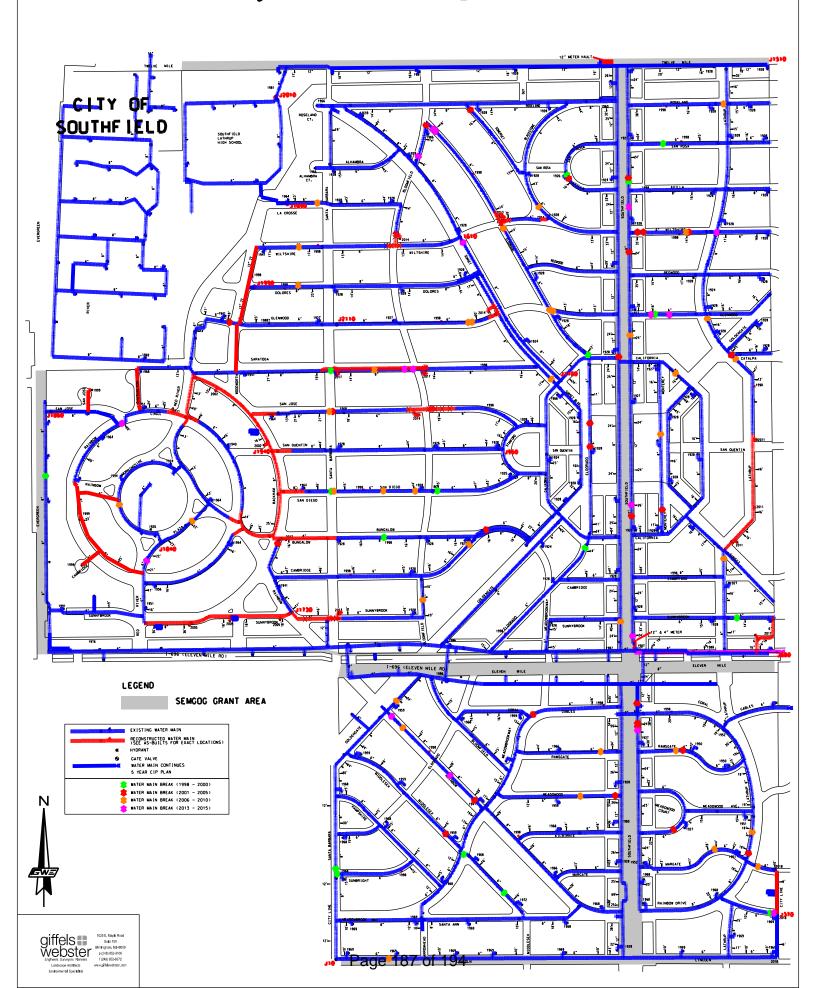




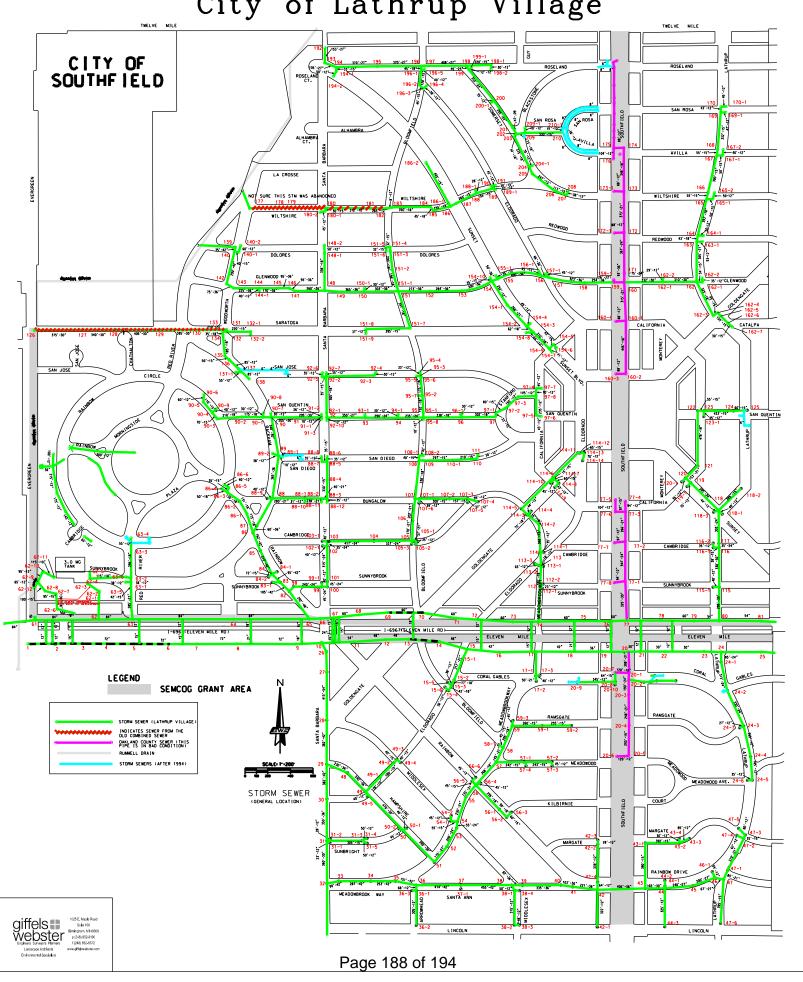
CITY OF LATHRUP VILLAGE

ITEM 2C - ROPAGe WAS POT F94R SEMCOG GRANT

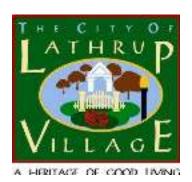
Water Main Plan City of Lathrup Village



Storm Sewer Plan City of Lathrup Village



Sanitary Sewer System City of Lathrup Village CITY OF SOUTHFIELD LEGEND SEMCOG GRANT AREA giffels # Band webster Parties Surveyors Plantees 1/2 Page 189 of 194



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FROM: Dr. Sheryl L. Mitchell, City Administrator

DATE: September 23, 2019

RE: City Clerk's office open on Saturday before all elections from 7:00 a.m. – 3:00 p.m.

Proposal 18-3 passed November 2018 which states the City Clerk's office has to be open 8 hours on the Saturday before all elections to issue and receive absent voter ballots.

Motion by	. Seco	nded by

BE IT RESOLVED, The Lathrup Village City Clerk's office will be open the Saturday before all elections from 7:00 a.m. – 3:00 p.m. until further notice.



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: September 23 2019

RE: MOTION TO APPROVE RESOLUTION TO WAIVE ALL PENALTIES FOR

LATE AND NON-FILING PROPERTY TRANSFER AFFIDAVITS

State law (MCL 211.27) requires property owners to notify the assessing office in the local unit of government of the transfer of ownership within 45 days of the transfer.

The law also provides that there can be penalties for late or non-filers.

The City Council, as the governing body, may waive, by resolution, these penalties.

It has been the practice in the City of Lathrup Village to waive such penalties. The Oakland County Assessors have requested that this be in the form of an adopted resolution.

Suggested Motion:

To approve the Resolution to	Waive All Penalties for	Late and Non-Filing	Property
Transfer Affadavits.			

Motion by	. Seconded by	<i>I</i>
iviolion by	, Occorded by	

CITY OF LATHRUP VILLAGE

Resolution to Waive All Penalties for Late and Non-filing Property Transfer Affidavits

WHEREAS, MCL 211.27a(10) requires the buyer, grantee, or other transferee of the property shall notify the appropriate assessing office in the local unit of government in which the property is located of the transfer of ownership of the property within forty-five (45) days of the transfer of ownership, on a form prescribed by the state tax commission that states the parties to the transfer, the date of the transfer, the actual consideration for the transfer, and the property's parcel identification number of legal description; and

WHEREAS, MCL 211.27b(1) requires that if the buyer, grantee, or other transferee in the immediately preceding transfer of ownership of property do not notify the appropriate assessing office of the transfer, then penalties as described in MCL 211.27b(1)(c) or (d) are levied; and

WHEREAS, MCL 211.27b(5) provides that the governing body of a local tax collecting unit may waive, by resolution, the penalty levied under MCL 211.27b(1)(c) or (d).

NOW THEREFORE BE IT RESOLVED, that the City of Lathrup Village waives the penalty for failure to file the Property Transfer Affidavit following a transfer of ownership pursuant to the local unit's authority contained in MCL 211.27b.

Adopted this 23rd day of September, 2019.

Mykale Garrett, Mayor
of Lathrup Village. Michigan, do hereby certify that Regular meeting of the Lathrup Village City Council
Yvette Talley, City Clerk

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

RESOLUTION HONORING NATIONAL RECOVERY MONTH

WHEREAS, substance use recovery is important for individual well-being and vitality, as well as for families, communities and businesses; and

WHEREAS, an estimated 2.1 million people had an opioid use disorder, which includes 1.7 million people with a prescription pain reliever use disorder and 0.7 million people with a heroin use disorder; and

WHEREAS, we believe everyone facing substance use disorders deserve the benefit of recovery; and

WHEREAS, September 20, 2019 has been designated for Oakland County's 12th Annual Substance Use Recovery Celebration and Walk; and

WHEREAS, substance use disorder recovery benefits individuals with substance use disorders by focusing on their abilities to live, work, learn, and fully participate and contribute to our society, and also enriches the culture of our community; and

NOW, THEREFORE, BE IT RESOLVED, that on behalf of Mayor Garrett and the Lathrup Village City Council, we are extending our sincere appreciation for the dedicated and devoted services being performed by Oakland Community Health Network to increase awareness of substance use and the need for services.

In Witness Whereof, I have hereto set my hand and caused the Seal of the City of Lathrup Village to

be affixed on this 23rd day of September Two, Thousand Nineteen. Mykale Garrett, Mayor Bruce Kantor, Mayor Pro-Tem Ian Ferguson, Council member Saleem Siddigi, Council member

Donna Stallings, Council member

CITY OF LATHRUP VILLAGE

RESOLUTION

SUICIDE PREVENTION AWARENESS MONTH

WHEREAS, September is National Suicide Prevention Awareness Month; and

WHEREAS, each year more than 44,965 individuals die by suicide; and

WHEREAS, suicide is the 10th leading cause of death and the second leading cause of death for people ages 10-34; and

WHEREAS, public awareness of this tragic problem, education and treatment are the key to preventing further suffering and loss of life; and

NOW, THEREFORE, BE IT RESOLVED that Mayor Mykale Garrett and the Lathrup Village City Council do hereby proclaim September as Suicide Prevention Awareness Month in the City of Lathrup Village, Michigan.

IN WITNESS THEREOF, we have affixed our signature and caused the Seal of the City of Lathrup Village to be fixed on this 23rd day of September, 2019.

Mykale Garrett, Mayor	Bruce Kantor, Mayor Pro-Tem
lan Ferguson, Council member	Saleem Siddiqi, Council member